

*Regional Education  
Service Agencies*

**RESA**

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400 Neville Street · Beckley, WV 25801  
304.256.4712 · Fax: 304.256.4683 · <http://resa1.k12.wv.us>

**RESA 1 Regional Council Meeting**

**Minutes**

**Thursday, March 19, 2015**

**3 pm**

**RESA 1 Office**

**Or**

**VIA CONFERENCE**

**1-605-475-4700**

**Code: 838443#**

**CALL TO ORDER:** Nelson Spencer      **TIME:** 3pm

**ATTENDANCE: REGIONAL COUNCIL MEMBER PRESENT:**

**McDowell County**

Nelson Spencer, Superintendent  
Carolyn Falin, Assistant Superintendent  
J. Michael Callaway, Board Member  
Christina Davis, Teacher

**Mercer County**

Dr. Deborah Akers, Superintendent  
Mary Alice Kaufman, Board Member  
Michael Morgan, Principal

**Monroe County**

Joetta Basile, Superintendent  
Danny Lively, Board Member

**Raleigh County**

David Price, Superintendent  
Darrin Butcher, Treasurer

**Summers County**

Dr. Deborah D. Clark, Board Member

**Wyoming County**

Mr. Frank Blackwell, Superintendent  
Morgan Davis, Board Member

**Higher Education**

Dr. Kathy Liptak, Concord University  
Dr. Betsy Steenken, Bluefield State College

**WVDE**

Dr. Barry Kelly, Executive Director  
Office of Adult Education and Workforce Development

**WVBE**

Dr. William M. White, State Board Member  
West Virginia Board of Education

Jason Butcher, Coordinator  
West Virginia Board of Education

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**REGIONAL COUNCIL MEMBER NOT PRESENT:**

**Raleigh County** Cynthia Jafary, Board Member  
**Summers County** Vicki Hinerman, Superintendent  
**WVDE** Dr. Kathy D'Antoni, Associate Superintendent  
West Virginia Department of Education

**RESA 1 STAFF MEMBERS PRESENT:** Dr. Robin Lewis, Executive Director  
LaDawn Mitchem, Executive Secretary  
Billie Trump, Public Service Director  
Robbie Bailey, Public Service Training Specialist  
Greg Bartlett, Special Education Director  
Selina Vickers, Adolescent Health Coordinator

**GUEST SPEAKER:**

**Jason Butcher, Coordinator WV Board of Education** - Presented to the Regional Council on the Evaluation of the RESA Directors. A committee will be selected at April 16, 2015 council meeting.

**MINUTES:**

**RESA 1 Council Chair, recommended that the Council approve the March 2015 Minutes.**

**Frank Blackwell made a motion David Price seconded the motion to approve the March 2015 Minutes.**

**Discussion: No Discussion**

**Approved: Yes X No \_\_\_**

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**CONSENT ITEMS:**

*Darrin Butcher, Treasurer/CSBO Raleigh County Schools - Monthly Financial Reports for March 2015*

**Danny Lively made a motion Mary Alice Kaufman seconded the motion**

**Discussion:**

**Approved: Yes X No \_\_\_**

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**Louise Miller, ABE Technology Coordinator - Out of State Travel Request, information was posted**

**NO motion made NO second was made**

**Discussion: NO discussion**

**Approved: Yes \_\_\_ No X**

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*Dr. Robin Lewis, Executive Director - Personnel: New Hires*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual 2014-2015	Contract Hourly	Retirement System
Graduation Coach	Estep	Mitchell		125		\$308.10 daily			

**Mike Callaway made a motion Mike Davis seconded the motion**

**Discussion:**

**Approved:**      Yes  No

*Dr. Robin Lewis, Executive Director - Personnel: Resignations*

RESIGNATION									

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:**      Yes  No

*Dr. Robin Lewis, Executive Director - Personnel: Permission to Post*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual 2014-2015	Contract Hourly	Retirement System
PERMISSION TO POST									
Sub for SPOKES, Continuous Posting Attached									

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:**      Yes  No

**COMMUNICATIONS & REPORTS:**

- **Dr. Barry Kelly, Executive Director**
- **Employee Status Reports – February 2015**
- **Employee Status Report at a glance**
- **Medicaid Report – February 2015**
- **Executive Director’s Report**

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**COMMUNICATIONS & REPORTS cont.:**

- **Executive Director's Report – Dr. Robin Lewis updated the council on the following:**

**Employee Evaluation Forms (RESA Director, Supervisory Personnel,  
Administrative/Professional, and Service Personnel)**

**Talent Pool – Resumes requested**

**Shared Services**

**Tutoring Services for the Praxis Exam**

**Matrix of RESA Programs**

**AEPA**

**TIPS**

**Country Roads – Anita Ellis Contract**

**Other Suggestions**

Selina Vickers, Adolescent Health Coordinator updated the council on the Healthy Relations workshops in Mercer and Raleigh County.

Billie Trump & Robbie Bailey, Public Service Department updated the council on the Public Service Department and the success of the ESCAPE 2015 Conference at Pipestem.

Greg Bartlett, Special Education Director, presented to the council regarding the Technical Assistant Support Specialist Position (TAS). The job description will be changed therefore the council advised that this will be a new position and will need to be posted.

**INFORMATION:**

- Other
- New Business – No new business

**ADJOURNMENT:**

**Deborah Akers made a motion Morgan Davis seconded the motion**

**Discussion:**

**Approved:**      Yes\_X\_ No\_\_\_

**\*NEXT REGIONAL COUNCIL MEETING WILL BE:  
April 16, 2015 at the RESA 1 Office at 10am**

(Please let LaDawn know if you are planning on attending or will be calling in.)