

ANNUAL REPORT

2015-2016

*Regional Education  
Service Agencies*

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RESA

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A powerful engine for education

November 30, 2016

**INTRODUCTION**

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**AREAS OF SERVICE**

Technical assistance to low-performing schools and school systems.....  
 Providing high quality, targeted staff development designed to enhance the performance and progress of students .....  
 Facilitating coordination and cooperation among county boards/cost savings.....  
 Installing, maintaining and/or repairing education related technology equipment and software.....  
 Receiving and administering grants under the provisions of federal and/or state law.....  
 Developing and/or implementing any other programs or services as directed by law or by the State Board of Education .....

**CONTACT INFORMATION**

Personnel Contact Information .....



## West Virginia Board of Education

Michael I. Green, President  
Lloyd Jackson II, Vice-President  
Tina Combs, Secretary  
L. Wade Linger, Jr.  
William M. White  
Beverly Kingery  
Gayle C. Manchin  
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Chancellor, West Virginia Higher Education Policy Commission

Dr. Sarah Tucker, Ex Officio  
Chancellor, West Virginia Council for Community and Technical College  
Education

Dr. Michael Martirano, Ex Officio State Superintendent of Schools



The West Virginia Board of Education established policies and rules to assure implementation of education goals and to ensure the general supervision, oversight and monitoring of a thorough and efficient educational system.

### VISION

All West Virginia students will exceed national educational standards and prepare for higher learning and the world of work through the programs, services and offerings of West Virginia's thorough, efficient, safe and nurturing education system.

### STRATEGIC GOALS

- Goal 1:** All students shall master or exceed grade level educational standards.
- Goal 2:** All students shall receive a seamless pre-kindergarten through twenty curriculum designed and delivered with broad stakeholder involvement to promote lifelong learning.
- Goal 3:** All students and school personnel shall develop and promote responsibility, citizenship, strong character and healthy living.
- Goal 4:** All students shall be educated in school systems that operate and deliver services efficiently and effectively.
- Goal 5:** All students shall be educated by highly qualified personnel.

## **WV STATUTE §18-2-26**

### **WV BOARD OF EDUCATION (WVBE) POLICY 3233**

WV Code §18-2-26 and WV Board of Education (WVBE) Policy 3233 identifies six areas of services for RESAs which include:

1. Providing technical assistance to low-performing schools and school systems.
2. Providing high quality, targeted staff development designed to enhance the performance and progress of students;
3. Facilitating coordination and cooperation among county boards within their respective regions in such areas as cooperative purchasing; sharing of specialized personnel, communications and technology; curriculum development; and operation of specialized programs for exceptional children;
4. Installing, maintaining and/or repairing education related technology equipment and software with special attention to the state technology initiatives;
5. Receiving and administering grants under the provisions of federal and/or state law;
6. Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

## **REGIONAL COUNCIL 2015-2016**

### **McDowell County**

Nelson Spencer, Superintendent, Chair  
Carolyn Falin, Assistant Superintendent  
Michael Callaway, Board Member  
Christina Davis, Teacher

### **Mercer County**

Dr. Deborah Akers, Superintendent  
Mary Alice Kaufman, Board Member  
Michael Morgan, Principal

### **Monroe County**

Joetta Basile, Superintendent  
Danny Lively, Board Member

### **Raleigh County**

Dave Price, Superintendent  
Cynthia Jafary, Board Member  
Darrin Butcher, Treasurer

### **Summers County**

Vicki Hinerman, Vice Chair, Superintendent  
Dr. Deborah D. Clark, Board Member

### **Wyoming County**

Frank Blackwell, Superintendent, Co-Chair  
Morgan "Mike" Davis, Board Member

### **Higher Education**

Dr. Kathy Liptak, Concord University  
Dr. Elizabeth Steenken, Bluefield State College

### **West Virginia Department of Education**

Dr. Kathy D'Antoni  
Assistant State Superintendent

### **West Virginia Board of Education**

Dr. William White  
Board Member

Jason Butcher  
Coordinator

## MISSION STATEMENT

To provide high quality, cost effective,  
life-long education programs and services,  
for students, schools, school systems and communities.

## VISION STATEMENT

To serve the educational needs  
of the total community.

**Program Title:** Adult Education Technology



**Contact Person:** Louise Miller, WVAdultEdWVAdultEd Technology Coordinator  
WVAdultEd Technology Integration Specialist  
(304) 256-4712, ext. 1122

*AEMIS System Administrator*

[lbmiller@k12.wv.us](mailto:lbmiller@k12.wv.us)

Email: [lbmiller@k12.wv.us](mailto:lbmiller@k12.wv.us)

**Program Purpose:** To provide and coordinate training and support for AdultAdult Education programs statewide in the use and implementation of the **Adult Education Management Information System** better known as **AEMIS**, as well as technology integration. AEMIS is a web-enabled management information system (MIS) developed to meet the individual needs of WV's AdultAdult Education program, while meeting the guidelines of the National Reporting System.

The program goalsgoals are:

To ensure that AEMIS meets, or exceeds, the NRS Data Quality Certification process and procedures by assisting local programs in:

- Providing technical assistance via e-mail, phone, and on-site
- Developing and coordinating professional development workshops on how to utilize AEMIS
  - Logging data
  - Utilizing reports for program improvement (i.e. data driven decision making)
- Providing targeted technical assistance in the areas of AEMIS data entry
- Coordinate the WVAdultEd Technology Integration Specialists

**Main Program Responsibility:** Oversee the continued development of the web-based management information system for Adult Basic Education (AEMIS) – all aspects, including but not limited to hardware, software and programming

1. Ensure that AEMIS meets, or exceeds, the NRS Data Quality Certification process and procedures
2. Provide and coordinate training, support and technical assistance for AEMIS
3. Coordinate the WVAdultEd Technology Integration Specialists statewide

**Major Accomplishments:**

- Updated / revised AEMIS4U, placing this workshop online via SchoologySchoology  
This workshop focuses on how to complete the student profile for AEMIS data entry in relation to the National Reporting System
- Updated and distributed the *AEMIS User's Guide* via <http://www.wvadultedwvadulted.org>
- Provided a Mini Institute for the WVAdultEd TIS
- Initiated a Technology Mentoring Program for WVAdultEd Instructors, targeting Full-time Regular Adult Ed Programs

**Personnel Supported:**

Louise Miller, WVAdultEdWVAdultEd Technology Coordinator; Debbie Walker, Secretary

**Program Title: Adult Education Coordination**

**Contact Person:** Shawn Cook, Director  
(304) 256-4712, ext. 1117  
Email: [shcook@k12.wv.us](mailto:shcook@k12.wv.us)



**Program Purpose:** Provide/coordinate training and support for Adult Education programs in a 12 county area. My goal is to enable adult learners to be literate, productive, and successful in the workplace, home, and community by delivering responsive adult education programs and services. I provide direct supervision of AdultEd programs in five counties and direct supervision of seven Spokes programs operating in eleven counties. Direct services to AdultEd programs include: conducting needs assessments and program assessment, establishing and supporting AdultEd and Spokes programs, participation in advisory councils, teacher mentoring, assistance in grant writing, coordination and facilitation of professional development for Adult Education certification, and for program improvement, providing HSE exam services (five counties) and HSE scholarship fund (for examinees in need)

**Major Accomplishments:**

- Provided direct supervision for 11 Spokes programs and four Adult Education programs
- Facilitated HSE testing in Braxton, Greenbrier, Monroe, Summers, Pocahontas and Mercer Counties
- Provided mentoring and professional development to AdultEd programs. Assisted with delivery of Teacher Academy.
- Continued work to foster collaboration between AdultEd programs and New River Community & Technical College
- Facilitated staff development for Spokes and AdultEd programs
- As part of a WVDOE audit team, the Adult Education worked with Mount Olive and Anthony Center AdultEd programs.
- Supported and facilitated student recognition programs.
- Provided technical assistance in grant writing and development of transition plans.

**Personnel Supported:**

Shawn Cook, Adult Education Director; Nancy Shannon, Secretary

Adult Education and/or Spokes Instructors: Helena Ellis, Melanie Hayslette, Tammy Judy, Sandra Adkins, Carmella Browning, Jared Cantrell, Shelia Radford, Teresa Godwin, Christine Elkins, Vanessa Clay, Shalom Tazewell, Jared Bailey, Julia Williams

Career Development Consultants: Joy Walker, Tiffanie O'Brien, Tina White

**Program Title: Assessment Services**





**Contact Person:** Samuel Smith

(304) 256-4712, ext. 1106

Email: [sam.smith@k12.wv.us](mailto:sam.smith@k12.wv.us)



**Program Purpose:**

- To provide testing and evaluation services to the Department of Health and Human Resources-West Virginia Works Division.
- To serve SPOKES classes and ABE classrooms in 13 counties and provide aid to other specialists in the state.
- To assess for entry-level education levels and administer skill level tests.

**Major Accomplishments:**

- TABE administered to 485 clients and results returned to local DHHR office of county tested
- WorkKeys administered to 130 SPOKES participants
- Learning Needs Screening Assessment administered to 599 clients and results evaluated and returned to DHHR individual workers
- Emotional Health Inventory administered to 596 clients and recommendations returned to DHHR individual workers

**Personnel Supported:**

- Samuel Smith, Assessment Specialist; Debbie Walker, Secretary

**Program Title:** Graduation 20/20

**Contact Person:** Teresa Epperley

304-256-4712, ext. 1126

**Program Purpose:**

- To increase the number of students who graduate with a regular diploma
- To decrease the number of students who drop out of school
- To improve overall student achievement
- To increase postsecondary outcomes

**Major Accomplishments:**

- Preliminary data reveal increase in over-all attendance rates in Graduation 20/20 schools
- Preliminary data reveal decrease in the number of dropouts in Graduation 20/20 schools
- Preliminary data reveal substantial decrease (>70 %) in the number of dropouts in SWD in Graduation 20/20 schools
- Planned and coordinated a RESA 1 all-county meeting to introduce the Graduation 20/20 initiative
- Successfully recruited high schools not identified for Graduation 20/20 initiative to join the initiative as a pro-active approach
- Collaborated with Leadership Teams in all fourteen high schools to increase graduation rates
- Coordinated efforts of two counties in writing and applying for an Innovation Zone grant for dropout prevention
- Coordinated efforts of one county in writing and applying for an Innovation Zone STEM grant
- Recruited and trained exemplary retired educators to work on-site as Graduation Coaches, making connections with and assisting at-risk students in meeting graduation requirements
- Collaborated with and assisted fourteen high school leadership teams in development of their Graduation 20/20 school action plan
- Collaborated with and assisted fourteen high school leadership teams in completion of their Graduation 20/20 implementation scale
- Presented professional learning to schools and county-level specialists/coaches on using the Bright Bytes Early Warning System, ZoomWV and ZoomWV for Educators data systems
- Created and presented Saturday and evening professional learning for various schools on the topics of classroom management, data-driven instruction and small group intervention strategies, Marzano classroom strategies, vocabulary instruction, and writing instruction
- Collaborated with school leadership teams to provide classroom follow-up visits with teachers who participated in professional learning on data-driven instruction and small group intervention strategies
- Coordinated and planned for assessment training webinars to be presented by WVDE staff for all RESA 1 counties
- Coordinated audio conferences for all RESA 1 counties on topics regarding special education students
- Coordinated plans for Graduation 20/20 School Leadership Teams to participate in professional learning for effective communication and effective team practices

**Personnel Supported:**

- Teresa Epperley, NBCT, Regional School Support Specialist

**Program Title:** Focus Schools/Campaign for Grade Level Reading

**Contact Person:** Amy Semonco, Regional School Support Specialist  
(304) 256-4712, ext. 1135



Email: [asemonco@k12.wv.us](mailto:asemonco@k12.wv.us)

**Program Purpose:**

The purpose of the Focus Schools program is to work with staff and administrators of six identified schools within RESA 1 to target closing the achievement gap between students with exceptionalities and those students without disabilities. This work consists of modeling effective instructional techniques, providing assistance with planning student-centered activities, on-going data-analysis, and additional services per request of administration. Core components of this program include the development and provision of research-based professional learning opportunities, as well as building and fostering the relationships within assigned schools to ensure mutual respect and trust in the work environment. The program also offers support to counties to assist with identification of schools participating in the new initiative, Early Literacy Campaign for Grade Level Reading, for the 2016-2017 school year, as well as liaising with WVDE Office of Special Education and Office of Early Learning regarding all aspects of the initiative.

**Major Accomplishments:**

- Provision of Professional Learning topics, including: Differentiation in the Classroom, Data-Driven Instruction, Formative Assessment, Data Walls & Notebooks, Characteristics of Intellectual Disabilities, Support for Personalized Learning, etc.
- Assistance provided to schools throughout the Instructional Practices Inventory (IPI) process, as well as assistance to school staff conducting an Initial Data Collection and providing a Faculty Data Review of findings.
- Identification and successful attendance of all schools participating in the Campaign for Grade Level Reading at the KidStrong Conference.

**Personnel Supported:** Amy Semonco, Regional School Support Specialist

**Program Title:** Medicaid

**Contact Person:** Jamie Bailey, Medicaid Specialist



(304) 256-4712, ext. 1105  
Email: [jmdbaile@access.k12.wv.us](mailto:jmdbaile@access.k12.wv.us)

**Program Purpose:** To assist counties in electronic billing of Medicaid claims, and ensure reimbursements of the services provided.

**Major Accomplishments:**

- Medicaid Reimbursements FY 16
  - McDowell \$74,126.14
  - Mercer \$173,878.46
  - Monroe \$101,580.59
  - Raleigh \$196,436.48
  - Summers \$45,677.14
  - Wyoming \$111,617.25
- Technical assistances to Region 1 counties

**Personnel Supported:** Jamie Bailey, Medicaid Specialist

**Program Title:** Professional Development

**Contact Person:** Drexel Sammons

Director of Programs Development

(304) 256-4712, ext. #1103

Email: [dsammons@k12.wv.us](mailto:dsammons@k12.wv.us)



**Program Purpose:** RESA-1 is committed to the implementation of the Professional Development Goals and Objectives adopted by the West Virginia Board of Education. Professional Development is coordinated through the request of the Regional Staff Development Council to provide leadership in the development of effective curriculum and teaching techniques to improve student achievement and reach higher standards. In addition, professional development includes sustained experiences that lead to the development of knowledge, skills, practices, and dispositions that educators need to help students perform at higher levels and achieve college or career readiness. Professional development assistance is provided to the West Virginia Department of Education and other agencies in developing quality, aligned and balanced professional development with extra support and targeted use of existing and new resources. Professional development on a regional or statewide effort requires strategic planning and ongoing monitoring of implementation impact.

**Major Accomplishments:**

Substitute Certification and Recertification (Policy 5202), through blended delivery, for 170 participants

- Principals' Leadership Series: provided to over 200 administrators
- Regional Social Studies Fair for 425 participants and invited guests
- Regional Science Bowl for 5 high schools in RESA 1
- Exemplary Educator Awards – recognizing outstanding educators in the counties of RESA 1
- A “Campaign for Grade Level” literacy grant, provided professional learning sessions in research based reading strategies to 30 teachers in grades K-3, a book study on “Catching Readers Before They Fall”, and support from a curriculum specialist during the school year
- Through a Benedum Family Foundation grant, provide PD sessions and support from a math coach to 8 middle schools throughout the districts in Carnegie Math instructional strategies and instruction
- PreK-12 professional development sessions for over 4,760 participants with 238 Professional Development sessions
- Provide the LDC and MDC initiative that supports teachers in our counties for SREB units of study in mathematics and English/language arts
- Coordinated 20 Graduate Credit classes leading to master’s degrees in reading education and leadership studies and certificate programs in leadership studies in partnership with Concord University
- Provide updated diagnostic visits and technical assistance to 6 Focus Schools with assistance from curriculum specialists 2 full days weekly for the school year
- MSP Grant – provided professional development and college classes through a partnership with Marshall University in mathematics for 25 teachers in grades third through fifth grade by providing 4 graduate level courses leading to an endorsement in elementary mathematics specialists

**Personnel Supported:** Drexel Sammons, Director of Programs Development; LaDawn Weaver, Executive Secretary

**Program Title:** Public Service Training

**Contact Person:** Billie Trump, Coordinator

(681) 207-7038

Email: [bltrump@k12.wv.us](mailto:bltrump@k12.wv.us)

Robbie Bailey, Specialist

(681) 207-7050

Email: [robert.bailey@k12.wv.us](mailto:robert.bailey@k12.wv.us)

**Program Purpose:**



RESA-I Public Service Training provides high quality, cost effective training to Emergency Responders, Board of Education personnel, the mining industry, waste water treatment workers and the public. We enable each of these groups to receive both the initial and on-going training and certifications necessary to perform their respective tasks. Training and Education is tailored to the specific needs of each group, from basic First Aid and CPR to EMT, as well as Firefighting, Technical Rescue, Law Enforcement and Education and Industry. We deliver training on-site throughout the 12 county, 7,223 square miles of RESA I and RESA IV. Our training is recognized nationwide and meets or exceeds the standards set forth by OSHA, NFPA, WV State Fire Commission, DOT, Emergency Care and Safety Institute, and the WV Department of Education. The counties covered by RESA-I Public Service Training include the six counties of RESA-I (McDowell, Mercer, Monroe, Raleigh, Summers, Wyoming) and the six counties of RESA IV (Braxton, Fayette, Greenbrier, Nicholas, Pocahontas, Webster).

### **Major Accomplishments:**

- 445 Public Service Classes were provided
- 8367 Students were trained
- Project ESCAPe (Emergency Service Conference at Pipestem)
- The 34<sup>th</sup> annual conference at Pipestem was well attended. There were 65 classes during this 5 day conference, many taught by nationally recognized instructors. Participants represented nearly all of the counties in West Virginia as well as adjacent states. Participants included EMT's, firefighters, law enforcement officers, nurses, dispatchers and emergency service personnel. ESCAPe has become an excellent venue for delivering necessary continuing education training as well as rolling out new initiatives in fire and emergency medical services.

### **Personnel Supported:**

- Billie Trump, Public Service Training Coordinator
- Robbie Bailey, Public Service Training Specialist

**Program Title:** Regional School Wellness  
**Contact Person:** Sandra McClung, BS, MS  
Regional School Wellness Specialist  
(304) 256-4712, ex 1121  
Email: [shawley@k12.wv.us](mailto:shawley@k12.wv.us)

**Program Purpose:** The purpose Regional School Wellness is to assist county schools districts in establishing a cooperative wellness program to provide schools, families and communities with resources to make healthy and informed decisions that can help prepare students for academic success. These areas include Tobacco Prevention, Health Education, Bully Prevention, School Climate Survey, Substance Abuse Prevention, Mental Health Services, Youth Mental Health First Aid, Suicide Prevention, Teen Pregnancy Prevention, and Physical Activity

## Major Accomplishments:

- Distributed Lets Move Resources to area counties including Clear Creek, Marshfork, Ghent, Sophia Soak Creek, Stanaford, Maxwell Hill, Hinton elementary Schools and Monroe County Elementary Schools
- Provided & distributed stability balls to Jumping Branch Elementary to increase activity in the classroom
- Collaborated with Adolescent Health Coordinator to promoted well child visits with Healthcheck, and Coventry; supported School Based health Centers
- Provided CPR Instructor Training to Summers County and Raleigh County to aid in meeting the hands only requirement in CPR for seniors
- Provided and distributed toothbrushes for upcoming second graders to support policy 2423 Oral Health
- Distributed pedometers to Marshfork Elementary to promote a competition between classrooms to increase steps, also promoted ACTIVE Southern WV
- Provided CDC scorecards to county offices to collect data for worksite wellness-submitted electronically
- Met with county nurses and distributed Type 1 diabetes toolkits to share with diabetic students and parents of diabetic students
- Attended GREEN DOT training September 2015-currently working on the implementation of GREEN DOT Bully Intervention program at Sandy River Middle School
- Provided in-service training on healthy Lifestyle to Mercer County teachers January 2015, Provided in service training to Summers county including LETS Move and Minds in Motion 11/3/15
- Distributed Too Good for Drugs curriculum to McDowell County afterschool program
- Attended FLASH training September 2015 and offered technical assistance to teacher as needed
- Attend CSPAP training at Pipestem October 2015
- Provided Youth Mental Health First Aid at Wyoming County DHHR, Summers County High School, RESA I, and RESA 4
- Provided substance abuse information as well as suicide prevention information in Summers, Raleigh & Monroe Counties
- Contacted all principals to encourage the School Climate Survey
- Work and support youth/adult led mentored programs such as SADD; also promoted IBelieve
- Distributed stability balls to Jumping Branch Elementary to increase movement in the classroom
- Attended all Region 6 Governors Drug Task Force Meetings and FMRS Youth Center meetings, obtained Narcan training at Wyoming County FRN meeting
- Attended Drug and Awareness Fair at Mt. View High School, McDowell County – provided wellness and prevention information to attendees (300) attended
- Provided technical support on obtaining evidence based data, HIV/Aids current program for school staff, recording immunization records

**Personnel Supported:** Sandra McClung  
Regional School Wellness Specialist

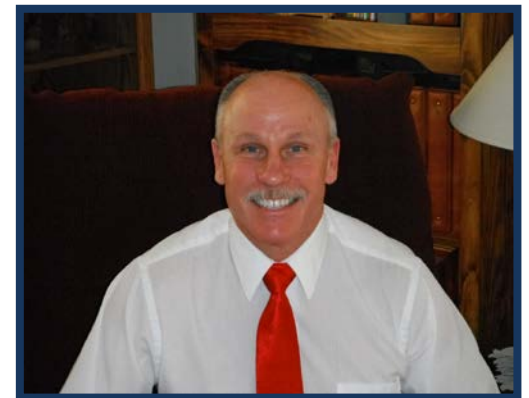
**Program Title:** Special Education

**Contact Person:** Robert “Greg” Bartlett, Director of Special Education  
(304) 256-4712, ext. 1109  
Email: [rbartlet@access.k12.wv.us](mailto:rbartlet@access.k12.wv.us)

### Program Purpose:

The purpose of the Special Education Program is to assist counties in providing programs, resources, and opportunities consistent with State goals and priorities through professional learning, problem solving and strategic planning with parents, teachers, and the community for the benefit of exceptional children. The Special Education Program is keenly aware of the need to close the achievement gap between students with disabilities and their successful peers. As a result, this program offers technical assistance to districts and schools to address this critical issue. In a liaison capacity, the program collaborates with the WVDE, Office of Special Programs, Office of Early Learning and the six districts which comprise RESA 1.

## Major Accomplishments:





- Professional Development topics included: Instructional Practices Inventory (IPI) overviews and data reviews, currently assisting region schools with the Instructional Practices Inventory (IPI) model, Crisis Prevention Institute- Nonviolent Crisis Intervention certification trainings (from July 2015-June 2016, have trained and certified 530 participants), Autism-Specific and Bus-Driver Specific Nonviolent Crisis Intervention, Support for Personalized Learning, Autism Overview, Autism Classroom Behavior Interventions and Strategies, Autism and Your Classroom, Effective Classroom Management that Works, Writing Standards-Based IEPs, What to Say, and What Not to Say at IEP Meetings, Extended Standards (Essential Elements), Policy 4373 (Expected Student Behaviors in Safe and Supportive Schools), Differentiated Instruction and Disability Awareness and Sensitivity.
- Formed partnership with Concord University to train and certify student teacher candidates in Nonviolent Crisis Intervention.
- Presented to student teacher candidates a workshop on Effective IEP Goals and PLEPs writing.
- Member of the Concord University Special Education Collaborative Committee
- Member of the Concord University Diversity Committee
- Presented training to Concord University faculty on working with students on the Autism Spectrum in their classrooms.
- Developed, built and continue to distribute the Student Assistance Team (SAT) Tool-Kit to all 110 schools of RESA 1
- Worked with the National Dropout Prevention Center and the WVDE on the Graduation 20/20 Initiative and Roll-Out
- Worked with National Technical Assistance Center on Transition (NTACT), and the WVDE on the State Systemic Improvement Plan (SSIP) targeting Transition Outcomes for our students
- Member of WV AIM project (Accessible Instructional Materials)
- Member of the regional Disability Awareness Forum
- Member of WV Team Autism
- Member of Raleigh County Early Literacy Team
- Interagency Collaboration occurred with: WVDE, Community and Technical Colleges and districts
- Technical Assistance was provided in the form of data analysis, progress monitoring and County assistance for Special Education Monitoring and action plans for addressing monitoring findings
- Observation of students in need of behavioral interventions, and assistance with program development for student classroom behavioral issues
- Supplied iPad Mini devices and training to Pre-K classroom staff
- Provided a Special Education Overview for substitute teacher candidates as a component of their preparation training
- Professional Learning opportunities developed as per county/school request/need
- Facilitate trainings/professional learning opportunities provided by the WVDE

**Personnel Supported:** Robert “Greg” Bartlett, Director of Special Education

**Program Title:** Technology Services  
**Contact Person:** Shane Radford  
 (304) 256-4712 ext.1114  
 Email: [rradford@k12.wv.us](mailto:rradford@k12.wv.us)



**Program Purpose:** The overall purpose of the RESA-1 Technology Services Program is to provide guidance and support to administrators, teachers, and students through installation, maintenance, and repair of technology related equipment. The Technology Services Program provides a wide variety of



support and repair services for the schools of RESA 1. Specific programs such as the Tools for Schools initiative, West Virginia Educational Information System (WVEIS), Telecommunications Grant Program and other state and local projects utilize the services of this program. RESA 1 Technology Services is a key partner in implementing and supporting new technologies. RESA 1 Technology Services offer research and consultation services on a broad range of technology related topics as well as qualified technology support staff.

### **Major Accomplishments:**

- Provided installation, troubleshooting and repair support for a multitude of network, server, workstation, laptop, tablet and building automation devices as well as the peripherals associated with these devices.
- Serviced 47533 devices, while responding to 7054 work orders, in the RESA 1 service area.
- Obtained training for various state and county initiatives.
- Continued configuration, software and hardware support for the BTOP router grant.
- Worked with vendors to upgrade connections, report problems, and resolve issues with the network connections to all our service areas.
- Supported One to One deployments and test environments for future deployments.
- Assisted with implementing and expand wireless infrastructures.
- Deployed online testing software and updates.
- Provided support for Adult Education/SPOKES classrooms in twelve counties.
- Supported TASC exam hardware and networks.

### **RESA-1 Technology Services Department**

Shane Radford, *Coordinator of Technology Services*; Lucy Pack, Joshua Prudich, Justin Prudich, Aaron Reed, John Watson, Joel Weiss, *Mercer County*. Kenneth Lester *Monroe County*. Kevin Anglin, Ryan Blankenship, Vince Estep, Walter Newcomb, *McDowell County*. William Meador, Nathaniel Perry, Daniel Via, Aiden Vrenna, *Raleigh County*. Jeremy Ball, *Summers County*. Michael Meador, *RESA1*.

**Program Title:** Adolescent Health Initiative Coordinator

**Contact Person:** Selina Vickers  
(304) 256-4712, ex 1120  
Email: [smvickers@k12.wv.us](mailto:smvickers@k12.wv.us)

### **Program Purpose:**

The purpose of the Adolescent Health Initiative is to provide technical assistance to the six RESA 1 Counties. The AHIC Coordinator (AHIC) focuses on the following for adolescents: Increase the number of adolescents that have a yearly well child examination; and Decrease the number of incidents of bullying reported each year; and other issues related to adolescent health. The AHIC works with youth, parents, community members, faith based groups and schools.

### **Major Accomplishments:**

- Provided training and professional development to students, staff, parents and community members in the areas of



- bully prevention, nutrition, healthy relationships, internet safety and child abuse awareness.
- Presenter at professional conferences.
- Trainer for Green Dot (Bystander Intervention program), FLASH (Family Life and Sexual Health) and YMHFA (Youth Mental Health First Aide)
- Instructor for four graduate level courses to assist teachers in obtaining their graduate level non-degree classes.
- Provided resources, networking and coordination through supporting the work plans of multiple formal and informal groups in RESA 1 focusing on adolescent health such as Summers County Substance Abuse Prevention Partnership, Girl Scouts, Community Connections (Mercer County FRN), RESA 1 Council, WV State Troopers (Internet Crimes Against Children division), Just For Kids Child Advocacy Centers, school counselors, school principals, AmeriCorps members, United Way of Southern WV, etc.
- Worked on regional and state groups addressing policy development on issues relevant to adolescent health, such as the Governor's Substance Abuse Task Force.

**Personnel Supported:** Selina Vickers

**Program Title:** West Virginia Education Information System

**Contact Person:** Deena Tyree

(681) 207-7111

Email: [dtyree@k12.wv.us](mailto:dtyree@k12.wv.us)

Susie Handy

(681) 207-7110

Email: [shandy@k12.wv.us](mailto:shandy@k12.wv.us)

**Program Purpose:**

The overall purpose of the WVEIS Program is to assist all RESA-1 counties in the collection of valuable data in an efficient manner. By doing this, it provides a standardized and effective way to process data collection and analysis. The WVEIS Staff provides training, telephone and email support to administrators, teachers,



school and county personnel in the use of the IBM AS/400 hardware and software. The WVEIS Program provides support in the areas of student data, finance, payroll, fixed assets and human resources. The WVEIS Staff provides specialized report services in all areas for schools and counties.

**Major Accomplishments:**

- Provided help-desk and technical assistance to approximately 6,700 School and County WVEIS Users
- Responded to approximately 24,000 phone calls and emails
- Provided technical assistance to approximately 200 County Personnel regarding finance, payroll, fixed assets, human resources and special education
- Created additional User ID's for teachers for access to Web-Based WVEIS bringing total Teacher ID Access to approximately 3,400
- Participated in meeting with Livegrades Representative for benefit of all RESA 1 Counties
- Participated in session with Raleigh County Integration Specialist and Raleigh County WVEIS County Contact regarding Engrade
- Participated in WVEIS County Contact Meetings
- Attended WVEIS Staff training session on Redmine Project Demonstration
- Conducted Sequel Training Session for RESA 1 WVEIS County Contacts
- Conducted Training Session for Mercer County School Counselors
- Conducted 4 Training Sessions for 15 new WVEIS Users
- Conducted 31 training sessions for 170 WVEIS Users for current and next year student scheduling
- Conducted 12 training sessions for 80 Users for WVEIS Wow
- Attended training session for Office 365
- Provided support and/or technical guidance for all new applications on WVEIS Wow
- Participated in bi-weekly WVEIS Staff Conference calls with WVDE personnel
- Attended WVEIS Fall and Summer Data Conferences

**RESA-1 WVEIS Department**

Susie Handy, WVEIS Computer Operator  
Deena Tyree, WVEIS Computer Operator

**Program Title:** West Virginia Workplace Education Program  
**Contact Person:** Tina M White, CWDP, MSSL  
West Virginia Workplace Education Program / RESA 1  
Certified DDI Trainer  
Mercer County Workforce WV Career Center  
195 Davis Street, Adult Education Suite  
Princeton, WV 24739  
P: 304-922-4505  
F: 304-913-4499  
[tnmwhite@k12.wv.us](mailto:tnmwhite@k12.wv.us)



**Program Purpose:** The WV Workplace Education Program provides customized essential skill training for incumbent or potential employees (in the case of business expansion or relocation to WV). Essential skills include basic computer training, communication skills, applied

math for the workplace, problem-solving, among others. This training provides organizations, businesses and industries with effective and highly customized training to help them retain employees, promote from within, and reduce waste and down-time. The bottom line is the bottom line for this program; we strive to meet the basic training needs of the employer. Through this program, we can also provide ACT WorkKeys® Job Profiling to identify the crucial basic skills needed in specific jobs to help employers with hiring and promotion decisions. As a Certified Development Dimensions Institute Trainer/Facilitator, assist with developing, coordinating and delivering training workshops and professional development.

### **Major Accomplishments:**

- Developed and facilitated twenty-five (25) different professional development workshops serving a total of 522 participants for business and industry across the state.
- Developed and facilitated professional learning training workshops for county Board of Education Offices.
- Developed and facilitated professional development training workshops delivered at the Annual West Virginia Adult Education Association Conference.
- Developed and co-facilitated professional development workshops for the 2016 Teacher Academy.
- Facilitated Region 1 core partnership meetings according to the mandated Workforce Innovation and Opportunity Act (WIOA) guidelines.
- Member and participate on the Regional Sector Strategies Building Industry-Driven Partnership Committee to collaborate with regional resources to identify the major sectors/industries within our service area for designing, supporting and carrying out comprehensive career pathways systems.
- Member and participate on the Mercer County Adult Learning Center's Advisory Committee.
- Member of the West Virginia Adult Education Association.
- Serve as facilitator/emcee for the R1 Workforce Investment Board Annual Regional Summit.



**AREAS OF SERVICE**

**AREA OF SERVICE #1:** Technical assistance to low-performing schools and school systems.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
<p>Improve performance measure outcomes for students in low performing schools and school systems</p>	<ul style="list-style-type: none"> <li>- Work in partnership with OEPA/WVDE and county personnel to provide technical assistance to school and school districts identified for improvement through the Statewide System of Support (SSOS)</li> <li>- Identify activities resources needed; visit schools and school districts to deliver and monitor requested programs and services</li> </ul>	<ul style="list-style-type: none"> <li>-RESA 1 staff participated in the WV Statewide System of Support meetings and School Improvement Specialist meetings.</li> <li>-Guidance provided for continuous improvement in the school guidance and counseling program of McDowell County.</li> <li>-Assistance was provided for Instructional Practices Inventory overviews, data collection, coder support, and data review.</li> </ul>	<p>RESA 1 Administrative Services, <i>Dr. Robin Lewis</i> Program Development <i>Drexel Sammons</i> Special Education <i>Robert G. Bartlett</i> WVEIS <i>Susan Handy, Deena Tyree</i></p>
<p>Improve performance measure outcomes for students in low performing schools and school systems</p>	<ul style="list-style-type: none"> <li>- Collaborate with the Office of Organizational Leadership and the Office of Special Programs</li> <li>- Attend training to enhance personal skills that will increase effectiveness of work with low performing schools</li> <li>- Assist Tier 1 schools with required protocols (strategic plans, culture survey, IPI walk-through, and school leadership team meetings)</li> <li>- Provide or facilitate professional development as identified by school staff or the Statewide System of Support (SSOS)</li> <li>-Assist with the development of action plans to address special education monitoring findings</li> </ul>	<p>Worked with Identified counties on action plans to improve student performance. Attended State Department sponsored trainings to gather information and improve skills for working with low-performing schools and systems. Assisted with Instructional Practices Inventory overviews, data collections, data reviews and action plans for better student engagement.</p>	<p><i>Special Education</i> <i>Robert G. Bartlett</i></p>
<p>Improve performance measure outcomes for students in low performing schools and school systems</p>	<ul style="list-style-type: none"> <li>-Provided update on diagnostic visit and technical assistance to focus schools with assistance from curriculum specialists for two full days a week for the schools year.</li> </ul>	<ul style="list-style-type: none"> <li>- Worked with 6 schools designated as focus schools in RESA with support from the counties.</li> </ul>	<p>RESA 1 Administrative Services, <i>Dr. Robin Lewis</i> Program Development <i>Drexel Sammons</i> Special Education <i>Robert G. Bartlett</i></p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
As directed by WVDE, facilitate the program evaluation of two AdultEd programs	Following mandated evaluation process, complete pre-visit reports, identify team members, action steps and provide follow-up	Program evaluations were conducted at the AdultEd centers of Mount Olive Correctional Complex and Anthony Correctional Center	AdultEd and SPOKES Director <i>Shawn Cook</i>
Provide any level of technology support needed.	Continue to provide technology staff to support implemented technology.	On-Going as needed/requested	Technology Services <i>Shane Radford</i>

**AREA OF SERVICE #2:** Providing high quality, targeted staff development designed to enhance the performance and progress of students.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Increase Public Service Training instructor effectiveness	Provide professional development opportunities on the Credentialing Information System (CIS) Work with WVDE professionals to identify, schedule and facilitate necessary training (train the trainer workshops) Work with state RESA Coordinators to provide professional development at the semi annual ASSET Conference and annual ESCAPe conference	All EMT Instructors and EMT students (initial and recert) are using the CIS System for individual record keeping for the WV Office Of EMS.  All classes are approved through this system listing the area of service and the instructor of record.	Public Service Training <i>Billie Trump</i> <i>Robbie Bailey</i>
Increase Public Service Training instructor effectiveness	- Coordinate professional development opportunities for Public Service Training instructors. - - Evaluate Public Service Training instructors by Public Service Training coordinator and program specialist - Provide instructor methodology courses and instructor workshops/in-services -Participate in semi-annual asset conference for Instructor Leadership	Public Service Training Instructors are evaluated as time allows. New instructors completing the methodology classes are evaluated during their student teaching.	Public Service Training <i>Billie Trump</i> <i>Robbie Bailey</i>
Increase school and school district administrator knowledge and effectiveness	- Provide targeted professional development through a RESA 1 Leadership Series of professional development for school and school district leaders	- Leadership Series: Policy 4373 and Common Core State Standards provided to 130 administrators with support from WVDE Office of Instruction and Office of Healthy Schools. - Conducted 144 Professional Development sessions for over 4,320 participants ranging in grade levels of PreK through twelfth grade in all subject areas.  -In conjunction with the WVDE, Provided follow up PD for the Next Generation Educator Enhancement Academy and the Next Generation Leadership Enhancement Academy.	Administrative Services <i>Dr. Robin Lewis</i> Program Development <i>Drexel Sammons</i> Special Education and School Improvement <i>Robert G. Bartlett</i>
Increase educator knowledge of 21st century, research-based instructional	- Collaborate with state educational agencies and/or counties to plan and	- -Conducted technology integration in-services for core teachers with assistance	Administrative Services <i>Dr. Robin Lewis</i>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
practices and strategies	provide professional development for educators	<p>from the WVDE staff.</p> <ul style="list-style-type: none"> <li>-Facilitated several training sessions on Step Up to Writing with teachers in K-2 and 3-5.</li> <li>-Facilitated WVDE Special Education Academies, including: Mathematics, Literacy and Autism.</li> <li>- Provided Support for Personalized Learning training.</li> <li>- Provided workshops for Pre-K teachers of the region.</li> <li>-Provided Autism trainings</li> <li>-Provided IEP trainings</li> </ul>	<p>Program Development <i>Drexel Sammons</i> Special Education and School Improvement <i>Robert G. Bartlett</i></p>
Increase service personnel knowledge and effectiveness	- Collaborate with state educational agencies and/or counties to plan and provide professional development for county service personnel as requested	<ul style="list-style-type: none"> <li>- Trained 65 bus drivers throughout the six counties of RESA 1.</li> <li>-Provided Nonviolent Crisis Intervention training to service personnel.</li> <li>-Provided Autism Overview to classroom support personnel</li> </ul>	<p>Administrative Services <i>Dr. Robin Lewis</i></p> <p>Special Education <i>Robert G. Bartlett</i></p>
Facilitate the delivery of six core (required) professional development workshops for Adult Education /Spokes instructors. Facilitate the required annual ongoing in-service training	Working with state Adult Education professional development coordinator, identify and schedule necessary trainings, provide facilities, enroll participants, and otherwise facilitate workshop delivery.	Conducted or facilitated the Annual Updates session, Online TASC Readiness Assessment, and six core training professional development workshops. Also assisted with the delivery of the Fall conference and annual teacher academy.	<p>AdultEd and SPOKES Director <i>Shawn Cook</i></p>
In a partnership with Concord University, offered programs leading to a master's degree in various academic areas of education.	Working with Concord University, RESA 1 offered 20 graduate courses leading to master's degrees in reading, educational leadership, and certification programs in educational leadership.	Over 60 teachers took advantage of the cohort leading to the masters and/or certificate programs.	<p>Administrative Services <i>Dr. Robin Lewis</i> Program Development <i>Drexel Sammons</i></p>
Facilitate the initial pre-service and in-service of new and developing instructors	Working with state AdultEd professional development coordinator, identify and schedule necessary trainings, coordinate mentoring, and provide follow-up	Mentoring was provided in Monroe, Wyoming and Pocahontas Counties. Pre-service was conducted for all Spokes substitute instructors. Provided pre-service for 9 instructors.	<p>AdultEd and SPOKES Director <i>Shawn Cook</i></p>
Increase school and school district administrator knowledge and effectiveness	- Provide targeted professional development through a RESA 1 Leadership Series of professional development for school and school district leaders	WVEIS Staff conducted 5050 training sessions which benefited over 325325 users in the areas of Student Records, Student Scheduling, Special Education and Web-Based WVEIS. WVEIS Staff also provided technical assistance to	<p>WVEIS <i>Susan Handy</i> <i>Deena Tyree</i></p>



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
		<p>approximately 6,700,700 End Users in the areas of Student Information, Student Scheduling, Payroll, Finance, Human Resources, Fixed Assets, Special Education and Warehouse Inventory. Fielded approximately 24,000 phone calls and emails. WVEIS Staff created additional user ID's for teachers in RESA 1 for access to Student Information and Employee Evaluation System on Web-Based WVEIS, bring total number to 3,400,400.</p>	
<p>Provided LDC (Literacy Design Collaborative) and MDC (Mathematics Design Collaborative) to the RESA 1 counties to offer support and assistance to high school teachers in creating lesson plans from SREB (Southern Regional Education Board).</p>	<p>This initiative provided the following services to the districts:</p> <ul style="list-style-type: none"> <li>-Provide initial 3 day training for the LDC and MDC coaches;</li> <li>-Conducted a series of follow-up, school embedded training visits to support teachers;</li> <li>- Provide virtual support for teachers;</li> <li>- Conduct monthly electronic progress meetings;</li> <li>-Create lessons in mathematics or ELA.</li> </ul>	<p>The LDC/MDC initiative has been a tremendous success. Teachers were extremely supportive and appreciated greatly the support that was received throughout the year from the RESA coaches.</p>	<p>Administrative Services <i>Dr. Robin Lewis</i> Program Development <i>Drexel Sammons</i></p>
<p>Develop, coordinate and facilitate effective and appropriate professional development training/workshops that lead to greater knowledge and skills</p>	<p>Provide and deliver professional development training/workshops identified by organization or school administrators, designed to enhance personal knowledge and skills ultimately increasing personal effectiveness</p>	<p>Delivered twenty-two (22) different workshops serving a total of 437 participants.</p> <p>Developed and facilitated professional development training workshops for county Board of Education Offices. Under Dr. Robin Lewis and Drexel Sammons direction, presented <i>How to Improve Your School One Week at a Time</i> book and Friday Focus memos at the RESA 1 Leadership Forum for school principals.</p> <p>Participated with other RESA 1 experts in facilitating the RESA 1/Fast (Focus Assistance Support Team) Principal's Meeting sharing OEPA material and building a positive climate and culture information.</p>	<p>West Virginia Workplace Education Program <i>Tina White</i></p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
		<p>Developed and facilitated professional development training workshops delivered at the Annual West Virginia Adult Education Association Conference.</p> <p>Member and participate on the Regional Sector Strategies Building Industry-Driven Partnership Committee to collaborate with regional resources to identify the major sectors/industries within our service area for designing, supporting and carrying out comprehensive career pathways systems.</p> <p>Member and participate on the Mercer County Adult Education Council Committee.</p>	
Facilitate and support requested technology related staff development.	Work as a liaison and facilitator to provide staff development resources for requested topics.	On-Going as needed/requested	Technology Services <i>Shane Radford</i>

**AREA OF SERVICE #3:** Facilitating coordination and cooperation among county boards/cost savings.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Increase the effectiveness of special education programs	<ul style="list-style-type: none"> <li>- Attend all OSP staff meetings and training</li> <li>- Conduct monthly collaboration meetings with special education directors</li> <li>- Assist counties, upon request, with reporting, strategic planning and self-assessments</li> <li>-Conduct quarterly meetings with district Pre-K directors</li> </ul>	<p>Held monthly meetings with county special education directors.</p> <ul style="list-style-type: none"> <li>-Assisted with action plans for remediation of monitoring findings.</li> <li>-Assisted with preparation for special education monitoring</li> <li>-Met with Pre-K directors</li> <li>-Teamed with RESA 4 on many training offerings in order to best utilize special education funding.</li> </ul>	<p>Special Education <i>Robert G. Bartlett</i></p>
Increase school system effectiveness by providing Medicaid billing	<ul style="list-style-type: none"> <li>- Coordinate and facilitate Medicaid billing for the Medicaid providers identified in each RESA 1 county providing services to Medicaid eligible students</li> <li>- Provide training for Medicaid service providers</li> </ul>	<p>Medicaid Reimbursements FY15:</p> <p>McDowell \$247,824.91  Mercer \$818,071.08  Monroe \$157,581.86  Raleigh \$1,179,645.50  Summers \$158,510.60  Wyoming \$522,460.63  Technical assistance provided to Region 1 counties</p>	<p>Medicaid <i>Jamie Bailey</i></p>
Increase coordination and cooperation in providing public service training opportunities	<ul style="list-style-type: none"> <li>- Coordinate and schedule classes among county school systems, general public, fire departments and EMS agencies</li> <li>- Work with agencies to provide classes as requested and administer exams as required</li> <li>- Offer classes at various locations: Vo-Tech Centers, Community Colleges, Public Locations, Fire Department, EMS Agencies and Coal Companies</li> </ul>	<p>Education Personnel in the areas of CPR/First Aid, School Bus Driving and safety related classes as requested. Classes &amp; testing (cognitive &amp; skills based ) of our fire departments, Coal Companies and EMS agencies were scheduled to meet their time requirements</p>	<p>Public Service Training <i>Billie Trump</i> <i>Robbie Bailey</i></p>
Increase public service training opportunities by meeting new service training needs requested by county school systems, fire departments, EMS agencies, coal industry, and general public	<ul style="list-style-type: none"> <li>- Develop and/or implement new fire and emergency medical service programs as directed by the West Virginia State Fire Commission, West Virginia Office of Emergency Medical Services, and Emergency Cardiac Care (ECC) guidelines at the lowest expense possible to students</li> </ul>	<p>Programs were provided at the lowest possible cost to our students.</p>	<p>Public Service Training <i>Billie Trump</i> <i>Robbie Bailey</i></p>
Deliver HSEHSE exams in Braxton,	Working with partnering counties, develop	Provided all services as indicated,	Adult Basic Education and

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Mercer, Monroe, Pocahontas and Summers Counties.	testing schedules, provide examiner training and provide supervision as needed	resulting in the delivery of the HSEHSE exams in <b>five</b> counties.	SPOKES Director  <i>Shawn Cook</i>
Increase professional and service personnel performance and effectiveness through development/delivery of professional learning opportunities/workshops	Provide and deliver professional development training/workshops identified by organization or school administrators, designed to enhance personal knowledge and skills ultimately increasing personal effectiveness	Delivered twenty-two (22) different workshops serving a total of 437 participants. Developed and facilitated professional development training workshops for county Board of Education Offices. Under Dr. Robin Lewis and Drexel Sammons direction, presented <i>How to Improve Your School One Week at a Time</i> book and Friday Focus memos at the RESA 1 Leadership Forum for school principals. Participated with other RESA 1 experts in facilitating the RESA 1/Fast (Focus Assistance Support Team) Principal's Meeting sharing OEPA material and building a positive climate and culture information. Developed and facilitated professional development training workshops delivered at the Annual West Virginia Adult Education Association Conference.	West Virginia Workplace Education Program  <i>Tina White</i>

**AREA OF SERVICE #4:** Installing, maintaining and/or repairing education related technology equipment and software.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
<p>Improve the effectiveness of WVABE <i>Adult Education Management Information System (AEMIS)</i> users Statewide</p>	<ul style="list-style-type: none"> <li>- Update and coordinate the delivery of WVABE training modules relative to <i>AEMIS</i></li> <li>- Update training materials as needed</li> <li>- Coordinate training dates and locations with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>- AEMIS4U was offered online via RESA1 using Moodle</li> <li>- 11 trainings were delivered across the state, training 327 WVABE Personnel</li> <li>- 8 different AEMIS trainings were offered across the state</li> <li>- All trainings / workshops were coordinated with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	<p>WVABE Technology <i>Louise Miller</i></p>
<p>Improve WVABE outcomes relative to the <i>National Report System (NRS)</i> and program improvement</p>	<ul style="list-style-type: none"> <li>- Update and coordinate the delivery of WVABE training modules relative to NRS</li> <li>- Update training materials as needed</li> <li>- Coordinate training dates and locations</li> </ul>	<ul style="list-style-type: none"> <li>- 3 trainings were offered relative to the NRS</li> <li>- 2 different NRS trainings were offered across the state relative to the NRS</li> <li>- The AEMIS User's Guide was updated accordingly</li> <li>- All trainings / workshops were coordinated with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	<p>WVABE Technology <i>Louise Miller</i></p>
<p>Continue to increase the availability of broadband connections to student in our service area.</p>	<p>Assist counties and programs with accessing broadband connection opportunities to facilitate anticipated initiatives such as online testing</p>	<p>Increase ABE and SPOKES locations with broadband connections. Assist counties with homebound learning initiatives.</p>	<p>Technology Services <i>Shane Radford</i></p>
<p>Improvement of services to support and maintain broadband connections in schools and support facilities.</p>	<p>Work with State Network Administrators to report chronic vendor problems, streamline request/change orders, and warranty repair procedures for BTOP Cisco routers.</p>	<p>Increase in network uptime and decrease in network errors and outages.</p>	<p>Technology Services <i>Shane Radford</i></p>
<p>Improvement of process for technology work order requests</p>	<p>Usage of OZ work order system. OZ is open to anyone who wishes to request service. The only restrictions on creating an account are from counties.</p>	<p>Decreased response time to work order requests. Increased accuracy and integrity of data and reporting through OZ</p>	<p>Technology Services <i>Shane Radford</i></p>
<p>Maintain telecommunications support for WVEIS</p>	<p>As Needed</p>	<p>On-going (As Needed)</p>	<p>Technology Services <i>Shane Radford</i></p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Update and Maintain the RESA 1 Webpage	Continue to support RESA 1 Staff on the Webpage	On-going (As Needed)	Technology Services <i>Shane Radford</i>
Provide pertinent training for the RESA 1 technology staff	Ongoing and continual information sharing and cross training. Sent staff for training on new wireless technologies being implemented by several counties.	Technology is an ever evolving field. Staff is in constant contact with one another as well as with state support staff and vendors.	Technology Services <i>Shane Radford</i>
Provide technical services to insure that all students and faculty have the use of the technology needed to teach and learn	Installing, maintaining and repairing technology equipment & software. Provide special attention to state Tools for Schools objectives	RESA 1 database. Monthly and annual reports, submitted to RESA 1 Director	Technology Services <i>Shane Radford</i>
Support West Virginia Information System	Installing, maintaining and/or repairing of School Administrative Technology related to the West Virginia Information System	RESA 1 database. Monthly and annual reports, submitted to RESA 1 Director	Technology Services <i>Shane Radford</i>
Increase server software support and use of new Microsoft System Center	Implementing a strategy for efficient client management, imaging, software distribution, malicious threat removal and inventory management.	Greater involvement in server implementation and support for county schools	Technology Services <i>Shane Radford</i>

**AREA OF SERVICE #5:** Receiving and administering grants under the provisions of federal and/or state law.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
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Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Improve education outcomes for students with disabilities through receiving and administering grants from federal, state or local sources	<ul style="list-style-type: none"> <li>- Submit annual applications for Federal and State funding to support special education programs in RESA 1</li> <li>- Administer and monitor expenditures per the grant objectives</li> <li>-Facilitate Special Education Academies</li> </ul>	<ul style="list-style-type: none"> <li>-Completed and submitted budget applications.</li> <li>-Reviewed monthly financial reports and collaborated with Raleigh County finance department on receipts and expenditures.</li> <li>-Hosted WVDE special education academies and all subsequent follow-up academies.</li> </ul>	Special Education <i>Robert G. Bartlett</i>
Improve outcomes for students through the implementation of the MSP Grant in mathematics.	<ul style="list-style-type: none"> <li>-Provided ten days of professional development training to third, fourth, and fifth grade teachers in the area of mathematics.</li> <li>- Provided 4 graduate level classes for teachers leading to an endorsement as an elementary math specialists.</li> <li>-Assist with training and professional development of program personnel</li> <li>- Prepare and submit grant reports</li> </ul>	<ul style="list-style-type: none"> <li>-Provided ongoing staff development sessions to 25 elementary school teachers in mathematics, lesson development, Teach 21 resources/interactive CSOs, instructional guides, differentiated instruction, technology tools, and finding the best web resources.</li> <li>--Conducted regular monthly collaboration meetings with site coordinator.</li> </ul>	Program Development <i>Drexel Sammons</i>
Improve adolescent health outcomes through building asset-rich communities	<ul style="list-style-type: none"> <li>- Provide education, information, technical assistance, workshops/exhibits, and meaningful activities/opportunities for youth and the agencies that serve them</li> <li>- Provide educational opportunities to introduce and support youth asset-building</li> <li>- Provide information to adolescents and the community concerning negative risk behaviors</li> </ul>	<ul style="list-style-type: none"> <li>-Provided education to over 1500 RESA 1 youth and adults.</li> <li>-Support asset building initiatives in Region 1 an assisted in their asset building activities.</li> <li>-Built assets with and provided information to over 1000 youth in RESA</li> </ul>	Adolescent Health <i>Selina Vickers</i>
Assist county school districts in establishing a cooperative wellness program with resources to make healthy and informed decisions to help prepare students for academic success.	<p>Promoted &amp; Distributed Lets Move Resources-all elementary schools in RESA I; identified champions in elementary schools to register with Lets Move Active Schools; supported Oral Health Policy 2423 distributed toothbrushes to upcoming 2<sup>nd</sup> graders, provided counties with the CDC Scorecards for evaluation of Workplace Wellness</p> <p>Distributed Type 1 Diabetes kits to school</p>	<p>All elementary schools in RESA I registered with Lets Move Active Schools</p> <p>CDC scorecards sent electronically to DHHR</p> <p>-</p> <p>Nurses shared Type 1 Diabetes information with diabetic students and</p>	Regional School Wellness  <i>Sandy McClung</i>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
	<p>nurses in RESA I counties</p> <p>Provided Youth Mental Health Training to Wyoming County DHHR, Summers County HS, RESA1, and RESA 4</p> <p>Support Youth Led Mentored Programs</p> <p>-</p> <p>- Complete all work plan deliverables and submit reports</p>	<p>parents of diabetic students</p> <p>Trained staff on the ALGEE Action Plan</p> <p>SADD Chapters in most RESA I counties</p>	
<p>Improve the effectiveness of WVABE <i>Adult Education Management Information System (AEMIS)</i> users Statewide</p>	<ul style="list-style-type: none"> <li>- Update and coordinate the delivery of WVABE training modules relative to <i>AEMIS</i></li> <li>- Update training materials as needed</li> <li>- Coordinate training dates and locations with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	<p>AEMIS4U was offered online via RESA1 using Moodle</p> <ul style="list-style-type: none"> <li>- 11 trainings were delivered across the state, training 327 WVABE Personnel</li> <li>- 8 different AEMIS trainings were offered across the state</li> <li>- All trainings / workshops were coordinated with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	<p>WVABE Technology <i>Louise Miller</i></p>
<p>Improve WVABE outcomes relative to the <i>National Report System (NRS)</i> and program improvement</p>	<ul style="list-style-type: none"> <li>- Update and coordinate the delivery of WVABE training modules relative to NRS</li> <li>- Update training materials as needed</li> <li>- Coordinate training dates and locations</li> </ul>	<ul style="list-style-type: none"> <li>- 3 trainings were offered relative to the NRS</li> <li>- 2 different NRS trainings were offered across the state relative to the NRS</li> <li>- The AEMIS User's Guide was updated accordingly</li> <li>- All trainings / workshops were coordinated with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> </ul>	
<p>Coordinate the delivery of the WVABE-TIS program</p>	<ul style="list-style-type: none"> <li>- Coordinate training dates and locations with the WVABE Regional Coordinators and WVABE Professional Development Coordinator</li> <li>- Update and coordinate the delivery of TechSHOW</li> </ul>	<ul style="list-style-type: none"> <li>- 173 technology based trainings were delivered across the state, training 3,175 WVABE Personnel</li> <li>- The 173 trainings involved 10 different types of technology [i.e. iPad, SmartBoard, Software, Resources (Apps, websites)]</li> </ul>	<p>WVABE Technology <i>Louise Miller</i></p>



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
		<ul style="list-style-type: none"> <li>- Rubrics / Lesson Plan Templates were developed for observation purposes in relation to TechSHOW</li> <li>- 14 WVABE Instructors completed TechSHOW</li> <li>- All trainings / workshops were coordinated with the WVABE Regional Coordinators and WVABE Professional Development</li> </ul>	
Administer the AdultEd grant	In accordance with the scopes and conditions of the 2015-6 Adult Education grant, provide oversight of Adult Education programs in Braxton, Monroe, Webster and Pocahontas Counties	AdultEd programs were delivered according to scopes and conditions of grants.	AdultEd and SPOKES Director <i>Shawn Cook</i>
Improve outcomes for WV Works clients through the identification of present levels of performance on a variety of assessments	- Complete grade equivalency education assessments, emotional health inventories, learning needs screenings, and WorkKeys assessments in 13 counties, serving WV Works clients by timely, regular, expert assessment, returning results within one week to WV Works departments	Program conducted in accordance with the grant application. Program met all objectives on time.	Assessment <i>Samuel Smith</i>
Increase teacher knowledge and effectiveness in the area of mathematics through the Benedum Family Foundation Grant.	-Collaborate with Carnegie Learning to provide 5 days of a Summer Institute on Teaching Mathematics as well as ongoing professional development and support by an academic coach throughout the school year.	Through the Benedum Grant, 52 teachers participated in the RESA 1 Math Academy in mathematics. The teachers attended a week-long summer institute and follow up sessions directed by math specialists from Carnegie Learning.	Program Development <i>Drexel Sammons</i>
Increase student 21 <sup>st</sup> century learning skills and knowledge	-Collaborate with county social studies fair representatives to coordinate the RESA 1 Regional Social Studies Fair	<ul style="list-style-type: none"> <li>-Face-to-face planning meetings and webinars were conducted with county coordinators.</li> <li>-Technical assistance was provided to Raleigh and McDowell counties to organize county fair activities.</li> <li>- RESA 1 Regional Fair included 90 projects representing 4 of the 6 RESA 1 counties.</li> </ul>	Program Development <i>Drexel Sammons</i>
Under WV Workplace Education Program Grant, increase professional and service personnel performance and effectiveness through	Provide and deliver professional development training/workshops identified by organization or school administrators, designed to enhance personal knowledge	Delivered twenty-two (22) different workshops serving a total of 437 participants. Developed and facilitated professional development training workshops for	West Virginia Workplace Education Program

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
development/delivery of professional learning opportunities/workshops	and skills ultimately increasing personal effectiveness	county Board of Education Offices. Under Dr. Robin Lewis and Drexel Sammons direction, presented <i>How to Improve Your School One Week at a Time</i> book and Friday Focus memos at the RESA 1 Leadership Forum for school principals. Participated with other RESA 1 experts in facilitating the RESA 1/Fast (Focus Assistance Support Team) Principal's Meeting sharing OEPA material and building a positive climate and culture information. Developed and facilitated professional development training workshops delivered at the Annual West Virginia Adult Education Association Conference.	<i>Tina White</i>
Maintain routers and networks utilized for WVEIS, K12 and Adult Ed environments	Install, maintain, troubleshoot and repair network devices including BTOP routers, network switching devices, wireless systems and voice over IP devices.	On-Going as needed/requested	Technology Services <i>Shane Radford</i>

**AREA OF SERVICE #6:** Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
Collaborate with the Office of Special Programs to maintain and improve the status of the WVDE Annual Progress Performance Report	- Assist the Department with data collection and reporting on the 20 Indicators of the report. Areas: Early Intervention (3 indicators) Student Achievement (3 indicators) Ethnicity/Disproportionality ( 2) Parent Involvement (1 indicator)	-Received and submitted information for inclusion in the Annual Progress Performance Report. - Assisted counties of the region with compliance on targeted indicators. -Began preliminary work to assist counties with identified Focus Schools	Special Education <i>Robert G. Bartlett</i>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	Program/ Person Responsible
	Graduation/Drop out and Transition (4 indicators) Compliance (7 indicators) -Focus Schools planning and protocols		
Improve support for the web-based management information system, <i>Adult Education Management Information System (AEMIS)</i>	<ul style="list-style-type: none"> <li>- Attend national conferences as requested by the WVABE Assistant Director regarding the <i>National Reporting System</i></li> <li>- Coordinate the programming of AEMIS</li> <li>- Coordinate the selection and training of the “AEMIS Technical Assistance Managers” on an as needed basis</li> <li>- Provide AEMIS technical support to users across the State, via e-mail, phone and on-site regarding data entry and the NRS</li> </ul>	<ul style="list-style-type: none"> <li>- Was not requested to attend a National Conference</li> <li>- AEMIS was updated in accordance with the Implementation Guidelines</li> <li>-Technical support was provided to users statewide via e-mail, phone and on-site as needed regarding data entry and in relation to the NRS ~ For example ~               <ul style="list-style-type: none"> <li>* 200+ passwords were reset</li> <li>* 50+ classes were created / deleted</li> <li>* 50 class sites were modified / activated / deactivated</li> <li>* 2,600+ enrollments / students were merged / deleted</li> </ul> </li> </ul>	WVABE Technology <i>Louise Miller</i>
Improve the effectiveness of substitute teachers through training provided by RESA 1	<ul style="list-style-type: none"> <li>- Plan and provide certification and re-certification training for substitute teachers</li> <li>-Evaluate and improve substitute teacher training</li> </ul>	<ul style="list-style-type: none"> <li>-Reviewed participant survey results and adjusted program activities to provide timely, relevant, and quality services for the substitute teacher training program.</li> <li>-RESA 1 hired course facilitators, as needed, to accommodate more participants in the training sessions.</li> <li>-Through a blended delivery approach, five training sessions were conducted for a total of 185 participants (which included initial and recertifying people).</li> </ul>	Program Development <i>Drexel Sammons</i>
Recognized outstanding educators in the counties of RESA 1.	-Implementation of the Exemplary Educator Program	- 3 educators (two teachers and one administrator) were selected by a blue ribbon panel of award winning educators for their outstanding contributions in teaching and effectively managing a school. The 3 educators were recognized at a county board meeting with a framed certificate and a gift.	Program Development <i>Drexel Sammons</i>
Provide technology staff and maintain networks utilized for WVEIS, K12 and Adult Ed environments	Provide technology staff to install, maintain, troubleshoot and repair technology.	On-Going as needed/requested	Technology Services <i>Shane Radford</i>



CONTACT  
INFORMATION

400 Neville Street • Beckley, WV 25801  
304.256.4712 • 304.256.4683

**EXECUTIVE OFFICE**

Dr. Robin Lewis - Executive Director  
LaDawn Mitchem - Executive Secretary

**ADOLESCENT HEALTH INITIATIVE**

Selina Vickers – Coordinator

**ADULT BASIC EDUCATION & AEMIS**

Louise Miller – Coordinator  
Debbie Walker - Secretary

**ADULT EDUCATION & SPOKES COORDINATION**

George Shawn Cook – Director  
Nancy Shannon - Secretary

**ASSESSMENT**

Samuel Smith – Specialist  
Debbie Walker – Secretary

**MEDICAID**

Jamie Bailey – Secretary

**PROFESSIONAL DEVELOPMENT**

Drexel Sammons – Director  
LaDawn Mitchem – Executive Secretary

**PUBLIC SERVICE TRAINING**

Billie Trump – Coordinator  
Robbie Bailey – Specialist

**SPECIAL EDUCATION**

Robert G. Bartlett – Director  
Jamie Bailey - Secretary

**TECHNOLOGY SERVICES**

Shane Radford – Coordinator  
John Watson – IT Systems Engineer (RESA 1)

**REGIONAL SCHOOL CURRICULUM**

Sue Lee – Specialist  
Amy Semonco - Specialist

**REGIONAL SCHOOL SUPPORT**

Teresa Epperley - Specialist

**REGIONAL SCHOOL WELLNESS**

Sandy McClung – Coordinator

**WEST VIRGINIA EDUCATION INFORMATION SYSTEM  
(WVEIS)**

Susan Handy - System Operator  
Deena Tyree - System Operator

<http://resa1.k12.wv.us>