

RESA-I STATUS REPORT	
PROGRAM:	Adult Basic Education & SPOKES
DATE:	February 2014
STAFF:	Shawn Cook, Nancy Shannon, Peter Minogue, Sandra Adkins, Denise Ballard, Carmella Browning, Jared Cantrell, Vanessa Clay, Ted Davis, Helena Ellis, Teresa Godwin, Melanie Hayslette, Tammy Holcomb, Susan Leggett, Shelia Radford, Tiffanie Bishop O'Brien, Joy Walker, Tina White
FUNDING SOURCE:	State & Federal

AREA: HSE Exam		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Verified diploma obtainment for examinees. • Worked with instructors to update examinee records. • Verified, coded and processed timesheets for examiners. • Worked to certify computer based testing for all RESA 1 served populations, and also in partnership with Wyoming County. • Attended two webinars related to the new HSE exam. 	Braxton, Greenbrier, Mercer, Nicholas, Raleigh, Summers, Webster Counties	Tested ytd 545

AREA: ABE Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Program visits</p> <ul style="list-style-type: none"> • Program administration, including review of student information, leave, budgets and technical assistance to ABE classes. • Verified, coded and processed timesheets for instructors and substitutes. Monitored budgets, prepared requisitions in WEVIS, coded invoices for payment. Reviewed budgets and transaction reports. • Provided support to instructors with purchasing of supplies. • Provided HSE in-service in Greenbrier, Pocahontas, McDowell, Wyoming Counties. • Attended pre-service revision committee meeting. • Teresa Holcomb of Webster ABE has been very active with recruiting new students. • Mentored SCC ABE instructor <p>AEMIS REVIEWS</p>	<p>Raleigh/Greenbrier McDowell/Monroe Nicholas/Summers Wyoming</p> <p>All Spokes Programs Braxton ABE CCS Stevens CC Webster ABE Greenbrier ABE McDowell ABE Wyoming ABE</p>	

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Monitoring. • Program administration, including review of student information, leave and budgets. • Verified, coded and processed timesheets for instructors and substitutes. Monitored budgets, prepared requisitions in WEVIS, & coded invoices for payment. • Research cost effective supplies and facilitate purchases for all 12 counties within RESAs 1 & 4. • Worked with instructors to review AEMIS reports. • Continued to conduct employee observations and verify annual goals per evaluation policy. • Met with Monroe DHHR 		
<p>Braxton: Sandra Adkins/Joy Walker and Tiffanie O'Brien</p> <ul style="list-style-type: none"> • Attended Curriculum Design Meeting in Charleston (20/21) • 1 student obtained employment • 2 students completed Customer Service • Answered TIS questions/phone calls • 1 student began CNA class at the high school 		
<p>Fayette: Shelia Radfor & Tiffanie O'Brien</p>		
<p>Greenbrier: Teresa Godwin</p> <ul style="list-style-type: none"> • Elizabeth Reynolds presented a nutrition class three days • Sarah Hawkins spoke two times in regard to Work Keys testing and funding through Work Force. • Sarah also spoke to the class about the positive results of the WEVIS scholarship for a previous student from this class and encouraged each student to consult with her for further information. • Sam Smith administered one Work Keys test. 		
<p>McDowell: Jared Cantrell & Joy Walker</p> <ul style="list-style-type: none"> • CPR/First Aid Class conducted by Instructor Freeland from RESA-1 • Donald Reed from the West Virginia University Extension Office conducted a financial literacy training on budgeting. • Began discussions with DHHR and CDL Instructor/Tester Thomas Bell to begin offering a CDL Class B Training class for SPOKES students and DHHR clients. 		
<p>Monroe County-Ted Davis & Tina White</p>		
<p>Nicholas: Susan Leggett & Tiffanie O'Brien</p> <ul style="list-style-type: none"> • CPR & First Aid - 9 people became certified • WorkKeys assessment - 2 received Silver, 1 received Bronze • February 7 - Amanda visited from NRCTC • 2 people completed Customer Service Part I • 4 people completed Customer Service Part II • 1 became IC3 Certified • 3 passed Living Online • 1 passed Key Applications 		

<ul style="list-style-type: none"> • 1 passed Computing Fundamentals • 1 passed WV Welcome • 1 passed Access 2007 on GCF • 1 passed Powerpoint 2010 on GCF • 2 obtained employment 		
<p>Pocahontas: Vanessa Clay</p> <ul style="list-style-type: none"> • Attended WRITE 1 training - Feb.26th • Meeting about TASC - Feb. 27th • Attended TASC registration webinar - Feb. 28th • Completed Intel Assessments Course on wvlearns • TIS training - ongoing 		
<p>Raleigh: Helena Ellis & Tiffanie OBrien</p> <ul style="list-style-type: none"> • Gene Whitlow- Trio-EOE (NRCTC) Educational outreach Counselor- Presentation • WV Extension Service- Presentation-Terrill Smith- Don't Marry a Jerk/Jerkette • Extension Service-Presentation-Terrill Smith- Love Languages • Amanda Smarr- NRCTC-Presentation • Extension Service-Presentation-Terrill Smith-Money Management • Substitute training-shadowing (Jeannie Pettry) • TABE On-line Webinar • SPOKES student passes LPN exam • TASC: Examinee Registration Portal Training-on-line Webinar • Substitute training-shadowing (Angela Young) 		
<p>Summers: Carmella Browning, Evelyn Phillips & Joy Walker</p> <ul style="list-style-type: none"> • Conducted CPR/First Aid for all SPOKES students, 8 students received card • 1 student received IC3 Certification • 1 student received MOS Specialist Certification • Assisted students with CFWV website • 3 students passed WV Welcome Certification • 2 students certified in Customer Service Part 1 & 2 • Tabes tested 8 students for DHHR 		
<p>Webster: Melanie Hayslette</p> <ul style="list-style-type: none"> • Work keys testing • New River Community College Presentation • Wood Forrest Certification • FEMA Certifications • Smoking cessation class. 		

AREA:	MEDICAID BILLING	
ACTIVITIES	POPULATION SERVED	COMMENTS

RESA-I STATUS REPORT	
PROGRAM:	MEDICAID
DATE:	February 28, 2014
STAFF:	JAMIE BAILEY
FUNDING SOURCE:	STATE & LOCAL

AREA:	MEDICAID BILLING	
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	41,157.87
	Mercer	79,549.26
	Monroe	4,464.96
	Raleigh	103,139.20
	Summers	30,010.64
	Wyoming	57,307.66

AREA:	MEDICAID	
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Assisted Jennifer Dunford with Medicaid billing and reports. Transmitted billing files and ran remittances.
	Mercer	Assisted Mark Townley with provider enrollment and reimbursements. Transmitted billing files and ran remittances
	Monroe	Transmitted billing files and ran remittances
	Raleigh	Transmitted billing files and ran remittances.
	Summers	Transmitted billing files and ran remittances
	Wyoming	Assisted Terry Thorn with Medicaid eligibility count. Transmitted billing files and ran remittances

AREA:	Medicaid/Special Education	
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	All Counties	Prepared Reimbursement Reports for all six counties. Random Moment Time Study Compliance Reports weekly Special Education - Inputted Professional Development data, mailed letters/ invoices TAS- received invoices, copied purchase orders , mailed to Phillip Jarrell
Meetings/Training	All Counties	RESA 1 Staff Meeting

RESA-I STATUS REPORT

PROGRAM:	Regional School Wellness
DATE:	February 2014
STAFF:	Ann Sammons, BSN MS
FUNDING SOURCE:	Community School Public Health

AREA: Nutrition

ACTIVITIES	POPULATION SERVED	COMMENTS
Organized workshop, "Childhood Obesity: Planting the Seed".	Raleigh	Collaborated with the Early Childhood Education Coordinator and organized to bring pediatrician, Dr. Jami Jeffrey to provide a workshop for the Pre-K staff on childhood obesity and promote nutrition and physical activity. Jim Monroe, Greenbrier Nursery, shared information on Farm to Table and promoted school gardening. This workshop was attended by 60 persons and received great evaluations. This event received front page coverage in the Raleigh Register Newspaper.
Met with staff at Beckley Stratton Middle School to promote school gardening.	Raleigh	Met with the RESA 1 AmeriCorps member, science teacher, assistant principal, and after school teacher to promote school gardening at Beckley Stratton. The staff is very interested in pursuing this project. Next steps were discussed.
Attended the WV Small Farms Conference at Morgantown.	All	This was a very informative conference and I made several new contacts. I am in the process of setting up a meeting with the WVU Extension Service to assist in promoting school gardens in our area.
Attended Supervisor Meeting for the AmeriCorps Farm 2 School Project	All	This meeting was an update for the AmeriCorps members and supervisors and was conducted by the Office of Child Nutrition.

AREA: School Mental Health

ACTIVITIES	POPULATION SERVED	COMMENTS
Attended a S3 Team meeting at Summers County High School	Summers County High	This meeting included staff from the State Department of Education and Marshall University. Discussion on providing mental health services for students. It was a very informative meeting and everyone was interested in making this service available. Next steps were discussed.

RESA-I STATUS REPORT	
PROGRAM:	Special Education
DATE:	February 2014
STAFF:	Robert G. Bartlett
FUNDING SOURCE:	Federal and State

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Instructional Practices Inventory (IPI) Staff Overview- Summers County High School- Priority School	Summers County High School Staff	Presented IPI overview to staff of Summers County High School staff prior to conducting data collection. w/Drexel Sammons
Presentation to the WV Advisory Council for the Education of Exceptional Children	All Counties of RESA 1	Presented to WCCEEC on the current status of RESA 1 and initiatives.
Instructional Practices Inventory Data Review- Summers County High School- Priority School	Summers County High School Staff	Presented IPI Data Review to staff of Summers County High School and facilitated staff goal setting. w/Drexel Sammons

AREA: Education and Awareness: CPI		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPI- Key Point Refresher	Summers County Staff	Provided 2 sessions of CPI- Key Point Refresher, one am, one pm, to staff members of Summers County Schools. 38 Participants
CPI- Initial Certification	McDowell County Staff	Provided CPI- Nonviolent Crisis Intervention training for McDowell County staff. 24 Participants
CPI- Initial Certification	All Counties of RESA 1	Provided CPI- Nonviolent Crisis Intervention training for attendees of RESA 1's ESCAPE Conference @ Pipestem. 24 Participants

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
State RESA Special Education Directors Monthly Meeting	All Counties of RESA 1	Discussed: Focus Schools, High Quality Schools Data Collection site, Interventions and PD, Autism Academy Face-to-Face Follow-ups, PBIS Academy, Dates to note, PD Opportunities
Office of Special Programs Monthly Meeting	All Counties of RESA 1	Discussed: Focus Schools, Activity Log/ School Visits, Common Core (What training has worked/has not?), Policy 2510 Revisions, Policy 2419 Revisions, Annual Report of

		Compliance Monitoring Activities, Out-of-State Facilities, RESA Technical Assistance, Summer Academies, School Culture and Climate Survey, Math Academy Evaluations, Graduation Rate Comparison, Up-Coming Dates
Autism Academy- Cohort 2 Face-to-Face Follow-Up	All RESA 1 and 4 Counties	Facilitated the Autism Academy Cohort 2 Follow-Up Workshop for attendees from RESAs 1 and 4. w/JoDonna Burdoff

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Concord University Special Education and Diversity Committee Meetings	All Counties of RESA 1	Discussed: ATiA Conference (Lesson Pix), ASK Programs, Correlation between student learning and tutoring, Concord Chapter of CEC, RESA/Concord Partnership, Possible RESA Open House for potential Concord Students
Standards-Based IEP Training	All Counties of RESA 1 (Target: Focus Schools)	Attended training presented by Pat Homberg, WVDE, on developing Standards-Based IEPs
School Leadership Conference	All Counties of RESA 1 (Target: Priority Schools)	Attended training presented by WVDE- Dept. of School Improvement. Various School Improvement Topics.

AREA:		
ACTIVITIES	POPULATION SERVED	COMMENTS
Instructional Practices Inventory (IPI) Data Collection	Summers County High School	Conducted IPI Data Collection at Summers County High School. w/Drexel Sammons

RESA-1 STATUS REPORT	
PROGRAM:	WVEIS
DATE:	02/28/2014
STAFF:	Deena Tyree, Susan Handy
FUNDING SOURCE:	State

AREA: DAILY BACKUPS, PROGRAM UPDATES, MONTHLY SAVES AND AS400 MAINTENANCE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA 1	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell. Suddenlink in Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS, SMS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, Sequel and Web-Based WVEIS and Teacher Evaluation Program.

RESA-I STATUS REPORT	
PROGRAM:	Assessment
DATE:	February 2014
STAFF:	Samuel Smith
FUNDING SOURCE:	TANF

AREA: Testing		
Clay County, Boone County, Fayette County, Greenbrier County, Logan County, McDowell County, Mercer County, Mingo County, Monroe County, Nicholas County, Raleigh County, Summers County, Wyoming County		
ACTIVITIES	POPULATION SERVED	COMMENTS
Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)	DHHR Clients, WV Works Dept., SPOKES students	
Scored, processed, and returned results to WV Works Supervisors in 13 counties in timely, efficient manner.	DHHR Clients, WV Works Dept., SPOKES students	
Administered Emotional Health Inventory and Learning Needs Screening in 12 counties. Administered WorkKeys Assessment in 3 counties.	DHHR Clients, WV Works Dept., SPOKES students DHHR Clients, WV Works Dept., SPOKES students	

AREA: Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE WV Works	

RESA-I STATUS REPORT

PROGRAM:	SPOKES – Career Development Consultant (CDC) for Greenbrier, Monroe and Pocahontas (25%)
DATE:	February 2014
STAFF:	Tina White
FUNDING SOURCE:	State & Federal

AREA: Collaboration, Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Met with the new Monroe Co DHHR Caseworker, Ms. Aimee Coots, on Wednesday, Feb 5, 2014. Continue regularly scheduled weekly meetings with DHHR caseworkers Etta, Michelle and Madonna at the Greenbrier Co DHHR office to discuss status of current SPOKES students and those in follow-up. Continue regularly scheduled communications with caseworkers, Debbie Walton and Aimee Coots, regarding status of SPOKES students in Pocahontas and Monroe Counties. Continue regular meetings/visits to the Greenbrier Co SPOKES class to follow-up with current students, conduct orientation and develop self-sufficiency plans. Forwarded employer contact/student status information to appropriate DHHR office caseworkers. Continue employer visits throughout Greenbrier, Monroe and Pocahontas Counties on behalf of the SPOKES students in an effort to solicit potential job leads for the students and spread awareness of SPOKES candidates. Continue preparing monthly CDC reports and supplemental report information; forward to Christina Harper, appropriate DHHR caseworker and SPOKES instructor each month. Continue to copy Shawn Cook on correspondence, along with DHHR representatives. 	<p>Monroe Co</p> <p>Greenbrier Co SPOKES Students</p> <p>Pocahontas and Monroe Co SPOKES Students</p> <p>Business and industry throughout Greenbrier, Monroe and Pocahontas Co</p>	<p>Pocahontas and Monroe Co SPOKES will resume March 3, 2014</p>

programs.

- **New River Community and Technical College (NRCTC), Beckley, WV** – Continuing training initiatives in collaboration with NRCTC. Working w/HR on training plan for staff to be delivered during professional development week beginning on March 10, 2014.
- **The Greenbrier, White Sulphur Springs, WV** – Continue coordination of pre-employment training for The Greenbrier.
- **Snowshoe Career Center** – Coordinating a basic computer class and *Bring Your A Game* workshop at the Snowshoe Career Center.
- **AEMIS** – Continue AEMIS data-entry for Workplace Education Program participants.
- **Invoicing** – Initiate invoicing for business and industry for services rendered.

<p>programs.</p> <ul style="list-style-type: none">• New River Community and Technical College (NRCTC), Beckley, WV – Continuing training initiatives in collaboration with NRCTC. Working w/HR on training plan for staff to be delivered during professional development week beginning on March 10, 2014.• The Greenbrier, White Sulphur Springs, WV – Continue coordination of pre-employment training for The Greenbrier.• Snowshoe Career Center – Coordinating a basic computer class and <i>Bring Your A Game</i> workshop at the Snowshoe Career Center.• AEMIS – Continue AEMIS data-entry for Workplace Education Program participants.• Invoicing – Initiate invoicing for business and industry for services rendered.		
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RESA-I STATUS REPORT	
PROGRAM:	Technology Services
DATE:	February, 2014
STAFF:	John Watson
FUNDING SOURCE:	State and Local

AREA: Repair and Installation Services - Individual technician reports for 17 field technicians		
ACTIVITIES	POPULATION SERVED	COMMENTS
Kevin Anglin	McDowell County	SRMS- WestTest installs on two carts. KES- cloned 18 laptops SRMS- cloned 3 laptops. KES- Cloned two laptops. Installed Westtest in room 205 and 207. WES- installed SMART projector. SRMS- Cloned 2 laptops. SRMS- joined 2 laptops to domain. AES- troubleshoot printer. BES- Factory reinstall of HP 8300 software SMRS- cloned 2 laptops. BES- removed malware from 2 laptops. SRMS- installed SMART projector BOE- installed a printer. AES – installed SMART projector. Southside- installed SMART projector. SRMS- installed 2 SMART projectors.
Jeremy Ball	Summers County	The month of February has been a very busy month I have traveled to all the Schools and offices in Summers County Schools numerous times. At Summers County High School, I responded to work orders that include part replacement, workstation prep for WESTEST 2, and WESTEST Online Writing assessments. At Summers Middle School, I responded to work orders that include part replacement, bandwidth, script issues, printing issues, server issues and workstation prep for WESTEST 2, and WESTEST Online Writing assessments. Hinton Area Elementary School, I responded to work orders that include part replacement, access cards, ups installing printers and workstation prep for WESTEST 2, and WESTEST Online Writing assessments. At Jumping Branch

		<p>Elementary School, I responded to work orders that included workstation prep for WESTEST 2, and WESTEST Online Writing assessments. Talcott Elementary School, I responded to work orders that include server issues, and workstation prep for Westest 2, and Westest Online Writing assessments. At Summers County Board Office, I have worked on day to day issues for the users; I have also been work on setup a new server, imaging computers and sorting thru equipment. The big project this month has been to make sure all the computer are ready for WESTEST 2 online and WESTEST Online Writing assessments. I also setup Renaissance Place Early Reader for all of the first and second graders, and have been working with ESG & HSC on get all the HVAC equipment on the network.</p>
Ryan Blankenship	McDowell County	<p>We have been catching up on our work orders after this testing software rollout. Also, we have been installing replacement SMART projectors. I have also been working with Primero to try to solve a problem our director of food services is having with viewing her bills.</p>
Daniel Cook	Raleigh County	No Report
Vince Estepp	McDowell County	<p>west test readiness, work order fulfillment, smart board installations and resolved any other misc. technical problems that presented themselves in the interim</p>
William Meador	Raleigh County	<p>Since the end of January I have continued to update all the Virtual Labs in Raleigh County for testing, as well as prepare the physical labs at BSMS and Stratton Elementary for testing (Software installations and physical repairs), as well as, perform troubleshooting for Virtual Labs when necessary. I have continued to inventory and update nearly a 1000 iPads and attempt to stay current on work orders for the county.</p>

<p>Walter Newcomb</p>	<p>McDowell County</p>	<p>I have been working with the McDowell County Technology/Testing Coordinator during the month of February to prepare the county for the Online WEST Test trial to be held on the 25th. My colleges and I have been successful with these endeavors thus far and foresee a successful trial for the WEST Test. Upon completion of the testing engine install I have been working with the McDowell County Technology Coordinator in pursuing billing discrepancies from Pomeroy as well as replacing multiple failed Smart devices located throughout the County.</p>
<p>Lucy Pack</p>	<p>Mercer County</p>	<p>I have been working on making sure the labs and software are ready for the upcoming west test, and writing assessment test. Bluefield High School – Lab 108 installed Adobe air and did updates so they could also use this lab for testing if needed. Montcalm High School – Lab 203 Made sure the N computing devices would attach to the testing web site. Princeton Senior High School - I updated Lab 106D with memory, fixed a login issue in Lab 102B. Pikeview High School – Lab 203A & Lab 106A removed old computer workstations and replaced them with Samsung Terminals. Media Center Lab made sure there were 14 workstations in this lab, reimaged all workstations with windows 7 added memory attached to domain and did updates. Replaced monitors, mice, and keyboards where needed. I installed printers at Vo Tech, office, Montcalm, Special Ed, Ceres Elementary School, Lunch, and Princeton Senior High School, media center & yearbook classroom. I installed a new lunch workstation at Ceres Elementary School. I helped three people in accounting at the Mercer Cty. Board Office, connect to a mapped drive in WVEIS. Helped Joel put in 6 cable</p>

		drops, two at Montcalm High School Rm 209, and four at Pikeview High School, media center lab.
Joshua Prudich	Mercer County	This month I have been preparing all the new laptops that we are putting with the 56 smartboards that we are getting. Also I been working on getting Glenwood prepared for writing assessment and westtest. I have done my normal day to day duties as smart board tech, cleaning, changing bulbs, etc. Have set up a few labs as well as removed some viruses and imaged some machines with deepfreeze corrupted.
Justin Prudich	Mercer County	No Report
Shane Radford	RESA 1 service area	Over the last month my job duties have included site surveys in multiple counties to prepare Adult Education classrooms for the TASC examination. Technology support was provided to RESA 1 office staff as well as SPOKES classrooms. Support was also provided, as requested, in Monroe, Raleigh and Summers county public schools for various tasks.
Aaron Reed	Mercer County	No Report
Burl Smith	Monroe County	The month of February had multiple challenges for the RESA Technical staff members in Monroe County. A combination of weather events, infrastructure repair, end of life hardware issues, new lab installation, and WESTest Secure Browser preparation at all schools in the county called on all resources available to resolve issues. Each of these items have a potential impact on the whole county student population. Specific items included server maintenance, workstation repair, whiteboard installation, and malicious software removal. In addition to the above items, Monroe County assembled fundraisers and purchased a Vgo robot. The VGo Robotic Telepresence Device is a robot that is remotely controlled by a home bound

		student with a laptop. Using the keyboard or mouse, the remote student controls the robot and is able to hear, see and move around as a virtual participant in most school activities. This project is a priority in the County as it is only the third county in West Virginia to participate in same. This capability should become available to a qualified student within the next reporting period.
Daniel Via	Raleigh County	No Report
Tyler Webb	Raleigh County	No Report
Joel Weiss	Mercer County	I replaced a lab Athens Elementary School. I upgraded the memory in a lab at Princeton Middle School and at Lashmeet / Matoaka School and made sure that all computers are ready for the state testing. I have installed five network drops at Pikeview High School and three drops at Montcalm High School. I have been working with a local vendor to install remote entry buzz in type door systems at various schools throughout the county.
James Wilson	Raleigh County	We are wrapping up ipad syncs and inventory in preparation for westest and other student academic endeavors. Hopefully we can streamline the sync process further with the introduction of new ideas and processes.

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Warranty self- maintainer	RESA 1 service area	Warranty updates from Lenovo and HP training and service issues to all technicians.
Technician training	RESA 1 service area	Additional support and training for new technicians.
Online Testing	RESA 1 service area	Assess needs for individual technician training on test security issues. Requested training services for those that needed it, confirmed training opportunities to be provided for others in assigned counties.

AREA: Infrastructure support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Bandwidth Monitoring	RESA 1 service area	Several locations requesting monitoring of bandwidth usage during trail testing windows as well as daily speed and usage issue monitoring.
Router configuration updates	RESA 1 service area	Reconfiguration of several routers and core switches in RESA 1 to match changed values in vendor equipment.

AREA: Personnel		
ACTIVITIES	POPULATION SERVED	COMMENTS
Position postings	Raleigh	Candidate selection was sent to the state BOE for approval.
Position postings	Mercer	Discussion for potential replacement for retiring personnel.

AREA: Special Projects and Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
Updates to OZ	RESA 1 service area	Continuing modifications to the new WVNET hosted work order system to provide stakeholder data and reports as requested. Modifications for inventory and invoicing were made this month.

RESA-I STATUS REPORT	
PROGRAM:	Adolescent Health Initiative
DATE:	February 2014
STAFF:	Selina Vickers, Adolescent Health Initiative Coordinator
FUNDING SOURCE:	Office of Maternal Child and Family Health

AREA:	Education and Awareness	
ACTIVITIES	POPULATION SERVED	COMMENTS
Greater Beckley Christian School	Raleigh County	Team Building. Communication (24 participants)
Summers County Substance Abuse Prevention Partnership	Summers County	Bullying prevention, Suicide prevention, substance abuse prevention (140 participants)
RESA 1	RESA 1	Teen Pregnancy and Substance Abuse Prevention (21 participants)
AREA:	Leadership and Collaboration	
ACTIVITIES	POPULATION SERVED	COMMENTS
Raleigh County Family Resource Network	Raleigh County	Teen Pregnancy, Substance Abuse Prevention, Bullying prevention (35 participants)
School Safety Advocacy Council 2014 National Conference on Bullying	RESA 1	Networking and sharing information with numerous groups and people in the fight for bullying prevention

Other:

RESA-I STATUS REPORT**January**

PROGRAM:	Curriculum Specialist
DATE:	2/28/14
STAFF:	Sue Baber
FUNDING SOURCE:	State and Federal

AREA: Focus Schools		
ACTIVITIES	POPULATION SERVED	COMMENTS
February 3	Bluefield Intermediate School	Demo lessons in classroom on Writing
February 4	Bluefield Middle School	Team Meetings and Demo Lessons
February 5	All Focus Schools- In Office	Office
February 6	Peterstown Elementary	Step Up To Writing Training
February 7	Mullens Middle School	Demo lessons in classrooms
February 10	Peterstown Elementary	Worked in classrooms
February 11	Mullens Middle School & Bluefield Intermediate School	Small group lesson at Mullens Middle & Evening presentation at BIS (Mercer County) Board Meeting for LSIC
February 12	All Focus Schools	Training on Culture Typology and work in Office
February 13	Snow Day for Schools All Focus Schools concentration	Office
February 14	Snow Day for Schools All Focus Schools concentration	Office
February 17	Monroe County Vo Tech	Training on Student Engagement
February 18	All Focus Schools	The Logic of English Training – All focus schools are invited
February 19	All Focus Schools	The Logic of English Training
February 20	All Focus Schools & Bluefield Intermediate	The Logic of English Training
February 21	All Focus Schools	The Logic of English Training

February 24	Bluefield Intermediate School	Classroom Demo Lessons
February 25	Mullens Middle School	Worked with small groups
February 26	All Focus Schools	State Training on School Improvement
February 27	All Focus Schools	State Training on School Improvement
February 28	All Focus Schools	Office

RESA-I STATUS REPORT	
January	
PROGRAM:	Curriculum Specialist
DATE:	2/28/14
STAFF:	Sue Lee
FUNDING SOURCE:	State and Federal

AREA: Focus Schools		
ACTIVITIES	POPULATION SERVED	COMMENTS
February 3	Bluefield Intermediate School	Demo lessons in classroom on Writing
February 4	Bluefield Middle School	Team Meetings and Demo Lessons
February 5	All Focus Schools- In Office	Office
February 6	Peterstown Elementary & Mountainview Elem/Mid	Step Up To Writing Training
February 7	Pineville Middle School	Demo lessons in classrooms
February 10	Mountainview Elementary	Met with Mrs. Nelson about data
February 11	Pineville Middle School & Bluefield Intermediate School	IPI data collection at Pineville Middle & Evening presentation at BIS (Mercer County) Board Meeting for LSIC
February 12	All Focus Schools	Training on Culture Typology and work in Office
February 13	Snow Day for Schools All Focus Schools concentration	Office
February 14	Snow Day for Schools All Focus Schools concentration	Office
February 17	Monroe County Vo Tech	Training on Student Engagement
February 18	All Focus Schools	The Logic of English Training – All focus schools are invited
February 19	All Focus Schools	The Logic of English Training
February 20	All Focus Schools & Bluefield Intermediate	The Logic of English Training
February 21	All Focus Schools	The Logic of English Training
February 24	Bluefield Middle School	Training and Team Meetings

February 25	Pineville Middle School	Worked with Mrs. Keaton and Ms. Worley
February 26	All Focus Schools	State Training on School Improvement
February 27	All Focus Schools	State Training on School Improvement
February 28	Mountainview Elem/Middle School	Worked in classrooms

RESA-I STATUS REPORT	
PROGRAM:	WV ABE Technology Coordination
DATE:	February, 2014
STAFF:	Louise Miller
FUNDING SOURCE:	State and Federal

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p><i>Continued development of “Adult Basic Education Management Information System (AEMIS)”</i></p> <p>1. General maintenance of error messages</p> <p>2. Updated programming of:</p> <p> a. Class Summary</p> <p> b. ABE 300A</p>	<p>WV Adult Basic Education (ABE) Instructors / Administrators Statewide</p>	<p>Contract with <i>Strictly Business</i>, to maintain and continue development</p>
<p>Provide Technical Assistance to WVABE Instructors statewide upon request</p> <p>1. Program Improvement</p> <p>2. Password Resets</p> <p>3. Misc. Calls / E-mails</p> <p>4. Reviewed Class Summary, 300A, CPS, DMR for errors</p> <p>5. Activated Users</p>	<p>WV Adult Basic Education (ABE) Instructors / Administrators Statewide</p>	

AREA: Misc.		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Arranged approximately 40 “TechSHOW” Classroom Observations</p> <p>Reviewed 2014 Budget</p>	<p>WVABE Statewide</p> <p>WVABE Statewide</p>	<p>February, 2014</p> <p>To be completed by March 17, 2014</p>

RESA-I STATUS REPORT	
PROGRAM:	PUBLIC SERVICE TRAINING
DATE:	FEBRUARY 1 – 28, 2014
STAFF:	RICK RICE/SANDY HAWLEY
FUNDING SOURCE:	STATE

AREA:	FIRE CLASSES STARTED	
ACTIVITIES	POPULATION SERVED	COMMENTS
Firefighter 1	Greenbrier	Quinwood Fire Department
Firefighter 1	Mercer	Bramwell Fire Department
Firefighter 1	Raleigh	Clear Creek Fire Department
Firefighter 1	Wyoming	Pineville Fire Department
Hazardous Materials Operations	Greenbrier	Quinwood Fire Department
Hazardous Materials Operations	Mercer	Bramwell Fire Department
Hazardous Materials Operations	McDowell	laeger Fire Department
Hazardous Materials Operations	Raleigh	Clear Creek Fire Department
Hazardous Materials Operations	Raleigh	Mabscott Fire Department
Hazardous Materials Operations	Wyoming	Pineville Fire Department
Strategies & Tactics	Greenbrier	Lewisburg Fire Department

AREA:	FIRE CLASSES COMPLETED	
ACTIVITIES	POPULATION SERVED	COMMENTS
Firefighter 2	Fayette	Fayette County Firefighters (21)
Fire Officer 1	Raleigh	RESA 1 Area Firefighters (19)
Fire Officer 1	Raleigh	Raleigh County Firefighters (12)
Fire Officer 2	Raleigh	RESA 1 Area Firefighters (19)
Fire Officer 2	Raleigh	Raleigh County Firefighters (12)
Rescue Core Prerequisites	Raleigh	Raleigh County Firefighters (17)
Strategies & Tactics	Greenbrier	Lewisburg Fire Department (12)

AREA:	EMS CLASSES STARTED	
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR (2 Classes)	Braxton	Weyerhaeuser Corporation
CPR (2 Classes)	Fayette	Kingston Mining
CPR	Greenbrier	Greenbrier Smokeless Mining
CPR	Greenbrier	Quinwood Fire Department
CPR	McDowell	Davy Fire Department
CPR	McDowell	laeger Fire Department
CPR	McDowell	McDowell County Spokes
CPR	McDowell	Safe, Inc.
CPR	Mercer	Bramwell Fire department
CPR	Nicholas	Nicholas County Spokes
CPR	Raleigh	Clear Creek Fire Department
CPR	Raleigh	Rock & Roll Construction
CPR	Summers	Summers County Spokes
CPR	Wyoming	Pineville Fire Department
CPR	Wyoming	Wyoming County Spokes
First Aid (2 Classes)	Braxton	Weyerhaeuser Corporation
First Aid	Greenbrier	Quinwood Fire Department

EMT Mining EMT Mining (2 Classes) EMT Mining First Aid First Aid First Aid First Aid First Aid First Aid First Aid First Aid First Aid First Aid	Greenbrier Fayette Raleigh McDowell McDowell McDowell McDowell Mercer Nicholas Raleigh Summers Wyoming Wyoming	Greenbrier Smokeless Mining Kingston Mining Rock & Roll Construction Davy Fire Department laeger Fire Department McDowell County Spokes Safe, Inc. Bramwell Fire Department Nicholas County Spokes Clear Creek Fire Department Summers County Spokes Pineville Fire Department Wyoming County Spokes
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AREA:	EMS CLASSES COMPLETED	
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR CPR CPR CPR CPR CPR CPR CPR First Aid First Aid First Aid First Aid First Aid First Aid	Braxton McDowell McDowell McDowell Mercer Nicholas Summers Wyoming McDowell McDowell McDowell Mercer Nicholas Summers Wyoming	Braxton County EMT Class (15) Davy Fire Department (4) McDowell County Spokes (7) Safe, Inc. (12) Bramwell Fire Department (10) Nicholas County Spokes (8) Summers County Spokes (12) Wyoming County Spokes (3) Davy Fire Department (4) McDowell County Spokes (7) Safe, Inc. (12) Bramwell Fire Department (10) Nicholas County Spokes (9) Summers County Spokes (12) Wyoming County Spokes (3)

AREA:	SCHOOL IN-SERVICE	
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR First Aid CPR First Aid CPR First Aid	Fayette Board Fayette Board Fayette Board Fayette Board Nicholas Board Nicholas Board	Transportation (15) Transportation (15) Service Personnel (12) Service Personnel (12) Service Personnel (41) Service Personnel (41)

AREA:	MEETINGS	
ACTIVITIES	POPULATION SERVED	COMMENTS
Delegate Margaret February 10, 2014	WV Public Service Training	Discuss WVDE Implementing EMT Industry

RESA-I STATUS REPORT	
PROGRAM:	Programs Development
DATE:	February 1-28, 2014
STAFF:	Drexel Sammons
FUNDING SOURCE:	State & Federal

AREA: RESA 1 Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
2/1/2014 - Taught the Substitute Training Sessions at Workforce, Princeton, WV	23 teachers throughout RESA 1.	Teachers were positive and receptive to the training sessions.
2/5/2014 – Taught “Step Up to Writing” to all grade levels (K-5) at Spanishburg Elementary School	12 teachers	Teachers were enthusiastic, excited, and very attentive to the training on this process of writing. Principal and teachers were given a scheduled plan for each grade level to follow in implementing writing strategies.
2/6/2014 – Scheduled “Step Up to Writing” training for Peterstown Elementary School with our two curriculum specialists	12 teachers	The training was very well received by the staff members.
2/17/2014 – Completed a grant from the Benedum Foundation centering on Next Generation Common Core Standards in mathematics for the priority, focus, and support schools in RESA	Staff from the 16 priority, focus, and support schools will receive PD in math instruction at a Math Academy to be held in the summer of 2014 and will receive assistance throughout the 2014-2015 school years.	The training will further enhance the Next Generation Common Core Standards in mathematics instruction for the students in the six RESA 1 counties.

AREA: 21st Century Community Learning Center		
ACTIVITIES	POPULATION SERVED	COMMENTS
2/5/2014 – Met with Vickie Webb to review updates and plans for the afterschool program	Students from Beckley-Stratton Middle School	Ms. Webb provided updates on various projects at the Afterschool Program.
2/6/2014 – Scheduled the CCLC Advisory Board meeting	Students from Beckley-Stratton Middle School	A great deal of information was assimilated and discussed.
2/28/2014 – With Ms. Webb, scheduled an Advisory Meeting on March 27, 2014.	Students from Beckley-Stratton Middle School	The meeting will be combined with the roll out of the 3D Virtual Reality software through a grant from the Beckley Area Foundation.

AREA: MSP Grant		
ACTIVITIES	POPULATION SERVED	COMMENTS
2/17/2014 - Met with Deborah Cantley, MSP Math Coordinator, to finalize plans for a PD session on February 22, 2-014 for our MSP participants.	16 teachers in RESA 1 counties	The evaluations for the event were very positive and the training was well received and helpful for the educators in teaching math to our students at the elementary levels of grades 3-5.
2/24/2014 – Along with Ms. Cantley, planned the Math training session with a national trainer on April 5, 2014.	Teachers from each of the six RESA 1 counties	In cooperation with the MSP training sessions, RESA 1 is inviting elementary math teachers to participate in the training with national presenter on “how” to effectively use the Next Gen Content Standards in mathematics in a lesson.
AREA: Focus & Priority Schools		
ACTIVITIES	POPULATION SERVED	COMMENTS
2/3/2014 – Conducted an Overview of IPI with Summers County High School staff.	The students and staff at Summers County High School	The meeting was very positive and the staff was very supportive of the IPI initiative that focuses on student engagement.
2/4/2014 - IPI Data Collection for Summers County High School	Students and staff at Summers County High School	The staff and students were very receptive and active in learning activities; reviewed the process of data collection with the administrator.
2/7/2014 – Conducted an Overview of IPI with Pineville Middle School staff.	The students and staff at Pineville Middle School staff.	The meeting was very positive and the staff was very supportive of the IPI initiative that focuses on student engagement.
2/10/2014 – Conducted the IPI Data Review with Summers County High School	The staff at Summers County High School	The staff was very open to suggestions and developed an action plan based on the specific data obtained from the IPI collection data.
2/11/2014 – IPI Data Collection for Pineville Middle School students and staff. Conducted an Overview of IPI with Pineville Middle School staff.	The students and staff at Pineville Middle School	The staff was receptive and developed an action plan based on the specific data obtained from the IPI collection data
2/17/2014 - Conducted the IPI Data Review with Pineville Middle School staff.	The students and staff at Pineville Middle School	The leadership team was very open to the review and helped develop an action plan to improve student engagement prior to the next IPI data collection day.
2/26 – 27/2014 – Attended the School Leadership Team conference at Stonewall Resort	6 RESA staff members attended the conference	The conference was very productive and focused on importance of trust, reflecting on the work, partner school activities, vertical teams, and other school topics.

AREA: Curriculum Planning		
ACTIVITIES	POPULATION SERVED	COMMENTS
2/1/2014 - Taught the Substitute Training Sessions at Workforce, Princeton, WV	23 teachers throughout RESA 1.	Teachers were positive and receptive to the training sessions.
2/5/2014 – Taught “Step Up to Writing” to all grade levels (K-5) at Spanishburg Elementary School	12 teachers	Teachers were enthusiastic, excited, and very attentive to the training on this process of writing. Principal and teachers were given a scheduled plan for each grade level to follow in implementing writing strategies.
2/6/2014 – Scheduled “Step Up to Writing” training for Peterstown Elementary School with our two curriculum specialists	12 teachers	The training was very well received by the staff members.
2/12/2014 – Attended a training on Culture Typology from the WVDE	5 staff members	The training was effective and presented very well. Culture Typology will be useful tool for our focus schools in helping to positively change the culture of a school.
2/14/2014 – Participated in a conference call on “WV Early Childhood Reporting, Proficiency, and Support System” with Clayton Burch from the WVDE	Kindergarten teachers and students in the RESA 1 counties.	The call centered around the “train the trainers” model for our kindergarten teachers in building capacity for trainers for an early childhood reporting, proficiency, and support system targeting kindergarten for 2014-2015.
2/24/2014 – Participated in a reading training on Logic of English as presented by Denise Eide.	Eighteen people (teachers, principal) attended the session.	Evaluations were very positive and supportive of the program.
2/17 & 24 /2014 – Met with Barbara Little regarding the upcoming Regional Social Studies Fair and planned for the setup on the day before the fair.	Students in McDowell, Mercer, Raleigh, and Summers counties.	Over 70 projects have been entered and 110 students are scheduled to participate in the Regional Social Studies Fair on March 1, 2014
2/20 – 21/ 2014 -Attended the WV Chief Leadership meeting in Morgantown, WV.	People were in attendance from all over the state.	The meetings were very successful and focused on legislative updates, Policy 2510, and programmatic focus sessions.