

*Regional Education
Service Agencies*

RESA

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400 Neville Street · Beckley, WV 25801
304.256.4712 · Fax: 304.256.4683 · <http://resa1.k12.wv.us>

RESA 1 Regional Council Meeting

MINUTES

Wednesday, November 18, 2015

RESA 1

or

SKYPE FOR BUSINESS or CONFERENCE CALL

1-646-560-7802

Code: 72579105#

CALL TO ORDER: Nelson Spencer, Council Chair

TIME: 3 pm

ATTENDANCE: REGIONAL COUNCIL MEMBER PRESENT:

<u>McDowell County</u>	Nelson Spencer, Superintendent J. Michael Callaway, Board Member Carolyn Falin, Assistant Superintendent Christina Davis, Teacher
<u>Mercer County</u>	Dr. Deborah Akers, Superintendent Mary Alice Kaufman Michael Morgan, Principal
<u>Monroe County</u>	Joetta Basile, Superintendent Danny Lively, Board Member
<u>Raleigh County</u>	David Price, Superintendent Cindy Jafary, Board Member Darrin Butcher, Treasurer
<u>Summers County</u>	Vicki Hinerman, Superintendent Dr. Deborah D. Clark, Board Member
<u>Wyoming County</u>	Morgan Davis, Board Member
<u>Higher Education</u>	Dr. Kathy Liptak, Concord University
<u>WVDE</u>	Donna Burge-Tetrick, Executive Director Office of Career and Technical Instruction

REGIONAL COUNCIL MEMBER NOT PRESENT:

<u>Wyoming County</u>	Mr. Frank Blackwell, Superintendent
<u>Higher Education</u>	Dr. Betsy Steenken, Bluefield State College
<u>WVDE</u>	Dr. Kathy D'Antoni, Associate Superintendent West Virginia Department of Education

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WVBE

Dr. William M. White, State Board Member
West Virginia Board of Education

Jason Butcher, Coordinator
West Virginia Board of Education

RESA 1 STAFF MEMBERS PRESENT:

Dr. Robin Lewis, Executive Director
LaDawn Weaver, Executive Secretary
Shane Radford, Technical Services Coordinator

ROLL CALL / COUNTY HIGHLIGHTS:

GUEST SPEAKER: n/a

MINUTES:

RESA 1 Council Chair recommended that the Council approve the September 2015 Minutes.

Mary Alice Kaufman made a motion and Joetta Basile seconded the motion to approve the October 2015 Minutes.

Discussion: One change was made to the October minutes. Frank Blackwell's title as Council Chair was added to the beginning of the minutes. Motion Carries

Approved: Yes No

CONSENT ITEMS:

Darrin Butcher, Treasurer/CSBO Raleigh County Schools - Monthly Financial Reports for October 2015

Mike Callaway made a motion and Dave Price seconded the motion to approve the Monthly Financial Report for October 2015.

Discussion: No discussion. Motion Carries

Approved: Yes No

Dr. Robin J. Lewis, Executive Director - Approval of the RESA 1 (5) year Strategic Plan

The Strategic Plan was approved at the October 2015 Council Meeting. The Annual Report and the Annual Report at a Glance will be provided to the council at the December 16, 2015 meeting.

Discussion: No Discussion

Approved: Yes No

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Dr. Robin Lewis, Executive Director - Personnel: Permission to Post

Permission to Post

Sub for SPOKES, Continuous Posting Attached

Cindy Jafary made a motion and Mary Alice Kaufman seconded the motion to approve permission to post the above positions.

Discussion: No Discussion. Motion Carries

Approved: Yes No

Dr. Robin Lewis, Executive Director - Personnel: New Hires

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual 2014-2015	Contract Hourly	Retirement System
Substitute Instructor SPOKES	Bailey	Jared			10/22/15			\$19.00	

Dr. Deborah Clark made a motion and Joetta Basile seconded the motion to approve the New Hires above.

Discussion: No Discussion. Motion Carries.

Approved: Yes No

Dr. Robin Lewis, Executive Director - Personnel: Position No Longer Funded

Position No Longer Funded

Position	Last Name	First Name	Actual Days	Last Day
None				

_____ made a motion _____ seconded the motion

Discussion:

Approved: Yes No

Dr. Robin Lewis, Executive Director - Personnel: Resignations

Positions Resigned

Position	Last Name	First Name	Actual Days	Last Day
None				

_____ made a motion _____ seconded the motion

Discussion: n/a

Approved: Yes No

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COMMUNICATIONS & REPORTS:

- ✓ Donna Burge-Tetrick, Executive Director, Office of Career and Technical Instruction
n/a Jason Butcher, Coordinator West Virginia Board of Education
- ✓ “Big Rocks” Report for October 2015
✓ Employee Status Reports for October 2015
✓ Medicaid Report for October 2015
✓ Executive Director’s Report – Dr. Lewis presented the council with the following information:
- RESA Communication Guidelines (Posted)
 - RESA Cooperative Purchasing Protocols (Posted) – Dr. Lewis reviewed the protocols sharing example on page 6, (#10, a and b) that RESAs are responsible to provide quarterly and annual reports and updates on AEPA to the regional council. Also, she reviewed and example on page 8, (#16) stating that RESAs are not responsible for administering county food cooperatives. Counties interested in participating in food cooperatives should contact one of the existing county food cooperatives about participation.
 - National Service Agency Offerings (Posted)
 - PERD Survey
 - Mark Moore, WVDE, Office 365 and OneDrive Overview (Posted)
 - Talent Pool – Resumes requested
 - LaDawn Weaver - AEPA and TIPS (Posted)
 - Other suggestions or information as needed
 - County Concerns: McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming
 - Alternate Certification – There were concerns across the board regarding this certification. The council will be forming a committee to research this certification and as to how the counties want to proceed.
 - Graduation 20/20
 - Monroe County ABE- Dr. Lewis reported to the council that RESA 1 will facilitate the money through the Monroe County Library for the Monroe County ABE.

INFORMATION:

- ✓ Other – Steve Paine will be presenting at the December 16, 2015 council meeting regarding Brite Bites.
_____ New Business

ADJOURNMENT:

Dave Price made a motion to adjourn the November 18, 2015 Council Meeting.

Discussion: n/a
Approved: Yes_X__ No____

***NEXT REGIONAL COUNCIL MEETING WILL BE:
December 16, 2015 at 1pm at the RESA 1 office or Skype for Business or
VIA conference 1-646-560-7802
Pin – 72579105#**

(Please let LaDawn know if you are planning on attending or will be calling in.)

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