

RESA-I STATUS REPORT	
PROGRAM:	Adolescent Health Initiative
DATE:	January 2017
STAFF:	Selina Vickers, Adolescent Health Initiative Coordinator
FUNDING SOURCE:	State and Federal

AREA: Adolescent Well Visits		
ACTIVITIES	POPULATION SERVED	COMMENTS
Wyoming Co Wellness Meeting	Wyoming Co	Planned a video to promote various health activities, such as adolescent well visits.
Summers Co FRN	Summers Co	Planned an adolescent health forum to address importance of adolescent well visits and other health related issues.
Adolescent Health Forum Planning	Summers Co	Work meeting to plan specifics of the Adolescent Health Forum, which will cover adolescent well visits.

AREA: Immunizations		
ACTIVITIES	POPULATION SERVED	COMMENTS
Wyoming Co Wellness Meeting	Wyoming Co	Planned a video to promote various health activities, such as immunizations.
Summers Co FRN	Summers Co	Planned an adolescent health forum to address importance of immunizations and other health related issues.
Adolescent Health Forum Planning	Summers Co	Work meeting to plan specifics of the Adolescent Health Forum, which will cover immunizations.

AREA: Improved Nutrition		
ACTIVITIES	POPULATION SERVED	COMMENTS
Wyoming Co Wellness Meeting	Wyoming	Planned a video to promote various health activities, such as improved nutrition.
Summers Co FRN	Summers Co	Planned an adolescent health forum to address importance of improved nutrition and other health related issues.
Adolescent Health Forum Planning	Summers Co	Work meeting to plan specifics of the Adolescent Health Forum, which will cover improved nutrition.

AREA: Bullying Prevention		
ACTIVITIES	POPULATION SERVED	COMMENTS
Wyoming Co Wellness Meeting	Wyoming	Planned a video to promote various health activities, such as bullying prevention.
Summers Co FRN	Summers Co	Planned an adolescent health forum to address importance of bullying prevention and other health related issues.
Adolescent Health Forum Planning	Summers Co	Work meeting to plan specifics of the Adolescent Health Forum, which will cover bullying prevention.

AREA: Positive Youth Development		
ACTIVITIES	POPULATION SERVED	COMMENTS
Adolescent Health Forum Planning	Summers Co	Work meeting to plan specifics of the Adolescent Health Forum, which will cover positive youth development.

AREA:		
ACTIVITIES	POPULATION SERVED	COMMENTS

RESA-I STATUS REPORT	
PROGRAM:	Adult Basic Education Technology Coordination West Virginia
DATE:	
STAFF:	Louise Miller, Technology Coordinator
FUNDING SOURCE:	State and Federal

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
<i>Continued development of "Adult Basic Education Management Information System (AEMIS)"</i> <ol style="list-style-type: none"> General maintenance of error messages Updates to AEMIS2 	WV Adult Education (WVAdultEd) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVAdultEd Instructors statewide upon request <ol style="list-style-type: none"> Program Improvement Misc. Calls / E-mails Reset Passwords Activate User Profiles Create / Update Classes Create Users 	WV Adult Education (WVAdultEd) Instructors / Administrators Statewide	

AREA: Professional Development Provided		
ACTIVITIES	POPULATION SERVED	COMMENTS
AEMIS Q&A	Kanawha County -Adult Ed Program -CTE @ Carver -CTE @ Ben Franklin	January 12, 2017 January 13, 2017 January 20, 2017

AREA: Professional Development Attended		
ACTIVITIES	POPULATION SERVED	COMMENTS
FETC	WVAdultEd Statewide	January 23-27, 2017

AREA: Misc		
ACTIVITIES	POPULATION SERVED	COMMENTS
Completed / Submitted "2016 Statewide Performance Profile"	WVAdultEd Statewide	January, 2017
CTE Date Entry Kanawha County CAP	WVAdultEd Statewide	January 30, 2017
Created/posted AEMIS Training PPT	WVAdultEd Statewide	January, 2017

RESA-I STATUS REPORT	
PROGRAM:	Adult Education & Spokes
DATE:	January 31, 2017
STAFF:	Shawn Cook, Director, Nancy Shannon, Secretary Teachers - Peter Minogue, Sandra Adkins, Carmella Browning, Jared Cantrell, Christine Elkins, Tammy Judy, Helena Ellis, Teresa Godwin, Melanie Hayslette, Tammy Judy, Julia Williams, Sheila Radford, Tiffanie Bishop, Joy Walker, Tina White
FUNDING SOURCE:	State and Federal

AREA: Adult Education Coordination and Administration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Program administration, including: • Review of AEMIS • Process leave and timesheets, budgets for AdultEd classes. • Monitored budgets, prepared requisitions in WEVIS, coded invoices for payment. • Reviewed budgets and transaction reports.	Braxton Monroe Pocahontas Webster Wyoming All Spokes	
Participated in RESA 1 annual TANF audit.	All Spokes	
Conducted ESL interviews, hired instructor and began program implementation.	Mercer	
Hired and provided orientation for three substitute instructors.	All Spokes	
Toured and considered class sites in Webster County.	Webster	
Completed maintenance work at Braxton Class.	Braxton	
Obtained signage for five programs.	Braxton/Fayette/Webster/ Pocahontas /Wyoming	
Organized and began recruitment for McDowell Career Pathway.	McDowell	
Participated in two state staff meetings.		
Facilitated professional development workshop for Math.	All counties	
Facilitated AdultEd team meeting in Monroe County.	Braxton/Pocahontas/Monroe Webster	
Provided resources to SCC (IPADS), Mercer ESOL (equipment and supplies), ACC (TRA assessments) and MOCC (instructional supplies)	Mercer/McDowell	
Complete PCard training		

AREA: Program Visits & Work with Programs		
ACTIVITIES	POPULATION SERVED	COMMENTS Visits YTD
	Anthony Correctional Center	
	Braxton AdultEd	2
	Denmar/GBC	2
	Fayette AdultEd	
	Fayette Spokes	2
	Greenbrier AdultEd	
	Greenbrier Spokes	
Program Visit	McDowell AdultEd	7

	McDowell Spokes	3
ESL/Supplies/Interviews	Mercer AdultEd	7
Program visit	Monroe AdultEd	4
	MOCC OIEP	1
Program Visit	Nicholas FRF Nicholas Spokes	4
	Pocahontas AdultEd /Spokes	6
Program Visit/worked on signage	Raleigh AdultEd	5
	Raleigh Spokes	2
	SR J	
	CRJ	
Delivered instructional resources	SCC-CCS	2
	Summers Lamp/Spokes	2
Program Visit 9/20	Webster AdultEd / Spokes	2
	Wyoming AdultEd /Spokes	6

AREA: Spokes Programs		
ACTIVITIES	POPULATION SERVED	COMMENTS
Braxton: Tharp & Walker <ul style="list-style-type: none"> • 2 Students Customer Service Part 1 • 2 Student Workeys Certification (Bronze) • 1 Student Gained full time employment • 1 Student passed the TRA exam and will be testing February 7 for the HSE • 4 Students completed Career Exploration Activity • 1 Student completed WIN certification • Attended Math for Teachers Training • Visited Nicholas County SPOKES • WVU Extension, Ami Cook visited 1/24 • Women's Aid in Crisis Speaker 1/23 • Attended the Big Easy meeting in Monroe County 1/27 		
Fayette: Rebecca Taylor & Tiffanie Bishop <ul style="list-style-type: none"> • 1 Student received Microsoft Specialist Certificates for Word and PowerPoint • 2 Students received Customer Service 1 • Christine Elkins Shadowed on the 10th • 1 Student had a Job interview • All Students Did Modules 1) Critical Thinking <ul style="list-style-type: none"> • 2) Goal Setting • 3) Dealing with Anger • 4) Believe in yourself • 5) Coping With Change • 6) Stress Management • Group Activity M&M – Budget Game & Math with M&M 		
Greenbrier: Teresa Godwin & Tina White <ul style="list-style-type: none"> • 2 FEMA certificate • Legal Aid assisted with 1 student in need of legal advise • Elizabeth Reynolds visited in regard to WVU Nutrition Outreach class • Classroom with Sarah Hawkins • Instructed and assisted Work Force staff with TABE • Scheduled Work Keys test and re-scheduled again due to weather 		
McDowell: Cantrell & Walker <ul style="list-style-type: none"> • 5 Customer Service I Certificates • 5 Customer Service II Certificates • 2 Job Interviews 		

<ul style="list-style-type: none"> • 2 Students Employed • 2 FEMA Certificates • 1 Student attempted 2 parts of TASC Exam and passed both parts 	
<p>Monroe: Judy & White</p> <ul style="list-style-type: none"> • Attended Math for Teachers Workshop at RESA 1 -1-25-17 • Hosted BIG EASY meeting in Monroe County 1-27-17 • 1 Student Computer Essentials • 1 Student Obtained HSE • Career and Resource Fair Meeting with Joy Walker and Tina White 1-20-17 • ITA meeting with Sarah Hawkins 1-24-17 • Student started College at NRCTC 	
<p>Nicholas: S Adkins</p> <ul style="list-style-type: none"> • 3 students took WorkKeys test on 1/10 & 1/26 <ul style="list-style-type: none"> ○ 2 Gold, 3 Silver, and 1 Bronze • Computer Essentials <ul style="list-style-type: none"> ○ 2 Key Applications Gold ○ 1 Computing Fundamentals Gold • 7 Job Interviews • 4 students began classes at New River CTC in Phlebotomy • Started a "Walk After Lunch" program for us to walk laps in the facility gym • WVU Extension Lauren Weatherford on 1/11 • Assisted Heather Tharp with AEMIS on 1/20 • Facilitated the Math for Teachers at RESA 1 on 1/25 • 1 student completed Microsoft Office Word and Excel certification • 4 completed Customer Service Part 1 • 1 completed Customer Service Part 2 • 2 completed WVWelcome • 2 FEMA certificates 	
<p>Pocahontas: Williams & White</p> <ul style="list-style-type: none"> • 1 student WorkKeys test- Bronze • 1 passed Substitute Teacher exam • 1 Job interview with BOE • 1 completed Computer Essentials- Gold in all 3 levels • 1 earned Customer Service 2 certification • Visit from Sarah Hawkins for OJT • Visit from Tina White • 7 Career Exploration Activities • 7 College Exploration Activities • All Tour of One-Room-University • 7 FAFSA • Attended Math for Teachers Workshop at RESA 1 • Attended BIG EASY meeting in Monroe County • 1 Certified in A-Game 	
<p>Raleigh: Ellis</p> <ul style="list-style-type: none"> • 3 students passed TASC readiness assessment • 2 gained unsubsidized employment • 5 Customer Service Part 1 Certificates • 4 Customer Service Part 2 Certificates • 2 students College Readiness Activity with Kim Holt, EOE • Instructor attended Math for Teachers Workshop at RESA1 • New sub, Bonita Bowman shadowed • Instructor meeting with Bonita Mitchell, Stephanie Herald, Michael Jones from K.I.S.R.A 	

<ul style="list-style-type: none"> • Bonita Mitchell, K.I.S.R.A-2 presentations to students • WV Ext Service-Terrill Peck- presentation-Jerk/Jerkette • WV Ext Service-Terrill Peck- presentation-Love Languages 	
<p>Summers: Browning & Walker</p> <ul style="list-style-type: none"> • 1 Living Online • 1 Computing Fundamentals • 1 Key Applications • 1 IC3 Certification • 3 MOS PowerPoint Certifications • 1 Work Keys Bronze Level • 1 Customer Service Certification • 1 WV Welcome Certification • Substitute Instructor shadowed class • Attended Math training at RESA • 7 students received CPR/First Aid Certification • 2 students had pre-employment screenings • 1 student started working. • 1 student started college at NRCTC 	
<p>Webster: Melanie Hayslette</p> <ul style="list-style-type: none"> • 1 Job Interview • 1 Student started college • 2 Students passed TRA • 2 Student passed TASC • 1 Student started Customer Service • 1-9 Workkeys Testing • 1 Student Obtained Silver Certificate • 1-23 Meeting with Workforce/Youth Connections • 1-25 Math Meeting • Worked on Employer Surveys • One Student Referred to Division of Rehab • 3 students completed College/Career Awareness Activities • 1 FEMA Certificate • 1/27/17 Meeting with Adult Education Instructors in Monroe County • 1 student completed FAFSA • 4 Participation Certificates • 5 Certificates of Achievement 	
<p>Wyoming: D Adkins & Walker</p> <ul style="list-style-type: none"> • 1 student gained full time employment • 1 student passed TRA exam & will test on 02/15/17 • Students did module: Building self-esteem • 3 FEMA certificates • Attended Math for Teachers training • 1 student started back college at SWVC&TC 	

Career Development Consultant Reporting Form

Name: Joy Walker

Date: January 31, 2017

	Student	YTD	
Activity	# Participating	# Participating	Comments
Resumes Updated	5	31	
Student Credentials			
• CPR/First Aid	7		Summers County
• Food Handlers			
• Other			
Career Exploration Activity	7	25	
Students Obtaining Employment	2		
Job Fairs	1	3	Monroe Prep. Meeting
Guest Speakers			
Resource Fair			
Facilitated Monthly Programs			
• New Parents – Wyoming Co.			
• Other	1		McDowell Career Pathways Meeting
Follow-up			
Job Shadow-CDC Training			
Trainings Attended	1		RESA-1 Math Workshop
DHHR Meetings	3	12	
Substitute Days			
Employer Contacts	1	33	

RESA-I STATUS REPORT	
PROGRAM:	Assessment
DATE:	
STAFF:	Samuel Smith, Assessment Specialist
FUNDING SOURCE:	TANF

AREA: AREA: Testing Clay County, Boone County, Fayette County, Greenbrier County, Logan County, McDowell County, Mercer County, Mingo County, Monroe County, Nicholas County, Raleigh County, Summers County, Wyoming County

ACTIVITIES	POPULATION SERVED	COMMENTS
Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)	DHHR Clients, WV Works Dept., SPOKES students	
Scored, processed, and returned results to WV Works Supervisors counties in timely, efficient manner.	DHHR Clients, WV Works Dept., SPOKES students	
Administered Emotional Health Inventory and Learning Needs Screening.	DHHR Clients, WV Works Dept., SPOKES students	
Administered WorkKeys Assessments	DHHR Clients, WV Works Dept., SPOKES students	

AREA: Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE WV Works	

RESA-I STATUS REPORT	
PROGRAM:	Graduation 20/20
DATE:	January 2017
STAFF:	Teresa Epperley, Graduation Specialist
FUNDING SOURCE:	State and Federal

AREA: Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Partnership with DRS	SWD in our high schools	Our partnership with DRS has resulted in more benefits for our SWD from their counselors and in many of the counselors becoming a part of our Graduation 20/20 school team in most of our schools.
Training other RS3s in Check and Connect Processes	RS3s in other RESAs and the parents/students of those RESAs as well	Two other RS3s have contacted me to train them in the Check and Connect Processes
RESA 1 PLC	RESA 1 professional staff and ultimately teachers and students in RESA 1	Our RESA 1 PLC collaborated on an overview of Becoming a Learning School presentation so that we all will be providing the same message to our schools and school teams

AREA: Support and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Communication with Graduation 20/20 Coaches	Graduation Coaches	Emails, phone calls, and text messages exchanged with Graduation 20/20 coaches regarding various aspects of their job. These coaches are all so compassionate and caring with regard to the students they serve. This is evidenced in actions above and beyond the call of duty – buying a birthday cookie to celebrate a student who has a difficult home life; arranging meetings for students with college counselors; ensuring students have materials and supplies for class; and asking ‘what can be done’ for students for whom the school system has failed. I have been in contact with various departments in WVDE to ascertain the correct direction and resources for students as the needs arise.

Professional Learning Events	Teachers at two of our high schools	I provided professional learning sessions for two of our high schools. One in classroom management/Policy 4373 and the other in an overview of Becoming a Learning School.
Provided support for improving professional practice	Students and teachers at WWHS	At the request of the principal, I provided support for improving professional practice with 5 teachers at WWHS in Raleigh County.

RESA-I STATUS REPORT		
PROGRAM:	MEDICAID	
DATE:	January 31, 2017	
STAFF:	Jamie Bailey, Medicaid Specialist	
FUNDING SOURCE:	State and Local	
MEDICAID BILLING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	\$12,378.94
	Mercer	\$13,467.11
	Monroe	\$1,834.02
	Raleigh	\$11,236.96
	Summers	
	Wyoming	\$3,589.00
AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Transmitted billing files and ran remittances
	Mercer	Assisted with provider enrollment and billing questions. Transmitted billing files and ran remittances.
	Monroe	Transmitted billing and ran remittances
	Raleigh	Transmitted billing files and ran remittances
	Wyoming	Transmitted billing files and ran remittances
AREA: Special Education		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance		Inputted Professional Development data, and mailed letters.
AREA: Meetings/Trainings		
ACTIVITIES	POPULATION SERVED	COMMENTS
		RESA 1 Staff Meeting and P-Card training

RESA-I STATUS REPORT

PROGRAM:	Public Service Training
DATE:	January 2017
STAFF:	Robbie Bailey, Coordinator / Shelia Radford, Training Specialist / Sandy McClung, Regional Wellness Specialist
FUNDING SOURCE:	State

AREA: CPR

ACTIVITIES	POPULATION SERVED	COMMENTS
CPR/AED	Wyoming	Pineville VFD
CPR/AED	Summers	Summers County Schools
CPR/AED	Fayette	Fayette County Schools
CPR/AED	Wyoming	Wyoming County Schools
CPR/AED	Summers	Summers County SPOKES
CPR/AED	Braxton	Braxton County Schools

AREA: First Aid classes

ACTIVITIES	POPULATION SERVED	COMMENTS
First Aid	Wyoming	Pineville VFD
First Aid	Summers	Summers County Schools
First Aid	Fayette	Fayette County Schools
First Aid	Wyoming	Wyoming County Schools
First Aid	Summers	Summers County SPOKES
First Aid	Braxton	Braxton County Schools

AREA: Fire Classes

ACTIVITIES	POPULATION SERVED	COMMENTS
Fire Officer 1	Nicholas	Richwood VFD
Fire Officer 2	Nicholas	Richwood VFD
Fire Fighter 1	Wyoming	Pineville VFD
HazMat Ops	Wyoming	Pineville VFD
Extrication Skills Review	Wyoming	Brenton VFD
Fire Fighter 2	Mercer	Princeton FD
Fire Extinguisher Safety	Fayette	WVDRS
Rescue Core	Greenbrier	Lewisburg VFD
Rope 1	Greenbrier	Lewisburg VFD
Fire Fighter 2	Greenbrier	Clintonville VFD

AREA: EMS Classes

ACTIVITIES	POPULATION SERVED	COMMENTS
EMT Initial	Summers	Summers County EMS

AREA: Meetings

ACTIVITIES	POPULATION SERVED	COMMENTS
PST Coordinators Meeting	State	Hosted at RESA 1

WVU Fire Extension	State	Fire Fighter Module Meeting
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RESA-I STATUS REPORT	
PROGRAM:	Regional School Wellness
DATE:	January 4, 2017
STAFF:	Sandy McClung, Specialist
FUNDING SOURCE:	State - WVDE

AREA: Substance Abuse		
ACTIVITIES	POPULATION SERVED	COMMENTS
Collaborated with Regional School Wellness Specialist concerning evidence based curriculum for presentation	All counties-state wide	1/3/17
Worked with Raleigh county Substance Abuse/coordinator concerning newly formed coalition	All counties-state wide	1/3/17

AREA: YRBS/YTS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Worked with WVEIS concerning 2 nd period schedules of schools randomly selected for YRBS/YTS	RESA 1 counties	1/3/17

AREA: Health Check		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinated distribution of Health Check Banners to McDowell, Monroe, Mercer, Raleigh, Summers, Wyoming County Middle and High Schools	RESA I counties	1/3/17

RESA-I STATUS REPORT	
PROGRAM:	Regional School Support Specialist
DATE:	January, 2017
STAFF:	Amy Semonco, Specialist
FUNDING SOURCE:	State

AREA: Education & Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coaching and support	Montcalm Elementary	Met with principal and Early Literacy team, discussed school's identified need for training, provided observations, instructional strategies 1/10 & 1/26
Coaching and support	Peterstown Elementary	Met with principal, discussed needs of school, modeled effective instructional strategies, met with 3 rd grade PLC 1/13 & 1/19
Coaching and support	Clear Fork District Elementary	Met with principal, discussed school's identified need for training, provided observations, modeled classroom management and instructional strategies, attended Data PLC 1/11, 1/17, 1/23, 1/27
Coaching and support	Huff Consolidated	Met with principal and discussed school's identified need for training, attended PLC 1/12, 1/25
Coaching and support	Hinton Area Elementary	Met with principal, discussed school's identified need for training, conducted teacher planning period meetings, discussed intervention group data and progress monitoring 1/20

AREA: Training & Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Policy 8200 Training	RESA 1 Staff	Participated in training.
SPL Training	Montcalm Elementary	Provided professional learning opportunity for Montcalm Elementary teachers focusing on SPL. 1/18

Becoming a Learning School Training	Huff Consolidated	Provided professional learning opportunity for Huff Consolidated staff. 1/25
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AREA: Collaboration & Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
RS3 Taskforce Meeting	All Early Literacy Schools	Participated in the RS3 Meeting at RESA 3. 1/3
Science Fair Judging	Coal City Elementary	Participated in judging the science fair at Coal City Elementary. 1/24
Learning Schools Meeting	RESA 1 schools	Participated in developing the training for Becoming a Learning School, 1/19; Participated in the planning for the Summer Summit for Principals, 1/25.

RESA-I STATUS REPORT	
PROGRAM:	Special Education
DATE:	January, 2017
STAFF:	Robert G. Bartlett, Director
FUNDING SOURCE:	State and Federal

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPI- Key Point Refresher	Summers County	Conducted a CPI- Key Point Refresher training to fulfill yearly certification requirements of Policy 4373.
Instructional Practices Inventory (IPI) Level 1 Coder Training	All RESA 1 Counties	Presented an IPI- Level 1 Coder training for educators/administrators from RESA 1 counties. 16 participants.
CPI- Initial Certification	All RESA 1 Counties	Conducted a CPI- Initial Certification for teacher candidates of Concord University. 31 participants

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Student Assistance Team (SAT) Tool-Kit Overview	All RESAs of the State	Presented a SAT Tool-Kit Overview to the Office of School Improvement/RESA Collaborative
Instructional Practices Inventory (IPI) Staff Overview	Wyoming County	Presented an IPI Staff Overview to educators of Mullens Elementary.

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Student Behavioral Observation	Wyoming County	Conducted a behavioral observation and submitted report for use by student's IEP team.
State RESA Special Education Directors Monthly Meeting	All RESA 1 Counties	Discussed: ECPBIS, PBIS, Autism Coordinator introduction, Office of Early Learning Report, Graduation 20/20, Literacy Initiative, PERD Audit, Functional Listening Trainings, Technical Assistance/ Professional Development

		clarification, WVCASE Conference, "Needs Intervention" Counties
WVDE Office of Special Education Staff Meeting	All RESA 1 Counties	<i>Information Mailed: Inclement Weather.</i> Forms Revisions, RESA Initiatives, Strategic Planning: State Defined Alternate Diplomas, WV Mathematics Academies Summary, Final ESSA Rules, WVDE Website Changes, Upcoming Dates

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Learning Schools Collaborative Planning Meeting	All RESA 1 Counties	Reviewed Learning Schools Power-Point, planned roll-out of Learning Schools initiative.
Monthly County Special Education Directors Meeting	All RESA 1 Counties	Discussed: RESA Public Awareness, Training Requests, Drop-Out Rate, CPI Trainings, WVDE Form Revisions, PBIS Tier 2 Guidelines (Checklist), Functional Listening Training, WVCASE Conference, "D and F" Schools.
Wyoming County Special Education Monitoring Entrance Conference Call	Wyoming County	Participated in the WVDE Special Education Monitoring Entrance Call to support Wyoming County in their monitoring prep efforts.
Wyoming County Special Education Monitoring Exit Meeting	Wyoming County	Attended WVDE Special Education Monitoring Exit Meeting to support Wyoming County in their efforts to correct any finding as a result of SpEd monitoring.
Classroom Behavioral Management Materials and Resources	Wyoming County	Provided Special Education Classroom of Pineville Elementary with materials, resources and strategies to assist with classroom behavioral interventions.

<ul style="list-style-type: none"> Meeting w/Career and Community Resource Fair Team for coordinating upcoming events. 		

RESA-I STATUS REPORT	
PROGRAM:	Technology Services
DATE:	January 2017
STAFF:	Shane Radford, Coordinator
FUNDING SOURCE:	State and Local

AREA: Repair and Installation Services - Individual technician reports for 14 field staff		
ACTIVITIES	POPULATION SERVED	COMMENTS
Kevin Anglin	McDowell County	I have completed the following: Made several PC repairs of varying degrees, cloned HDD's, installed OS's, installed PC's, various administration tasks involving firewalls, servers and routers, and helped staff with a multitude of issues.
Jeremy Ball	Summers County	At Summers County High School, I responded to work orders that include imaging of computers; access controls settings, camera issues, issues with students going around the state filters, and wireless issues. At Summers Middle Schools, I responded to work orders that include computer imaging, repair, wireless issues, issues with students going around the state filters, and access controls settings. Hinton Area Elementary School, I responded to work orders that include computer imaging, projectors, and access controls. At Jumping Branch Elementary, I responded to work orders that include access controls settings, wireless issues, imaging of computers. At Talcott Elementary School, I responded to work orders that include computer imaging and worked with Safe and Sound to replace the door system. At Summers County Board Office, I have worked on day to day issues for

		<p>the users; access control issues, imaging computers and sorting thru equipment. The big project is keeping the 1 to 1 computer running. I will also note the Barracuda Web Security Gateway has been a great tool in tracking down the users that have virus, malware, spyware installed on their computers.</p>
Ryan Blankenship	McDowell County	<p>I have been working on getting the iPads at srms updated and get them under the control of apple configurator. Also I helped image mvhs spanish lab and picked up ecycle one day.</p>
Vince Estep	McDowell County	<p>Move and relocate/remount new Smart TV's. Debug WVEIS for finance. Image laptops for BOE for appropriation to new users. Update operating system for Spanish lab for testing. Debug built-in wireless for new Smart TV's. Deliver and set up new laptops specifically for new Smart TV's. Attended Malwarebytes webinar for proposal of acquiring them as a vendor for anti-malware solution for the aero hive project for McDowell Co. Bring-Your-Own-Device. Warranty fulfillment for new Smart TV's. Collected and stored e-cycle. Bulb replacement for class room Smart projectors. Install Xerox copier for secretaries. Set up new Primero lunch laptops. Performed thorough inspection and troubleshooting of technology for the meeting with the governor.</p>
Kenneth Lester	Monroe County	<p>The past month has been impeded by continuing State network issues. During normal utilization our connection to the State network is degraded, during high utilization the network is well below sufficient bandwidth. We should have a 1Gb connection to Charleston but are seeing 100 – 200 Mb with consistency. The concern is our testing window and getting this fully resolved before that time. The One – One ChromeBooks are doing well.</p>

		<p>We are seeing some damage issues with students but the hardware is holding up. The Complete Care coverage with the vendor has been vital our system. We have been conducting initial LanSchool training with faculty and hope to see it being used in the classroom. The local wireless LAN issues at PMS have continued. We have ruled out most hardware components as a root cause. Our next test will be to remove the Extreme Controller from the variables.</p> <p>Open work orders are holding at a very manageable fifteen.</p>
Donald Muncy	Mercer County	<p>Imaging workstations for Bluefield Middle School, and Bluefield High School; as well as repairing and imaging laptops in the faulty equipment shelf. As school starts back at the first of the year, will be finishing up replacing and installing new security cameras at MCTECH. Went to schools as scheduled, found tablets that were out for repair. Helped hang a 70" TV at Cumberland Early Learning Center. Installed a printer for Straley Elementary, fixed a scanning to folder issue. Fix a connectivity issue for the dental assistant class at MCTECH. Fixed camera in Prometric testing center at MCTECH. Found items that needed returned to the schools, and returned them. Put in interactive TV at PMS, fixed printers. Replaced faulty VGA cables to projectors when needed. Upgraded Java on numerous computers.</p>
Walter Newcomb	McDowell County	<p>The BYOD (Bring Your Own Device) project is moving forward with a trial of the AeroHive monitoring system that we will be testing at our Mt. View facility. Progress is complete on the Smart Display MVHS and South Side installs. All devices are in use and the Teachers are very satisfied with the new technology.</p>

Nathanial Perry	Raleigh County	I have seen a majority of standard work orders, with a couple unusual issues. One of my unusual support requests was the electronic sign at IMS, which has stopped functioning. After thorough examination, I discovered the power being supplied from the utility is unbalanced (almost 200 on one side and roughly 40 on the other) and the sign is only receiving around 36 volts AC. I passed this along to facilities. I have also experienced an increase in iPad requests due to student transfers at the first of the year. Special assignments included assisting with completing work orders with Mr. Pettry at BSMS, and working a list of items at PMS for Mr. Webb. I also developed a method for re-enrolling iPads into AirWatch that have been removed from DEP utilizing Apple Configurator 2.
Joshua Prudich	Mercer County	I have replaced a few projectors, imaged labs and individual laptops and desktops. I have replaced bulbs in projectors. I have installed new lab printers and installed on the lab. I have un hung new Viewsoinc touch displays. I have moved a spare smartboard to two different locations.
Justin Prudich	Mercer County	We have been working with a new schedule and I have been working hard to get my schools up to par. We have been working to get the programs and website short cuts that the schools fixed to have a cleaner desktop. I have been replacing more old computers with new to me machines with better hardware. I am trying to get the mobile laptop carts back together in schools that have scavenged from them for classroom computers so they can be once again used as carts. I also continue my day to day of maintenance and repairs as they show in the work order system.
Aaron Reed	Mercer County	Instead of focusing on Whitethorn Primary or Princeton High, Mercer Intermediate was the next school

		<p>added to the Mercer.dom domain, due to a shipment of ASUS Transformer tablets that were being sent to them from the Technology Office. Princeton High will be transferred soon, in part to test out a new wireless policy using the Extreme Network Wireless Controller. The central wireless controller from Extreme Networks was installed, and all schools with Extreme wireless network points were transferred to it for management. The previous controllers installed per school will be returned to Pomeroy for a credit that will fund new domain controllers for all schools and an upgrade to the hard drive array in the Board of Education VMware datacenter. Pomeroy feels that the current disk array is the weak link in the chain, so it will be upgraded to a flash drive array. The existing array will be repurposed to hold backups of the new school domain controllers. When the servers are installed, Mr. Murphy also wants Pomeroy to get System Center working for all schools, but will get Pomeroy to test that the system is fully working by installing it at Straley Intermediate, then use Straley as a template for us to deploy to other schools.</p>
<p>Aiden Vrenna</p>	<p>Mercer County</p>	<p>My primary focus was on SMART Board maintenance and on Asus tablet maintenance and repairs. Faulty projectors were replaced during the prior period, and remaining issues were related to failed lamps, alignment, and software configuration. For the Asus tablets, I've been looking at units that have been brought back from schools county-wide, with LCD, digitizer, keyboard, and software configuration issues. In most of those cases I've replaced hardware. Software issues are mostly related to wireless and drivers. No single issue stands out.</p>

John Watson	RESA 1	January has seen the conclusion of the router update project. Research into Windows 10 Operating System and the options for deployment, upgrading, maintenance, and customization have taken the majority of my remaining time with general repairs consuming the rest.
Joel Weiss	Mercer County	I have been working on a problem that would not allow our computers to validate with the Microsoft KMS server. I found that our Cymphonix filter was blocking the traffic from successfully talking with the WVNET server. I worked with Stewart Varney to correct the problem and all machines seem to be validating now. I assisted with the installation of a fiber link to the new gymnasium at Melrose elementary. I have also been working with the other technicians to update our Windows 8.1 deployment images.

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Windows 10 Deployment	RESA 1 Service Area	Researching and experimenting with methods of deploying Windows 10.

AREA: Infrastructure Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
DHCP pool modifications	Wyoming County	Modified router managed DHCP pools as requested by Wyoming County
Wireless Controller Configuration	Summers County	Verified configurations of SSID's as requested by Summers County.
Network Latency	RESA 1 Service Area	Continued to work with WVDE and County staff to correct network latency issues plaguing multiple counties.
Windows Deployment	RESA 1 Service Area	Met with Raleigh County staff to discuss implementation of a WDS solution. Currently experimenting with solutions that could be deployed to benefit all counties served.

AREA: Personnel

ACTIVITIES	POPULATION SERVED	COMMENTS
No personnel matters to report		

AREA: Special Projects and Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA Office Support	RESA 1 Office	Provided technical support as needed for all staff and trainings at the RESA 1 Office
SPOKES/ABE Support	RESA 1 SPOKES ABE service area	Provided all levels of technical support for Adult Basic Education and SPOKES classes as needed.
RESA-I STATUS REPORT		
PROGRAM:	West Virginia Workplace Education Program-Statewide (75%)	
DATE:	January 2017	
STAFF:	Tina M. White, CWDP, MSSL, WV Workplace Education Program	
FUNDING SOURCE:	State and Federal	

AREA: Awareness, Collaboration and Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>RESA 1 Staff Meeting – Attend RESA 1 Staff Meeting; and presentations on Policy 8200 and P-Card Use.</p> <p>Region 1 Workforce Development Board (R1 WDB)/Workforce Center staff – Continuing professional development training for Region 1 WorkForce West Virginia Career Center staff; next training TBD.</p> <p>Sector Strategies Building Industry-Driven Partnerships Meeting – Participating on Sector Strategies team to collaborate with regional resources to identify the major sectors/industries within our service area for designing, supporting and carrying out comprehensive career pathways systems.</p> <p>Region 1 Opportunities in Action WIOA regional partnership team/meetings – Continue participation with the Region 1 Opportunities in Action regional partnership team; streamlining the regional referral process; coordination and plans for next regional information session; date TBD.</p> <p>WVAdultEd State Staff Skype Meetings & Face-to-Face Meeting – Attended State Staff Skype Meetings on Wed, Jan 25 & Wed, Feb</p>	Business and industry, agencies and organizations, and their incumbent workers throughout the State.	

<p>1; will attend State Staff Meeting at Randolph Co Career Tech Center on March 2 & 3, 2017.</p> <p>WVAdultEd State Professional Development (PD) Team – Met with WVAdultEd State Staff PD Team to share in discussion of direction of PD.</p> <p>Raleigh County Commission on Aging (RCCOA) – Preparing workshop materials for facilitating staff training at RCCOA on Tuesday, February 28, 2017.</p> <p>WV Department of Rehabilitation Services (DRS) – Coordinated professional development training with DRS Regional Director, Jeanette Ratcliffe, for regional DRS staff; coordinated workshops sessions throughout December 2017.</p> <p>New River Community and Technical College (NRCTC), Beckley, Lewisburg, Ghent and Summersville, WV – Facilitated <i>Leadership</i> training for New River Community and Technical College Convocation for NRCTC staff for the kick-off of spring 2017 semester on Tuesday, January 10, 2017.</p> <p>New River Community and Technical College (NRCTC), Beckley, Lewisburg, Ghent and Summersville, WV – Continuing training initiatives in collaboration with NRCTC; working with Gloria Kincaid at Summersville Campus on training project.</p> <p>WV Workplace Education Program Services – Continue sharing, delivering, facilitating and servicing WV employers through the WV Workplace Education Program offering essential skills training as requested and required, with employers such as, Raleigh County Commission on Aging, Department of Rehabilitation Services, BSS Downard, Brake Supply Company, etc.</p> <p>Mercer County Workforce WV Career Center Partner Meeting – Attend monthly Career Center Partner Meetings.</p> <p>Snowshoe Career Center Partner Meetings – Attend Pocahontas County/Snowshoe Career Center Partner Meetings/Continue coordinating training for Pocahontas County area to be delivered at the Snowshoe Career Center.</p> <p>Bureau of Prisons (BOP)/Federal Correctional Institution (FCI) Ex-Offender Task Force – Continue participation with</p>	<p>Ex-offenders preparing for parole.</p>	
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<p>quarterly BOP's Southern WV Ex-Offender Task Force at the Beckley and McDowell FCIs, and FPC Alderson.</p> <p>Bureau of Prisons (BOP)/Federal Correctional Institution (FCI) Bring Your A Game Training – Continue coordinating/delivering <i>Bring Your A Game</i> classes for upcoming parolees at FPC Alderson, and FCIs Beckley and Welch.</p> <p>Invoicing – Initiate invoicing for business and industry for services rendered.</p>		

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	January 2017
STAFF:	Deena Tyree, Computer Operator / Susan Handy, Computer Operator
FUNDING SOURCE:	State

AREA: DAILY BACKUPS, PROGRAM UPDATES, MONTHLY SAVES AND AS400 MAINTENANCE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	31 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA 1	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	Frontier failures in Mercer, McDowell. Suddenlink in Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400

		System Maintenance performed at RESA III.
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AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS, SMS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, Sequel, WVEIS Wow and Portal.

NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, FAS, HMS and SMS Queries for all counties utilizing both IBM and Sequel Queries.
Database Maintenance and Development	All Counties	Printed student schedule cards, rolodex cards, and mailing labels for various schools in Raleigh County. Assisted all Raleigh County Schools in the processing of Report Cards for 2 nd Nine Weeks. Printed 1 st Semester Transcript Labels for all Raleigh County Elementary & Middle Schools. Generated failure lists for all Raleigh County Middle & High Schools. Generated failure lists for McDowell & Monroe County High Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Raleigh County, transmitted via Internet to United Bank for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS

Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments as requested and set up FY18 Scheduling Options for County.	Mercer	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Assisted WVEIS County Contact with 1 st Semester Grade issues.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments as requested and set up FY18 Scheduling Options for County.	Monroe	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Assisted WVEIS County Contact with 1 st Semester Grade issues.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments as requested and set up FY18 Scheduling Options for County.	McDowell	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Assisted WVEIS County Contact with 1 st Semester Grade issues.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments as requested and set up FY18 Scheduling Options for County.	Raleigh	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Met with Liberty and Shady Spring High Schools to discuss FY18 student scheduling. Hosted Webinar for WWHS Counselors. Assisted WVEIS County Contact and County Engrade Support person with grading issues for 1 st semester.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments as requested and set up FY18 Scheduling Options for County.	Summers	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Assisted WVEIS County Contact with 1 st Semester Grade issues.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Added FY18 Assignments and set up FY18 Scheduling Options for County.	Wyoming	Reset passwords as requested and assisted users as needed. Assisted administrators and teachers with access to Educator Evaluation System on WOW. Assisted WVEIS County Contact with 1 st Semester Grade issues.
Deena & Susie participated in three WVEIS Resa Staff calls and assisted all counties in their processing of		

W2's, 1099's and 1095-C's for 2016 Calendar Year.		
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