

*Regional Education  
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**RESA**

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400 Neville Street · Beckley, WV 25801  
304.256.4712 · Fax: 304.256.4683 · <http://resa1.k12.wv.us>

**RESA 1 Regional Council Meeting**

**MINUTES**

**Wednesday, August 17, 2016**

**3 pm**

**RESA 1 Office**

**or**

**VIA CONFERENCE CALL OR SKYPE FOR BUSINESS**

**1-646-560-7802**

**Code: 72579105#**

**CALL TO ORDER: David Price                      TIME: 3 pm**

**ATTENDANCE: REGIONAL COUNCIL MEMBER PRESENT:**

<b><u>McDowell County</u></b>	<b>Nelson Spencer, Superintendent J. Michael Callaway, Board Member Carolyn Falin, Curriculum Representative</b>
<b><u>Mercer County</u></b>	<b>Dr. Deborah Akers, Superintendent Mary Alice Kaufman, Board Member</b>
<b><u>Monroe County</u></b>	<b>Joetta Basile, Superintendent Danny Lively, Board Member</b>
<b><u>Raleigh County</u></b>	<b>David Price, Superintendent John Henry, Principal Representative</b>
<b><u>Summers County</u></b>	<b>Kim Rhodes, Superintendent Dr. Deborah D. Clark, Board Member</b>
<b><u>Wyoming County</u></b>	<b>Deidre Cline, Superintendent Morgan Davis, Board Member</b>
<b><u>Higher Education</u></b>	<b>Darrell Thompson, Bluefield State College Dr. Kathy Liptak, Concord University</b>
<b><u>WVDE</u></b>	<b>Ed Hicks, West Virginia Department of Education</b>
<b><u>WVBOE</u></b>	<b>Dr. William White, West Virginia State Board Member</b>

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**REGIONAL COUNCIL MEMBERS NOT PRESENT:**

**Raleigh County**      Cynthia Jafary, Board Member  
Amanda Meadow, Teacher Representative

**WVBOE**              Jason Butcher, Coordinator West Virginia Board of Education

**RESA1 STAFF MEMBERS PRESENT:** Dr. Robin Lewis, Executive Director

**ROLL CALL / COUNTY HIGHLIGHTS:** n/a

**GUEST SPEAKER:** n/a

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**MINUTES:** RESA 1 Council Chair, recommend that the Council approve the July, 2016 Minutes.

Dr. Deborah Akers made a motion Debbie Clark seconded the motion to approve the July, 2016 Minutes.

**Discussion:** n/a

**Approved:** Yes  No

**Motion Carries**

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**CONSENT ITEMS:**

Darrin Butcher, Treasurer/CSBO Raleigh County Schools - Monthly Financial Reports for July 2016

Mary Alice Kaufman made a motion Michael Callaway seconded the motion to approve the monthly financial report for July 2016.

**Discussion:** n/a

**Approved:** Yes  No

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**Motion Carries**

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**Darrin Butcher, Treasurer/CSBO Raleigh County Schools – The Audit Committee has recommended Sullivan and Webb, PLLC to conduct the RESA 1 financial statement audit for FY 16 with an option to renew for FY 17 and FY 18. Approval needed by the RESA 1 Regional Council**

**Nelson Spencer made a motion Dr. Deborah Akers seconded the motion to approve the recommendation that Sullivan and Webb, PLLC to conduct the RESA 1 financial statement audit for FY16 with an option to renew for FY 17 and FY 18.**

**Discussion: The question was asked who did the financial statement audited for FY 15. It was Sullivan and Webb, PLLC.**

**Approved: Yes  No**

**Motion Carries**

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**Dr. Robin J. Lewis, Executive Director – RESA 1 2016/2017 calendar**

**Deidre Cline made a motion Carolyn Falin seconded the motion to approve the RESA 1 2016-2017 calendar.**

**Discussion: Counties only have 7 paid holidays. Tabled for September 21, 2016 meeting with changes of removing ½ day Christmas Eve and ½ New Year’s Day.**

**Approved: Yes  No**

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*Dr. Robin Lewis, Executive Director – Approval of Lease/Contracts - none*

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n/a

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes\_\_\_ No\_\_\_

Permission to Post
Braxton Spokes/AdultEd Instructor

*Dr. Robin Lewis, Executive Director - Personnel: Permission to Post*

**Mary Alice Kaufman made a motion Dr. Debbie Clark seconded the motion to accepted the permission to post.**

**Discussion:** Only ask permission to post if new position.

**Approved:** Yes X No\_\_\_

**Motion Carries**

*Dr. Robin Lewis, Executive Director- Personnel: New Hires*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual	Contract Hourly	Retirement System
Information Technology Systems Technician	Perry	Nathanial	240 days		August 18, 2016	\$39,848.00			

*Dr. Robin Lewis, Executive Director - Personnel: New Hires*

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**John Henry made a motion Dr. Deborah Akers seconded the motion accepts the new hire.**

**Discussion:** n/a

**Approved:** Yes  No

**Motion Carries**

*Dr. Robin Lewis, Executive Director - Personnel: Job Transfer*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual	Contract Hourly	Retirement System
Braxton Spokes/Adult Ed to Nicholas Spokes/AdultEd	Adkins	Sandra	240		Sept. 8, 2016	54,188.			

**Nelson Spencer made a motion John Henry seconded the motion to accept the job transfer.**

**Discussion:** n/a

**Approved:** Yes  No

**Motion Carries**

**Dr. Robin Lewis, Executive Director - Personnel: Salary Adjustments**

Position	Last Name	First Name	Salary Increase	Reduction in days	Annual	Contract	Retirement System
Technology Services Coordinator	Radford	Shane	\$5,500.00			July 1, 2016	
Public Service Training Coordinator – Temporary replacement for Billy Trump	Bailey	Robbie	\$14.58 per day increase			July 15, 2016 until new hire	

**Dr. Deborah Akers made a motion Nelson Spencer seconded the motion to accept salary adjustments.**

**Discussion: Separate the two. Discussion is Robbie Bailey increase is because he is doing two jobs until replacement is hire.**

**Table Shane Radford until September 21, 2016 to make changes to salary increase as Technology Services Coordinator supplement.**

**Approved: Yes  No**

**Motion Carries to accept salary increase for Robbie Bailey increase \$14.58 per day until replacement is hire.**

**Dr. Robin Lewis, Executive Director - Personnel: Position No Longer Funded**

Position No Longer Funded				
Position	Last Name	First Name	Contract	Last Day
n/a				

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved: Yes  No**

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*Dr. Robin Lewis, Executive Director - Personnel: Resignations*

**Positions Resigned**

Position	Last Name	First Name	Contract	Last Day
Curriculum Specialist	Lee	Sue		July 26, 2016

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes \_\_\_ No \_\_\_

*Dr. Robin Lewis, Executive Director - Personnel: Retirements*

**Retirements**

n/a
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\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes \_\_\_ No \_\_\_

**COMMUNICATIONS & REPORTS:**

- Dr. Kathy D'Antoni, Assistant State Superintendent of Schools - WVBE Report and Agenda**
- Jason Butcher, Coordinator West Virginia Board of Education**
- “Big Rocks” Report for July 2016**
- Employee Status Reports – July 2016**
- Medicaid Report – July 2016**
- Executive Director’s Report**

**X Gun Free Zone – Notice No Firearms or Weapons on Premises sign (sample and cost in packet) Will contact Robin Lewis**

**X Alternative Certification Awareness**

**Proposal due August 22, 2016, the Review is September 22, 2016  
February 24, 2017**

**If you need assistance Drexel Sammons is available. Linda Bragg from WVDE is available for representative needed for interviews**

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**Summers, Wyoming and McDowell will submit September 22, 2016**

- Upcoming Events – See attached file.**  
 **Talent Pool – Resumes requested**  
 **LaDawn Weaver - AEPA and TIPS (Posted)**  
 **Other suggestions or information as needed**  
**Mary Alice Kaufman suggest RESA1 go paperless – to save time and money If someone wants paper let Robin Lewis know.**  
 **County Concerns: McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming**

**Program Updates**

**INFORMATION:**

- Other**  
 **New Business**

**ADJOURNMENT: Kim Rhodes made a motion to adjourn the August 17, 2016 Council Meeting.**

**Approved: Yes:  No**

**Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_**

**\*NEXT REGIONAL COUNCIL MEETING WILL BE:  
September 21, 2016 at 10am, at the RESA 1 office or Skype for Business or  
VIA conference 1-646-560-7802  
Pin – 72579105#**