

# Minutes

## Regional Council Meeting Beckley, West Virginia September 18, 2014

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### ATTENDANCE:

#### REGIONAL COUNCIL MEMBER PRESENT:

##### McDowell County

Nelson Spencer, Superintendent  
J. Michael Callaway, Board Member  
Carolyn Falin, Assistant Superintendent

##### Monroe County

Danny Lively, Board Member

##### Raleigh County

Darrin Butcher, Treasurer

##### Summers County

Vicki Hinerman, Superintendent  
Dr. Deborah D. Clark, Board Member

##### Wyoming County

Morgan Davis, Board Member

##### Higher Education

Dr. Betsy Steenken, Bluefield State College  
Dr. Kathy Liptak, Concord University

##### WVDE

Barry Kelly, Executive Director  
Office of Adult Education and Workforce Development  
West Virginia Department of Education School

#### REGIONAL COUNCIL MEMBER NOT PRESENT:

##### Mercer County

Dr. Deborah Akers, Superintendent  
Mary Alice Kaufman, Board Member

##### Monroe County

Joetta Basile, Superintendent

##### Raleigh County

David Price, Superintendent  
Cynthia Jafary, Board Member

##### Wyoming County

Mr. Frank Blackwell, Superintendent

##### Higher Education

Dr. Betsy Steenken, Bluefield State College

##### WVDE

Dr. Kathy D'Antoni, Associate Superintendent  
West Virginia Department of Education

Dr. William M. White, State Board Member  
West Virginia Department of Education

**RESA 1 STAFF MEMBERS PRESENT:**

Dr. Robin Lewis, Executive Director  
LaDawn Mitchem, Executive Secretary  
Drexel Sammons, Director of Program Development  
Greg Bartlett, Special Education Director  
Shane Radford, Technology Services Coordinator

**CALL TO ORDER** The meeting was called to order at 10:00 am by Nelson Spencer, Superintendent, McDowell County Schools.

**REPORTS and ACTIONS:**

**August 2014 Minutes:** The Minutes for the August 21, 2014 Regional Council Meeting was posed online prior to the meeting for review.

Motion by Mike Davis and second by Danny Lively to approve the August 2014 minutes. Motion passed. Minutes approved.

**Financial Report Update:** The financial reports for August 2014 were posted online prior to the meeting and were available for review. Darrin Butcher, Treasurer/CSBO Raleigh County Schools reported to the council on the following:

- 1. Monthly Financial Reports – August 2014**
- 2. Annual Financial Statement FY 13-14**
- 3. Carryovers FY 13-14**
- 4. Accounting Service Agreement FY 15**
- 5. Medicaid Service Billing Rate FY 15**

**ACTION**

1. Motion by Danny Lively and second by Deborah Clark to accept the Monthly Financial Reports for August 2014. Motion passed. Monthly Financial Reports were accepted.
2. Motion by Mike Callaway and second by Mike Davis to approve the Annual Financial Statement for FY 13-14. Motion Passed. Annual Financial Statement was approved.
3. Motion by Mike Davis and second by Deborah Clark to approve the Carryovers for FY 13-14. Motion Passed. Carryovers were approved.
4. Motion by Mike Davis and second by Mike Callaway to approve the Accounting Service Agreement for FY 15. Motion Passed. Accounting Service Agreement was approved.
5. Motion by Danny Lively and second by Mike Davis to approve the Medicaid Service Billing Rate for FY 15. Motion Passed. Medicaid Service Billing Rate was approved.

**Medicaid Report Update:** The Medicaid Reports for August 2014 were posted online prior to the meeting and were available for review. There were no questions or discussion. No action needed.

**REPORTS and ACTIONS cont.:**

**Employee Status Reports:** The employee status reports for June & July 2014 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports. No action needed.

**INFORMATION/DISCUSSION:**

**Executive Director's Report:** Dr. Lewis updated the regional council of the following  
Executive Director's Report - New building update – Spokes will decide by September 30, 2014 on moving to the building.

Discussion:

Senior Directors, Specialist, Coordinator and Directors – Salary Supplement  
Service Personnel Salary Supplement

Personnel:

Full time:

Coordinator Community School Nurse, RESA 1 - TBA  
Wellness Specialist – Sandy Hawley with 40 days in Public Service  
Technology \_\_\_\_\_

Part time:

Video Conference for Regional Council Meetings

**Professional Development** – Drexel Sammons, Director of Program Development  
**Special Education** – Greg Bartlett, Special Education Director  
**Technology** – Shane Radford, Technology Services Coordinator

**ACTION:**

Motion by Danny Lively to adjourn the meeting.

Respectfully submitted,

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Dr. Robin Lewis, Executive Director  
RESA 1

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Date