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RESA 1 Regional Council Meeting

MINUTES

Wednesday, July 19, 2017

10 am

RESA 1 Office

or

VIA CONFERENCE CALL

1-646-560-7802

Code: 72579105#

**CALL TO ORDER: Dave Price, Superintendent
Raleigh County Schools**

TIME: 10 am

**ROLL CALL / COUNTY HIGHLIGHTS: McDowell, Mercer, Monroe, Raleigh,
Summers & Wyoming**

GUEST SPEAKERS:

ATTENDANCE: REGIONAL COUNCIL MEMBER PRESENT:

**McDowell County Nelson Spencer, Superintendent
J. Michael Callaway, Board Member**

**Mercer County Dr. Deborah Akers, Superintendent
Mary Alice Kaufman, Board Member**

**Monroe County Joetta Basile, Superintendent
Danny Lively, Board Member**

**Raleigh County David Price, Superintendent
John Henry, Principal**

**Summers County Kim Rodes, Superintendent
Dr. Deborah D. Clark, Board Member**

**Wyoming County Deidre Cline, Superintendent
Morgan Davis, Board Member**

Higher Education Darrell Thompson, Bluefield State College

**WVBOE Jason Butcher, West Virginia Board of Education
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REGIONAL COUNCIL MEMBERS NOT PRESENT:

McDowell County Carolyn Falin, Curriculum Representative

Raleigh County Cynthia Jafary, Board Member
Darrin Butcher, Treasurer
Amanda Meadows, Teacher Representative

Higher Education Dr. Kathy Liptak, Concord University
Dr. Carolyn Long, WVU Tech

WVDE Dr. Kathy D'Antoni, West Virginia Department of Education
or
Mendy Marshall, West Virginia Department of Education
or
Ed Hicks, West Virginia Department of Education

WVBOE Miller L. Hall, West Virginia Board of Education

RESA1 STAFF MEMBERS PRESENT: Robin Lewis, Executive Director
LaDawn Weaver, Executive Secretary
John Watson, Computer Technician

ROLL CALL / COUNTY HIGHLIGHTS

McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming

GUEST SPEAKERS:

MINUTES: RESA 1 Council Chair, recommend that the Council approve the June 2017 Minutes:

Dr. Deborah Akers made a motion and Darrell Thompson seconded the motion to approve the June 2017 Minutes

Discussion: n/a **Approved:** Yes X No Motion Carries

CONSENT ITEMS:

Darrin Butcher, Treasurer/CSBO Raleigh County Schools - Monthly Financial Reports for June 2017

Mike Callaway made a motion and Morgan Davis seconded the motion to approve the monthly financial reports for June 2017.

Discussion: n/a Approved: Yes X No ___ Motion Carries

Dr. Robin Lewis – Approval of the fiscal agent to prepare and send supplement and transfers for June 2017.

John Henry made a motion John Callaway seconded the motion to approve of the fiscal agent to prepare and send supplement and transfers for June 2017.

**Discussion: n/a
Approved: Yes X No ___ Motion Carries**

Dr. Robin Lewis – Resignation of Executive Director, last day July 31, 2017

Morgan Davis made a motion Mary Alice Kaufman seconded the motion to accept the resignation of Dr. Robin Lewis, Executive Director

**Discussion: n/a
Approved: Yes X No ___ Motion Carries**

Dr. Robin Lewis – Request of vacation days earned total 33 ½.

Morgan Davis made a motion Deidre Cline seconded the motion to approve the pay for Dr. Robin Lewis 33 ½ vacation days at her daily rate.

**Discussion: Council will verify policy
Approved: Yes X No ___ Motion Carries upon verification of policy.**

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Executive Session – Discussion of RESA 1 Personal

Line Items 1. Interim Director, days and salary

2. Other

Dr. Deborah Akers made a motion and Nelson Spencer seconded the motion to go into Executive Session at 10:09 am

Discussion:

Approved: Yes X No ___

Dr. Robin Lewis – Approval for Professional Development

Mary Alice Kaufman made a motion and Mike Callaway seconded the motion to approve the following Professional Development

NAME	TRAINING	DATE	FUNDING FROM	EXTIMATED COST
Drexel Sammons	16 days for Substitute Training	September 12 & 13, 2017	Revenue made from Substitute Training	16 x 340 = \$5,400.00
Dewey Lowe	Bus Drivers Mercer County	August 2017	Revenue made from Substitute Training	\$250.00
	Secondary Education			\$250.00

Discussion:

Approved: Yes X No ___

Motion Carries

Dr. Robin Lewis, Executive Director – Approval of Lease/Contracts - none

n/a

Dr. Robin Lewis, Executive Director - Personnel: Postings WVDE Grant Funding

Position	County	Contracted Hourly
Adult Basic Education/ SPOKES Instructor (part-time, short-term, temporary)	Webster County	\$19.00 per hour
RESA 1 SPOKES/Adult Basic Education Career Development Counselor	Braxton, Fayette, Nicholas, Webster & Others	Per Raleigh County Salary Schedule Based on 240 days
SPOKES Instructor (Full time)	Fayette County	Per Raleigh County Salary Schedule Based on 240 days
Assessment Specialist	RESA 1, RESA 4, Boone, Cabell, Logan, Mingo and other counties as needed	Per Raleigh County Salary Schedule Based on 240 days

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Dr. Deborah Akers made a motion and Dr. Deborah Clark seconded the motion to approve the WVDE Grant Funding Postings

Discussion:

Approved: Yes **No**

Motion Carries

Dr. Robin Lewis, Executive Director - Personnel: Permission to Post

Position	County	Contracted Hourly
n/a		

Dr. Robin Lewis, Executive Director - Personnel: New Hires

Position	Last Name	First Name	Contract Days	Start Date PENDING WVBOE APPROVAL	Salary	Annual	Contract Hourly	Retirement System
n/a								

Dr. Robin Lewis, Executive Director - Personnel: Job Transfer

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual	Contract Hourly	Retirement System
n/a									

Dr. Robin Lewis, Executive Director - Personnel: Salary Adjustments

Position	Last Name	First Name	Salary Increase	Reduction in days	Annual	Contract	Retirement System
n/a							

Dr. Robin Lewis, Executive Director - Personnel: Part-time Contracted Services

Position	Last Name	First Name	Contract Days	Start Date	Salary	Contract Hourly	Funding Source
Regional School Support Specialist Graduation	Epperley	Teresa	No more than 30 hours a week	July 1, 2017	\$316.67 per day	\$39.58 per hour	WVDE Federal Grant IDEA Part B Discretionary School Age
Community Schools	Kennedy	John	No more than 30 hours a week	July 1, 2017	\$312.50 per day	\$39.10 per hour	Benedum
Professional Development	Lowe	Dewey	No more than 30 hours a week at county request and council approved	July 1, 2017	\$250.00	\$31.25	Revenue from Substitute Training

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Dr. Robin Lewis, Executive Director - Personnel: Part-time Contracted Services cont.

Position	Last Name	First Name	Contract Days	Start Date	Salary	Contract Hourly	Funding Source
Sub Training	Sammons	Ann	4 days a year	July 1, 2017	\$100 per session		Revenue from Substitute Training
Professional Development	Sammons	Drexel	No more than 30 hours a week	July 1, 2017	\$340.00 per day	\$42.50 per hour	Revenue from Substitute Training
Technology	Radford	Shane	No more than 30 hours a week	July 1, 2017	\$216.00 per day	\$27.00 per hour	Computer Tech Repair to support WVEIS
Technology	Watson	John	No more than 30 hours a week	July 1, 2017	\$216.00 per day	\$27.00 per hour	Computer Tech Repair to support WVEIS
Assessment	Buttram	Judith	No more than 30 hours a week	July 1, 2017	\$240.00	\$30.00 per hour	TANF
	Smith	Sam	No more than 30 hours a week	July 1, 2017	\$240.00	\$30.00 per hour	TANF
Asbestos	Beavers	Robert		July 1, 2017	Cost Varies		Invoice Counties
	Bryant	James		July 1, 2017	Cost Varies		Invoice Counties
	Cox	Tracey		July 1, 2017	Cost Varies		Invoice Counties
Bus Driver Trainers	Howell	James	No more than 30 hours a week	July 1, 2017		\$30.00 per hour	Invoice Counties
	Lane	Arien	No more than 30 hours a week	July 1, 2017		\$30.00 per hour	Invoice Counties
	Moye	Ricky	No more than 30 hours a week	July 1, 2017		\$30.00 per hour	Invoice Counties
Bus Driver Coordinator	Dean	Sherry	No more than 30 hours a week not to exceed Grant	July 1, 2017	Grant not to exceed \$4000	\$35.00 per hour	WVDE Grant Funded
Public Service Instructors	List Posted			July 1, 2017		\$20.00	
SPOKES Instructors	List Posted			July 1, 2017		\$19.00	
Principal Summit Facilitators	List Posted before						
Social Studies Fair and Science Fair							No Funding at this time
Custodial Services	Cozart	Jimmy	No more than 30 hours a week	July 1, 2017			General

Dr. Deborah Akers made a motion and Mary Alice Kaufman seconded the motion to approve the Part-time Contracted Services

Discussion: Council discussed who would be responsible for the computer technicians in the counties. John Watson will act in a part-time supervisor in regards to paperwork, questions and evaluations.

Approved: Yes No Motion Carries

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Dr. Robin Lewis, Executive Director - Personnel: Salary Adjustments/Lack of Funding

Position	Last Name	First Name	Salary Increase/decrease	Reduction in days/hours	Annual	Contract	Beginning
Custodian Services	Cozort	Jimmy		55 hours to 42 hours per 2 weeks			August 1, 2017
Executive Secretary	Weaver	LaDawn		240 days to 200 days			August 1, 2017

Nelson Spencer made a motion and Darrell Thompson seconded the motion to split the motions on the above positions.

Discussion:

Approved: Yes No Motion Carries

Morgan Davis made a motion and Mary Alice Kaufman seconded the motion to reduce the hour of the custodian position to 42 hours per 2 weeks from 55 hours per 2 weeks.

Discussion:

Approved: Yes No Motion Carries

Dr. Deborah Clark made a motion and Kim Rodes seconded the motion to keep the Executive Secretary position at a 240 day contract.

Discussion:

Approved: Yes No Motion Carries

Dr. Robin Lewis, Executive Director - Personnel: Position No Longer Funded

Position No Longer Funded				
Position	Last Name	First Name	Contract	Last Day
n/a				

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Discussion:

Approved: Yes No

Motion Carries

Dr. Robin Lewis, Executive Director – Essential Personnel

n/a				

COMMUNICATIONS & REPORTS:

- **Dr. Kathy D’Antoni, Assistant State Superintendent of Schools - WVBE Report and Agenda**
- **Jason Butcher, Coordinator West Virginia Board of Education**
- **“Big Rocks” Report for June 2017**
- **Employee Status Reports – June 2017**
- **Medicaid Report – June 2017**
- **Executive Directors Report**
 - ✓ **Principal Summit Update**
 - ✓ **FY 17-18 Regional Council Schedule**
 - ✓ **Upcoming Events – See attached file**
 - ✓ **Talent Pool – Resumes requested**
 - ✓ **LaDawn Weaver - AEPA and TIPS (posted)**
 - ✓ **Other suggestions or information as needed**
 - ✓ **County requests/concerns: McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming**

_____ **Program Updates**
_____ **Committee**

INFORMATION:

_____ **Other**
_____ **New Business**

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ADJOURNMENT: Dr. Deborah Akers made a motion to adjourn.

Executive Director _____ **Date** _____

***NEXT REGIONAL COUNCIL MEETING WILL BE:
August 16, 2017 at 10am at the RESA 1 office or
VIA conference 1-646-560-7802
Pin – 72579105#**