

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ABE TECHNOLOGY COORDINATION</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>LOUISE MILLER</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: ADULT EDUCATION MANAGEMENT INFORMATION SYSTEM (AEMIS)</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<p><i>Continued development of “Adult Basic Education Management Information System (AEMIS)”</i></p> <p>1. General maintenance of error messages</p> <p>2. Programming of NRS Tables continued</p> <p>a. Table 7</p> <p>b. Student/Teacher Survey</p> <p>c. Table 5, 5a</p> <p>d. Table 10</p>	<p>WV Adult Basic Education (ABE) Instructors / Administrators Statewide</p>	<p>Contract with <i>Strictly Business</i>, to maintain and continue development</p>
<p>Provide Technical Assistance to WVABE Instructors statewide upon request</p> <p>1. Student Enrollment Deletions</p> <p>2. Student Deletions</p> <p>3. Class Deletions</p> <p>4. Class Creations / Updates</p> <p>5. Misc. Calls / E-mails</p> <p>6. Duplicate Student Report Updated</p>	<p>WV Adult Basic Education (ABE) Instructors / Administrators Statewide</p>	
<p>AEMIS FAQ/Requests This Month</p> <p>1. Duplicate Enrollments</p> <p>2. Updated “WVEIS ID” or “User SSN” Certification Spreadsheet for import into AEMIS</p>	<p>WV Adult Basic Education (ABE) Instructors / Administrators Statewide</p>	

<b>AREA: Professional Development Provided</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<p>AEMIS4U Online</p> <p>WVABE TIS Workshop/Training</p>	<p>AEMIS Technical Assistance Statewide</p> <p>WVABE TIS Statewide</p>	<p>10 Completers @ 100% Completion Rate October 15, 2013</p> <p>19 Participants WVAEA Conference Oglebay Resort MIE Training October 28, 2013</p>

<b>AREA: Professional Development Attended</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Elmo Tablet	WVABE Statewide	October 10, 2013 Mason County SPOKES
WVAEA Conference	WVABE Statewide	October 28-31, 2013 Oglebay Resort
<b>AREA: Miscellaneous</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
WVAEA Conference Committee Mtg	WVABE Statewide	October 4, 2013 Monongalia County Vocational School
Reviewed AEMIS4U Online Course Opened AEMIS4U Online Course for Registration	WVABE Statewide	October 1-15, 2013 October 25-November 8, 2013

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	<b>Adult Basic Education &amp; SPOKES</b>
<b>DATE:</b>	<b>July 20: 2013</b>
<b>STAFF:</b>	<b>Shawn Cook, Nancy Shannon, Peter Minogue, Sandra Adkins, Carmella Browning, Jared Cantrell, Vanessa Clay, Ted Davis, Helena Ellis, Teresa Godwin, Melanie Hayslette, Melissa Jacobs, Susan Leggett, Shelia Radford, Tiffanie Bishop O'Brien, Joy Walker, Rachel Garringer, Mary Gladwell</b>
<b>FUNDING SOURCE:</b>	<b>State &amp; Federal</b>

AREA:GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>Administer the GED Exam (Peter Minogue).</li> <li>Verified diploma obtainment for examinees.</li> <li>Worked with instructors to update examinee records.</li> <li>Assisted ABE instructors with registering students for GED exam.</li> <li>Initiated invoices to pay counties for GED exams administered.</li> <li>Verified, coded and processed timesheets for examiners. Continued to train Denise Ballard to assume GED examiner responsibilities in Braxton County.</li> </ul>	Braxton, Greenbrier, Mercer, Nicholas, Raleigh, Summers, Webster Counties	Tested ytd 281
AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p><b>Program visits</b></p> <ul style="list-style-type: none"> <li>Program administration, including review of student information, leave, budgets and technical assistance to ABE classes.</li> <li>Verified, coded and processed timesheets for instructors and substitutes. Monitored budgets, prepared requisitions in WEVIS, coded invoices for payment. Reviewed budgets and transaction reports.</li> <li>Participated in Summers STAR review process (2 days).</li> <li>Provided support to instructors with purchasing of supplies.</li> <li>Public awareness in Summers, Wyoming &amp; Pocahontas Counties through posting on community news bulletin boards..</li> <li>Meeting with NRCTC to facilitate working with students.</li> <li>Continued ABE director preservice for all new directors.</li> <li>Assisted with CCS and SCC graduation ceremonies.</li> <li>Purchased filing cabinet for Wyoming ABE.</li> <li>Attended ABE conference.</li> <li>Received notification that RESA 1 has obtained vacated Federal building. We will utilize this building for Spokes/ABE. This will be a huge step forward for our programs.</li> </ul> <p>AEMIS REVIEWS</p>	<p>Raleigh/Greenbrier McDowell/Monroe Nicholas/Summers Wyoming</p> <p>Raleigh ABE</p> <p>All Spokes Programs</p> <p>Braxton ABE</p> <p>CCS</p> <p>Greenbrier ABE</p> <p>Wyoming ABE</p> <p>Monroe ABE</p> <p>Pocahontas ABE</p> <p>Stevens CC</p> <p>Webster ABE</p>	

<b>AREA: SPOKES</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>• Monitoring.</li> <li>• Program administration, including review of student information, leave and budgets.</li> <li>• Verified, coded and processed timesheets for instructors and substitutes. Monitored budgets, prepared requisitions in WEVIS, &amp; coded invoices for payment.</li> <li>• Research cost effective supplies and facilitate purchases for all 12 counties within RESAs 1 &amp; 4.</li> <li>• Worked with instructors to review AEMIS reports.</li> <li>• Hired Wyoming sub, and two other subs to work in all programs.</li> <li>• Continued to conduct employee observations and verify annual goals per evaluation policy.</li> <li>• Set up AEMIS schedules for instructors.</li> </ul>		
<p>Braxton: Sandra Adkins/Joy Walker and Tiffanie O'Brien</p> <ul style="list-style-type: none"> <li>• Completed two peer-training for Wilma Smith (Clay) and Neavoda Judy (Randolph)</li> <li>• Completed IC3 training for long-term sub Denise Ballard</li> <li>• "Attended" FETC online conference</li> <li>• Final Designing Contextualized Basic Skills Webinar</li> <li>• Guest Speaker - Scott Durham, Superintendent of Twins Falls State Park (arranged by Joy Walker) spoke on Employee Qualities/Employer Wants - 13 in attendance</li> <li>• CPR/First Aid class - 9 students completed</li> <li>• Guest Speaker - Ami Cook, WVU Extension, Part 1 of How Not to Marry a Jerk(ette)</li> <li>• Attended WV AEA Fall Conference</li> </ul>		
<p>Fayette: Shelia Radfor &amp; Tiffanie O'Brien</p> <ul style="list-style-type: none"> <li>• Lauren Weatherford presented Scream Free Parenting and Relationships</li> <li>• Hosted at a 5 hour Stress workshop by WVU-Ext for Raleigh and Fayette SPOKES @ RESA 1</li> </ul>		
Greenbrier: Teresa Godwin		
McDowell: Jared Cantrell & Joy White		
Monroe County-Ted Davis & Robin White		
<p>Nicholas: Susan Leggett &amp; Tiffanie O'Brien</p> <p>6 students completed Customer Service Part I  1 student completed Customer Service Part II  2 students received Silver Career Readiness Certificate  2 students completed Word 2007  10 students received CPR &amp; First Aid certification  1 completed FDIC  3 received Typing certifications  3 students obtained employment  1 student started CNA classes  Ann Greynolds from SRMC presented Hand Washing/Infection Prevention  CPR &amp; First Aid  Lauren Weatherford - WVU Extension - Stress Les</p>		

Relationships		
Pocahontas: Vanessa Clay <ul style="list-style-type: none"> <li>• SPOKES and ABE students participated in the Snowshoe Job Fair, Oct. 4th with 20 local employers</li> <li>• Hosted "Stages of a Relationship" speaker Cheryl Jonese from the Pocahontas County Prevention Coalition</li> <li>• Attended TIS webinar</li> <li>• GED test - 2 completers.</li> <li>• Attended the WVAEA conference</li> <li>• Completed TIS impact pre-survey of RESA 1 &amp; 4 ABE teachers, with 13 responses</li> </ul>		
Raleigh: Helena Ellis & Tiffanie OBrien <ul style="list-style-type: none"> <li>• TRIO Educational Opportunity Centers (Gene Whitlow) Educational Outreach Counselor</li> <li>• WV Extension Services- Money Management- Terrill Smith</li> <li>• Valley College- Michael Dukie</li> <li>• WVAEA Conference</li> <li>• Facilitated student incentive for 2 Raleigh County SPOKES students who obtained GED and 1 also obtained employment</li> </ul>		
Summers: Carmella Browning, Evelyn Phillips & Joy Walker		
We bster: Melanie Hayslette <ul style="list-style-type: none"> <li>• Domestic Violence Walk</li> <li>• New River Amanda Speaker</li> </ul>		
Wyoming (Carmella Browning & Joy Walker)		

<b>AREA: RESA</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Assisted with Tech interviews		

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>Adolescent Health Initiative</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Selina Vickers, Adolescent Health Initiative Coordinator</b>
<b>FUNDING SOURCE:</b>	<b>Office of Maternal Child and Family Health</b>

<b>AREA: Leadership and Collaboration</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
RESA 1 Bully Prevention Group	RESA 1	Provide bully prevention information to all schools during Bully Prevention week and throughout the year. Developed plan for a Bullying Prevention Toolkit that schools can use. Solidified plan for Nov 20 <sup>th</sup> to be Blue Shirt Day. Developed Bully Prevention Tool Kit that will be distributed to schools in RESA 1. (6 participants)
Wyoming County Family Resource Network	Wyoming Co	This group works collaboratively to address the needs of the community. Specific issues addressed are the ongoing development of the SADD (Students Against Destructive Decisions) team and youth center, also address teen pregnancy and bully prevention. Through this collaboration, the AHIC toured the new Youth Center and is planning a bullying prevention activity in November. Additionally, AHIC is sponsoring four youth from the SADD program to attend the state SADD conference. (25 participants)
Summers Co Substance Abuse Prevention Coalition	Summers	This group seeks to work with the community to reduce alcohol, tobacco and drug use among teens and adults. Group has applied for monies from regional block grant to be able to provide more substance abuse education in the county and increase drug take back options. Currently, group is trying to get a permanent take back location. At this time, the only high school in the county does not have a Project Graduation (an alcohol and drug free graduation party for all graduates). This group has initiated the development of the first Project Graduation for the youth in this county. (12 participants)
Raleigh County Family Resource Network	Raleigh	This group works with the community to address alcohol, tobacco and drug use, provide early intervention services and prevent teen pregnancy. (23 participants)

<p>Governor's Regional Substance Abuse Task Force</p>	<p>RESA 1</p>	<p>This group continues to collect information and data from different regions in the state on substance abuse prevention, early intervention, treatment and recovery. We look at new and evidenced based options. This regional group gave 2 recommendations to the Governor's Substance Abuse Task Force Proper for each of the 4 areas. It is our hope that these recommendations will be addressed either through legislature or policy change. (30 participants)</p>
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<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>COORDINATED SCHOOL PUBLIC HEALTH</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Ann Sammons</b>
<b>FUNDING SOURCE:</b>	<b>WVDE Office of Healthy Schools</b>

<b>AREA: Bullying Prevention</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Meeting with county bullying prevention persons	All Counties	Margaret Ann O’Neal presented to the group on the Sad, Mad, Glad Book Reading Project at Mabscott Elementary School. The next meeting will be November 5 <sup>th</sup> .
Compiled and distributed a tool kit for the county contacts to use for Bullying Prevention Week.	All Counties	Worked with Director of Programs Development and Coordinator Adolescent Health to compile info.
Scheduled speakers for next meeting	All Counties	Traci King, Director of Children’s Services with FMRS and WV State Trooper Ellison with the Internet Crimes Against Children Task Force will attend the Nov. 5 <sup>th</sup> meeting
Newspaper interview scheduled	All Counties	The Register Herald will print an article on Bullying Prevention on November 13 <sup>th</sup> .

<b>AREA: Physical Activity</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Toolkit developed for the Boost Ball Adventure	Selected schools in all counties	Toolkit for teachers to be given to teachers selected to participate in the Boost (physio) Ball Adventure. These will be distributed during the upcoming months.
Presented a session at the WV Physical Education Health Recreation Dance	All Counties	Presented session on “Immunizations: Not Just For Kids”
Provided a workshop on PE Teachers	All Counties	Co-sponsored with RESA 4 a workshop held in Summersville for PE Teachers. Lisa Perry, presenter, is a national presenter for the Alliance for a Healthier Generation. 35 teachers from RESA 1 attended.

<b>AREA: Wellness</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
October School Wellness Newsletter written and distributed	All Counties	



<b>AREA: Discipline Management</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Provided two workshops for principals to use the WVEIS Discipline Management System	All Counties	26 attended the workshops
Materials printed	All Counties	Materials on the WVEIS Discipline Management System were printed and distributed at these workshops. These will be made available to other principals in November.

<b>AREA: Behavioral Health</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Provided a Screening, Brief Intervention, Referral to Treatment Workshop	All Counties	9 attend the workshop. This workshop provided nurses with the substance abuse CEUs required for renewal of the nursing license
Attended the Region 6 Governor's Substance Abuse Task Force	All Counties	Group work to finalize recommendations to present to the Governor

<b>AREA: Nutrition</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Attended the first WV School Garden Symposium	All Counties	This was a great workshop! The information and resources will be used to promote school gardening in our RESA!
Scheduled an upcoming workshop	Raleigh	A workshop for Pre-K staff in Raleigh County is planned for February. Dr. Jeffrey will be presenting on "Childhood Obesity and the 5-2-1-0 Campaign".
Interviewed for the AmeriCorps position		
Presented to the Country Roads Cooperative	All Counties	Discussed the AmeriCorps position to work with the Farm to School Program

<b>AREA: Coordinated School Public Health</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Attended the LPN Advisory Council	Raleigh County	Advisory Council member
Display on Flu Prevention in RESA Office Lobby	All Counties	

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	Curriculum Specialists
<b>DATE:</b>	October 2013
<b>STAFF:</b>	Sue Lee and John Peal
<b>FUNDING SOURCE:</b>	State / Federal

<b>AREA: Curriculum</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
October 1-Attendance of School Leadership Conference at Stonewall Jackson Resort.	Focus Schools	
October 4- Initial visit to Wyoming County Schools to set up diagnostic visits.	Focus Schools of Wyoming County	
October 7-Attendance of data workshop at Mountain View Elementary and Middle School and Peterstown Elementary by John Peal.	Focus Schools of Monroe County	Report Out on diagnostic visits at Mountain View Elementary and Middle School and Peterstown Elementary by Sue Lee and John Peal.
October 8-Mullens Middle School for diagnostic visit.	Focus School-Mullens Middle School	
October 9-Pineville Middle School for diagnostic visit.	Focus School-Pineville Middle School	
October 11-Leadership Team Meeting	School served	
October 14-MOU presented at Monroe County Board of Education	Focus Schools of Monroe County	
October 15-Report of Diagnostic Visit Findings to Bluefield Intermediate School.	Focus School-Bluefield Intermediate School	
October 15-Report of Diagnostic Visit Findings to Bluefield Middle School.	Focus School-Bluefield Middle School	
October 23-Report of Diagnostic Visit Findings to Pineville Middle School	Focus School-Pineville Middle School	
October 24-Report on Diagnostic Visit Findings to Mullens Middle School.	Focus School-Mullens Middle School	
October 25-MOU presented at Wyoming County Board of Education	Focus Schools of Wyoming County	
October 28, 29, and 30-Attendance of Classroom Instruction That Works in Charleston, WV	Focus Schools	

<b>October 31-Step Up to Writing Training at RESA 1</b>	<b>Focus Schools</b>	
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<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>MEDICAID</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>JAMIE BAILEY</b>
<b>FUNDING SOURCE:</b>	<b>LOCAL / STATE</b>

<b>AREA: MEDICAID BILLING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Billed Medicaid	McDowell	46,296.62
	Mercer	42,895.97
	Monroe	10,478.83
	Raleigh	211,432.80
	Summers	
	Wyoming	

<b>AREA: MEDICAID</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technical Assistance	McDowell	Medicaid Provider Revalidation/ transmitted billing files
	Mercer	Medicaid Provider Revalidation/ transmitted billing files and ran remittances
	Monroe	Medicaid Provider Revalidation/ transmitted billing files
	Raleigh	Medicaid Provider Revalidation/ Transmitted billing files and ran remittances.
	Summers	Medicaid Provider Revalidation/ transmitted billing files
	Wyoming	Medicaid Provider Revalidation

<b>AREA: MEDICAID</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technical Assistance	All Counties	Prepared Reimbursement Reports for all six counties.
Meetings/Training	All Counties	RESA 1 Staff Meeting

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>PUBLIC SERVICE TRAINING</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>RICK RICE/SANDY HAWLEY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: FIRE STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Firefighter 1	Monroe	Peterstown Fire Department
Firefighter 2	Monroe	FCI/Alderson
Emergency Vehicle Operators Course	Fayette	Mt. Hope Fire Department
Firefighter 2	Greenbrier	Clintonville Fire Department
Fire Extinguisher Training	Mercer	Bluefield Regional Medical Center
Hazardous Materials Awareness	McDowell	McDowell 911
Hazardous Materials Awareness	Nicholas	Craigsville Fire Department
Hazardous Materials Operations	Monroe	Peterstown Fire Department
Incident Command System ICS-300	Greenbrier	Clintonville F.D.
Incident Command System ICS-400	McDowell	McDowell County Firefighters
Pump Operations	Pocahontas	Shaver Fork Fire Rescue
Pump Operations	Raleigh	Rhodell Fire Department

<b>AREA: FIRE CLASSES COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Emergency Vehicle Operators Course	Fayette	Mt. Hope Fire Department (13)
Hazardous Materials Awareness	McDowell	McDowell 911 (18)
Hazardous Materials Awareness	Nicholas	Craigsville Fire Department (12)
Pump Operations	Nicholas	Summersville Fire Department (9)
Pump Operations	Pocahontas	Shavers Fork Fire Rescue (12)
Pump Operations	Raleigh	Rhodell Fire Department (15)
Pump Operations	Fayette	Fayetteville Fire Department (28)
Truck Company Operations		

<b>AREA: EMS STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Basic EMT	Raleigh	Jan Care Ambulance
Basic EMT Recertification	Greenbrier	Fairlea Ambulance Service
Basic EMT Recertification	Mercer	Princeton Fire Department
CPR	Braxton	Braxton County Spokes
CPR	Mercer	Princeton Fire Department
CPR	McDowell	Davy Fire Department
CPR	McDowell	McDowell County Spokes
CPR	Monroe	Peterstown Fire Depart,emt
CPR	Nicholas	Nicholas County Spokes
CPR	Raleigh	Beaver Fire Department
CPR	Wyoming	Wyoming County Spokes
EMT Mining Recertification	Fayette	Kingston Mining
EMT Mining Recertification	Fayette	Maple Coal
EMT Mining Recertification	McDowell	Southern Safety
EMT Mining Recertification	Nicholas	Nicholas Energy
EMT Mining Recertification	Nicholas	Summersville

<b>AREA: EMS STARTED cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
EMT Mining Recertification	Nicholas	Summersville
EMT Mining Recertification	Nicholas	Arch Coal/ICG
EMT Mining Recertification	Raleigh	Mountaineer Mine
EMT Mining Recertification	Raleigh	Patriot Coal
EMT Mining Recertification (2 Classes)	Raleigh	RESA 1 Area
EMT Mining Recertification (2 Classes)	Braxton	Braxton County Spokes
First Aid	Mercer	Princeton Fire Department
First Aid	McDowell	Davy Fire Department
First Aid	McDowell	McDowell County Spokes
First Aid	Monroe	Peterstown Fire Department
First Aid	Nicholas	Nicholas County Spokes
First Aid	Raleigh	Beaver Fire Department
First Aid	Wyoming	Wyoming County Spokes
First Aid	Raleigh	RESA 1 Area
First Aid	Greenbrier	Fairlea EMS
Initial EMT Recertification	McDowell	McDowell EMS Agencies
MCI		
MCI		

<b>AREA: EMS COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
CPR	Braxton	Braxton County Spokes (9)
CPR	Fayette	Montgomery Fire Department (19)
CPR	McDowell	Davy Fire Department (5)
CPR	McDowell	McDowell County Spokes (9)
CPR	Nicholas	Nicholas County Spokes (11)
CPR	Pocahontas	Durbin Fire Department (2)
CPR	Raleigh	Beaver Fire Department (8)
CPR	Wyoming	Triangle Safety (7)
CPR	Wyoming	Wyoming County Spokes (4)
Emergency Medical Responder Recert.	Raleigh	Beckley Fire Department (4)
EMT Mining	Wyoming	Triangle Safety (7)
EMT Mining Recertification	Fayette	Kingston Mining (13)
EMT Mining Recertification	Fayette	Maple Coal (18)
EMT Mining Recertification	McDowell	Southern Safety (48)
EMT Mining Recertification	Nicholas	Nicholas Energy (21)
EMT Mining Recertification	Nicholas	Summersville (35)
EMT Mining Recertification	Raleigh	Arch Coal/ICG Mining (32)
EMT Mining Recertification	Raleigh	Mountaineer Mine (17)
EMT Mining Recertification	Raleigh	Patriot Coal (42)
EMT Mining Recertification (2 Classes)	Raleigh	RESA 1 Area (60)
EMT Mining Recertification	Braxton	Braxton County Spokes (9)
First Aid	Fayette	Montgomery Fire Department (19)
First Aid	McDowell	Davy Fire Department (5)
First Aid	McDowell	McDowell County Spokes (9)
First Aid	Nicholas	Nicholas County Spokes (11)
First Aid	Pocahontas	Durbin Fire Department (2)
First Aid	Raleigh	Beaver Fire Department (8)
First Aid	Wyoming	Wyoming County Spokes (4)

<b>AREA: EMS COMPLETED cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
First Aid First Aid Initial EMT Recertification Initial EMT Recertification MCI	Raleigh Wyoming Raleigh Raleigh Greenbrier	Beckley Fire Department (36) Jan Care Ambulance (18) Fairlea EMS (13)

<b>AREA: SCHOOL IN SERVICE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
CPR CPR CPR First Aid First Aid First Aid First Aid	Monroe Board Summers Board Wyoming Board Monroe Raleigh Board Summers Board Wyoming Board	Service Personnel (9) Service Personnel (15) Service Personnel (15) Service Personnel (9) Trap Hill Middle School (44) Service Personnel (15) Service Personnel (15)

<b>AREA: MEETINGS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Evaluation/Goals Meeting Alpha Coal Company	Dr. Lewis/Dr. Varner RESA 1 & 4	Discuss EMT Mining Training

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>Program Development</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Drexel Sammons</b>
<b>FUNDING SOURCE:</b>	<b>State &amp; Federal</b>

<b>AREA: RESA 1 Activities</b>		
<b>ACTIVITIES</b>	<b>ACTIVITIES</b>	<b>ACTIVITIES</b>
10/2/2013 – Along with Sue Lee, worked on providing PD on “Step Up to Writing” for the focus schools and priority school.	10/2/2013 – Along with Sue Lee, worked on providing PD on “Step Up to Writing” for the focus schools and priority school.	10/2/2013 – Along with Sue Lee, worked on providing PD on “Step Up to Writing” for the focus schools and priority school.
10/3/2013 - Held a PD on Tech Steps titled “Introducing Educate WV with Tech Steps” with Paige Perkins	10/3/2013 - Held a PD on Tech Steps titled “Introducing Educate WV with Tech Steps” with Paige Perkins	10/3/2013 - Held a PD on Tech Steps titled “Introducing Educate WV with Tech Steps” with Paige Perkins
10/11/2013 - Updated the current Professional Development Report for the WVDE	All RESA 1 counties	Additions and corrections were added to the Professional Development Plan for RESA 1 for the 2013-14 school year.
10/25/2013 – Submitted grant on Globaloria from Benedum Foundation; worked on arts grant from Benedum Foundation	All RESA 1 counties	Both grants were submitted to the Benedum Foundation.
10/31/2013 – Secured and obtained 9 judges for the Statewide High School Business Plan Competition for qualified eleventh and twelfth grade students.	High School Students	Several judges were obtained from the business community.

<b>AREA: 21<sup>st</sup> Century Community Learning Center</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/7/2013 - The Afterschool Program at Beckley Stratton Middle School began.	Students at Beckley Stratton Middle School	The school is off to a great start with many students attending the popular afterschool program.
10/17/2013 – “Lights On” program for the After School Program where I spoke to the students and parents briefly about the benefits of the program.	Students at Beckley Stratton Middle School	Students were well behaved and conducted themselves in an excellent manner.

<b>AREA: MSP Grant (TEAM Project)</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/2/2013, 10/16/2013, 10/31/2014 – Met with Deborah Cantley, MSP Math Coordinator	24 teachers in RESA 1 counties	Discussed the current plans for training on November 16, 2013 if funds are released and upcoming PD for the participants.



<b>AREA: Focus Schools</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/1 – 10/2/2013 – Attended the School Improvement State Conference at Stonewall Resort	Priority schools including Summers County High School and Spanishburg Elementary School	A great deal of information was given that can be used with the six focus schools.
10/4/2013 - Met with Wyoming County Central Office to discuss the two focus schools diagnostic visits	Mullens Middle School and Pineville Middle School	The meeting was productive and informative.
10/7/2103 – Provided Mountain View Elementary/Middle School with the diagnostic report.	Staff at Mountain View Elementary/Middle School	The school was very receptive to the diagnostic report.
10/7/2013 – Provided Peterstown Elementary School with the diagnostic report.	Staff at Peterstown Elementary School	The school had several questions regarding the diagnostic report.
10/8/2013 – Diagnostic Visit at Mullens Middle School	Students and staff at Mullens Middle School	The school was very supportive in the visit of RESA 1 focus team.
10/9/2013 – Diagnostic Visit at Pineville Middle School	Students and staff at Pineville Middle School	The school was very receptive to the visit of RESA 1 focus team.
10/14/2013 - Worked on the Diagnostic Report for Mullens Middle School and Pineville Middle School.	Staff and faculty at Mullens Middle School and Pineville Middle School.	The schools were very open in providing the FAST team with pertinent information for the diagnostic visit.
10/15/ 2013 – Reviewed the MOU with Mercer County Central Office and the principals from Bluefield Intermediate School and Bluefield Middle School to discuss the plan of implementation.	Administrators at Bluefield Intermediate School and Bluefield Middle School and Mercer County Central Office	Meeting was productive, informative, and provided each school a Menu of Services to assist the school in providing service for SWD.
10/23.2103 – Provided Pineville Middle School with the diagnostic report.	Staff at Pineville Middle School	The school was very receptive to the diagnostic report.
10/24/2103 – Provided Mullens Middle School with the diagnostic report.	Staff at Mullens Middle School	The school was very receptive to the diagnostic report.
10/25/ 2013 – Reviewed the MOU with Wyoming County Central Office and the principals from Mullens Middle School and Pineville Middle School to discuss the plan of implementation.	Administrators at Mullens Middle School and Pineville Middle School and Wyoming County Central Office	Meeting was productive, informative, and provided each school a Menu of Services to assist the school in providing service for SWD.

<b>AREA: Curriculum Planning</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/10/2013 – Conducted a Meeting with the RESA 1 counties on the changes for the upcoming Social Studies Fair and the new event called the National History Day.	All students in the RESA 1 counties.	Meeting was productive and any concerns or questions cleared up; packets were given containing materials needed for the 2014 Social Studies Fair
10/10/2013 – Met with Barbie Little as Coordinator for the RESA 1 Regional Social Studies Fair	All counties of RESA 1	Provided any updates of the Social Studies Fair
10/11/2013 – Conference call regarding the rules and regulations of RESA 1 Science Bowl	All RESA 1 interested schools	The fair will be held on November 18, 2013.
10/21/2013 – Provided PD titled “Understanding the New Accountability System” with WVDE staff.	Administrators and central office from the six counties of RESA 1	The PD provided a great deal of information on analyzing schools and identifying the priority, focus, transition, and success schools.
10/28-30, 2013 - McRel Professional Development on Marzano’s “Classroom Instruction that Works”	RESA 1 Counties	The training focused on the 9 research based categories of strategies of classroom instruction.

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>Special Education</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Robert “Greg” Bartlett</b>
<b>FUNDING SOURCE:</b>	<b>State and Federal</b>

<b>AREA: Education and Awareness</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Wyoming County FAST Team Overview/Training	Wyoming County FAST Team	RESA 1 FAST Team met with Wyoming County FAST Team to provide an overview of the Diagnostic Visit protocol and to finalize Diagnostic Visit logistics
Wyoming County: Mullens Middle School Diagnostic Visit and Report-Out to school staff.	Mullens Middle School Staff	Presented findings of the October 8 <sup>th</sup> Diagnostic Visit and finalized arrangements for the signing of the Wyoming County/RESA 1 Memorandum of Understanding.
Wyoming County: Pineville Middle School Diagnostic Visit and Report-Out to school staff	Pineville Middle School Staff	Presented findings of the October 9 <sup>th</sup> Diagnostic Visit and finalized arrangements for the signing of the Wyoming County/RESA 1 Memorandum of Understanding.
New Special Education Forms Workshop	Summers County Special Education Staff and Administrators	Presented a workshop on the new WVDE special education forms pinpointing changes/additions.
Special Education Overview	Raleigh County Future Teacher Students	Presented an overview of Special Education to students interested in pursuing a career in education. 2 Sessions

<b>AREA: Education and Awareness: CPI</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
CPI- Initial Certification: Autism	Pre-K Autism Academy Attendees	Provided CPI- Nonviolent Crisis Intervention: Autism to the participants of the Autism Academy follow-up at Chief Logan Conference Center.
CPI- Initial Certification	Raleigh County Staff	Provided CPI- Nonviolent Crisis Intervention training to special education staff and administrators of Raleigh County
CPI- Key Point Refresher	Mercer County Staff	Provided CPI- Nonviolent Crisis Intervention Key Point Refresher to previously certified Mercer County Staff.

<b>AREA: Leadership and Collaboration</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Alternate Assessment Advisory Team Alternate Assessment Item Writing/PD Development	All Counties of WV	Participated in workshop to develop assessment items for the 1% population. Participated in development of PD for special education teachers of the state on the application of tests and practice tests in their classrooms.
NCIPP Interview	All Counties of WV	Participated in an interview with representatives of the NCIPP project on Special Education Teacher Mentoring and Retention.
Disabilities Awareness Forum Annual Conference	All RESA 1 Counties	Attended Disabilities Awareness Forum Fall Conference, held at Tamarack
Concord University Special Education and Diversity Committee Meetings	All RESA 1 Counties	Discussed: CAEP requirements, possible Masters of Education/Severe Profound, needs assessment for paraprofessionals/aides. Autism Certification.
State RESA Special Education Directors Monthly Meeting	All RESA 1 Counties	Discussed: Revisions to Policy 2340, Focus Schools, Bookshare Training, SE/Title 1 Directors Conference, Autism Academy update, PBIS Academy, Case and CEC Conferences, Pre-K workshops and Outstanding Teacher of the Year.
Office of Special Programs Monthly Meeting	All RESA 1 Counties	Discussed: ESEA Flexibility Waiver, Priority and Focus Schools, Technical Assistance, Common Areas of Training, Focus Diagnostics, WVACEEC Responses/Answers, New Members to OSP.

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>WVEIS</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>DEENA TYREE / SUSIE HANDY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: DAILY BACKUPS, PROGRAM UPDATES, MONTHLY SAVES AND AS400 MAINTENANCE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA 1	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell. Suddenlink in Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

<b>AREA: USER/PHONE SUPPORT</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS, SMS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, Sequel and Web-Based WVEIS and Teacher Evaluation Program.

<b>AREA: IN-HOUSE DATA PROCESSING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Query Design	All Counties	Designed FMS, EMS, FAS, HMS and SMS Queries for all counties on-line. Implementing Sequel software and security.
Database Maintenance and Development	All Counties	Printed 1 <sup>st</sup> Six Weeks Report Cards for all Raleigh County Schools. Printed student schedules and mailing labels for various Raleigh County Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Raleigh County, transmitted via Internet to United Bank for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	Mercer	Reset passwords as requested and assisted users as needed. Assisted schools with 2 <sup>nd</sup> Month Enrollment Issues to assure accurate enrollment data before submission to state.
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	Monroe	Reset passwords as requested and assisted users as needed. Assisted schools with 2 <sup>nd</sup> Month Enrollment Issues to assure accurate enrollment data before submission to state.
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	McDowell	Reset passwords as requested and assisted users as needed. Assisted schools with 2 <sup>nd</sup> Month Enrollment Issues to assure accurate enrollment data before submission to state.
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	Raleigh	Reset passwords as requested and assisted users as needed. Assisted schools with 2 <sup>nd</sup> Month Enrollment Issues to assure accurate enrollment data before submission to state. Conducted WOW Training with Elementary & Secondary Counselors.
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	Summers	Reset passwords as requested and assisted users as needed. Assisted schools with 2 <sup>nd</sup> Month Enrollment Issues to assure accurate enrollment data before submission to state.

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Set up New Users as requested. Set up Teacher User Assignments for 2013-2014 School Year in WOW. Assisted Teachers & Administrators with Teacher Evaluation Program.	Wyoming	Reset passwords as requested and assisted users as needed. Assisted schools with 2nd Month Enrollment Issues to assure accurate enrollment data before submission to state.
Susie and Deena participated in WVEIS State Staff Conference Calls. Conducted WOW Discipline Training for Administrators. Conducted WVEIS Training for new users.		

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>WV WORKS ASSESSMENT SPECIALIST</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>SAMUEL SMITH</b>
<b>FUNDING SOURCE:</b>	<b>FEDERAL</b>

<b>AREA: Testing</b>		
Clay County, Boone County, Fayette County, Greenbrier County, Logan County, McDowell County, Mercer County, Mingo County, Monroe County, Nicholas County, Raleigh County, Summers County, Wyoming County		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)	DHHR Clients, WV Works Dept., SPOKES students	
Scored, processed, and returned results to WV Works Supervisors in 12 counties in timely, efficient manner.	DHHR Clients, WV Works Dept., SPOKES students	
Administered Emotional Health Inventory and Learning Needs Screening in 13 counties.  Administered WorkKeys Assessment in 6 counties.	DHHR Clients, WV Works Dept., SPOKES students  DHHR Clients, WV Works Dept., SPOKES students	

<b>AREA: COORDINATION</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE WV Works	
Trained at WVAEA Conference	Assessment team	



<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>Technology Services</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>John D. Watson</b>
<b>FUNDING SOURCE:</b>	<b>State and Local</b>

<b>AREA: Repair and Installation Services - Individual technician reports for 16 field technicians</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Kevin Anglin	McDowell County	<p>Anawalt-5th Grade - I installed printer drivers, Lexia, Joined the domain, configured the user account and installed Deep Freeze.5th grade - I replaced the missing keys with spare ones. BOE King - I created an account on the domain controller for the new user and installed the wireless key on the workstation. Patsy - I imported the outlook pst file onto the new PC. Sp. Ed. - I cloned the laptop hard drive with a known good one. Sandy River Middle Office - I installed a separate printer to the laptop and together with Suzy at RESA-one reconfigured WVEIS to print to it. Rm 6 - I joined the laptop to the domain and installed deep freeze. RM 14 - I replaced the projector. Rm 7 - In installed the projector. Office - I changed the password for the user account. Rm 6 - I imaged the laptop with a known good hard drive. Joined it to the domain and installed printer drivers. Rm 6 - I installed the printer drivers to the laptop and froze them with deep freeze. Rm 14 - I replaced the projector. Music Room - I replaced the projector. Riverview High Clinic - I installed the drop, terminated the ends. Tech Closet - I configured the Cymphonix box to allow Netflix and Amazon to stream. Tech Closet - I configured the Cymphonix box to allow Apple servers to communicate to the network. Fallriver Elem. Rm 206 - I installed the software. Rm 105 - I installed the printer drivers and printed a test page. McDowell CTC Office - In installed all Windows updates, Java, Shockwave, Flash, Adobe Reader, defragged, installed WVEIS and ISAC and AV. Welch</p>

		<p>Elem. I configured the printer network settings with the correct information for printing over the network. Kimball Tech closet - I installed the network version of the software on the server. Jaeger Elem. Rm 322 - I installed printer drivers to each PC.</p>
Jeremy Ball	Summers County	<p>I have visited all of the schools in Summers County several times, and the West Virginia Board of Education. Summers County Board Education Office, I have responded to day to day like email problems, internet issues, WVEIS issues and installed a new computer for Mrs. Rodes. At Hinton Area Elementary I have been putting workstations and laptops on the new domain that crashed late in July, and I've been responding to work orders for workstations, printers, laptops, access cards, and the VGO robot. At Talcott Elementary School, I have been responding to work orders that include printers, access cards, HVAC Web Servers, workstations, laptops, doors access control server, and I am waiting on a 30 unit lab to be received, then I will install them. Jumping Branch Elementary school I have been responding to work orders that include access cards, work stations, printers, and laptops. Summers Middle School, I have been responding to work orders that including creating access cards, setup up computers, workstations, laptops. I also installed a lab of twenty six computer and Summers Middle School. Summers County High School, I have responding to work orders that include, workstations repair, printer repair, and laptop repair. Summers County Bus Garage, I worked laptops, and help the director pull video footage, I also installed a drop and a switch. Special projects I attended the State Board of Education meeting in Charleston WV to present the VGO during their regularly scheduled meeting on October 9, 2013.</p>
Ryan Blankenship	McDowell County	<p>The month of October, I started</p>

		working on Monday the 14th. Since then I have been going around the county doing work orders and trying get the new secretary at our career and technology center set up on her computer.
Delores Davis	Mercer County	Personal Leave
Josh McVey	Raleigh County	No Report
William Meador	Raleigh County	No Report
Walter Newcomb	McDowell County	This month has been quite eventful, with introduction of the One-to-One plan for our Middle School Students here in McDowell County. Also the Reconnecting McDowell Project is moving forward as well. Week One: October 1st thru October 4th, completed work orders and repairs in Anawalt, Central Office, River View, Iaeger, Kimball, and Welch. Also, I was in attendance at the newly created McDowell County Expo promoting our accomplishments as the RESA I Team as well as McDowell County itself. Week Two: October 7th thru October 11th, completed work orders and repairs in River View, Mt. View, Central Office, Kimball, and Bradshaw. These weekly projects included a drop installation for the Tug River Clinic located at River View High School that will be used for a new Tele-Medicine/Counseling Video Conferencing System that will be installed there. Assembly and distribution of equipment needed for our new parent Reading Centers located at each of our Elementary Schools and Parent Outreach locations in the county. Week Three: October 14th thru October 18th, completed work orders and repairs in Bradshaw, Fall river, Kimball, Iaeger, Sandy River Middle School, and Anawalt. The most prominent accomplishment of this week would be the assembly and installation of the new Smart Tables in all First Grade Classrooms.
Lucy Pack	Mercer County	The last month has found me doing many things, I have spent time working on the work order's in the database for Princeton High School, Bluefield high School, Montcalm

		<p>High School and Pikeview Middle School. I had two schools, BHS and Lashmeet , that needed the Edline setup for grade transfer on new computers so the person or persons responsible for transferring the grades had the capability of doing so. I had issues with several whiteboard laptops, I had to put hard drives in two and re-image five then return them to the teachers at Pikeview Middle School, and Bluefield High School. I setup three new workstations: A teacher at PVHS, and two Guidance counselors one at Athens Elementary School, and one at Mercer Elementary School. I also setup two lunch stations one for Oakvale Elementary School, which I have put in place and one for Montcalm Elementary School that I still need to take to MES. I have been updating the labs at the high schools that were not ready for the testing in the spring, and also updated a laptop lab at PSHS for SAS curriculum pathways program which requires IE9 these had IE8, also java was outdated along with Flash player and the Adobe programs. At BHS I started updating the media center computers with Windows 7 and Microsoft Office 2010 these are Dell Optiplex GX 620 that Garry Taylor ordered more memory for I have updated the memory in all the media center computers and have started the software updates.</p>
Joshua Prudich	Mercer County	No Report
Justin Prudich	Mercer County	No Report
Shane Radford	Raleigh County	<p>For the period between September 20, 2013 and October 19, 2013 my daily assignments have been focused on converting over 500 sixth and seventh grade iPads at Shady Spring Middle School to institutional models. Also due to a new iOS upgrade roughly 400 iPads at Shady Spring Elementary had to be re-supervised, iOS update installed and all apps re-deployed. Provided assistance with the same project at Crescent Elem. Other duties have included assigning iPads to students</p>

		on an as needed basis, repairing various problems with iPads including multiple screen replacements and creating RMA's for iPads being returned to Apple for repair. The Carnegie fix project for the High Schools has also been in process when time and schedules permit. This project has created the necessity to image one complete lab at Shady Spring High and install the fix on 14 labs at Woodrow Wilson High. Vacation was taken week of October 14-18.
Aaron Reed	Mercer County	No Report
Daniel Via	Raleigh County	No Report
Tyler Webb	Raleigh County	No Report
Joel Weiss	Mercer County	I made the transition from Monroe County to Mercer County this month. I have since upgraded XP labs to Windows 7 for the Mercer County Adult Learning Center in Princeton and Bluefield. I have installed new network drops in the Board office. I upgraded the wireless at the Physical Plant to include a wireless controller. This was the test site for a wireless SSID that would enable technicians and maintenance workers to have one wireless network configured on their handheld devices that will work at any facility throughout the county without changing settings. After confirming that it worked I configured the same SSID on every controller in the county.
James Wilson	Raleigh County	No Report

<b>AREA: Training</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
HP warranty self maintainer	RESA 1 service area	Reminder to technicians that everyone must recertify before 11-1 Notification of available Windows 8 training.
Technician training	RESA 1 service area	Discussed delivery and content needs with vendors and requested quote for Windows 8 training.
Network Design Conference	RESA 1 service area	Plans were announced for the Fall conference to be held in December. Plans to attend are being made for several RESA technicians.

<b>AREA: Infrastructure support</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Bandwidth Monitoring	Summers County	Reconfigured bandwidth statements in all router in county to more accurately reflect actual usage on Statseeker monitoring application
Router configuration updates	RESA 1 service area	Reconfigured all Cisco 3945 routers in RESA 1 for new forensic software being tested by state network administrators.

<b>AREA: Personnel</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Position postings	Monroe County	Candidate approved by WVBOE and hired. Fast track training provided by RESA 1. New hire resigned on the sixth day of employment. Position was posted with only a single candidate. At county request the position has been reposted once again. Position is posted and applications are being accepted.
Position postings	McDowell County	Candidate approved by the WVBOE. Candidate provided Fast track training by RESA 1. County requested an additional position be posted this month, as well. Position is posted and applications are being accepted.
Position postings	RESA 1 service area	Interviews conducted and candidate selected. Information provided to WVBOE for approval.
Directed Leave Request	RESA 1 service area	Technician requested approval of eligibility for participation in the directed leave program. Approval by Directed Leave Committee is pending receipt of required documentation from attending physician.

<b>AREA: Special Projects and Activities</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Email Policy Updates	RESA 1 service area	Notifications to technicians of new email account password policies to be put in place as accounts are updated or new accounts are created.
Technician Test Training	RESA 1 service area	Technician training options and opportunities for technicians are being explored to provide required test training for online testing.

Updates to OZ	RESA 1 service area	Continuing modifications to the new WVNET hosted work order system to provide stakeholder data and reports as requested. Modifications for asset tracking were made this month
Router reconfigurations	Summers County	Obtain IP address information for energy management appliance for Summers County NOC. Reconfigure router to support new device.
Router reconfigurations	Monroe County	Configured router to allow vendor access for the installation of new central wireless access point controller device.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	<b>West Virginia Workplace Education Program – Statewide (75%)</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Tina White</b>
<b>FUNDING SOURCE:</b>	<b>State &amp; Federal</b>

AREA: Collaboration; Training/Education Projects and Initiatives; and Program Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>• <b>Brake Supply Company (BSC) Downard, LLC, Princeton, WV</b> – Continuing follow-up training with entire plant staff; continuing follow-up supervisor survival and leadership training with supervisors.</li> <li>• <b>Brake Supply Company, Inc., Beaver, WV</b> – Continuing follow-up training with entire plant staff; continuing follow-up supervisor survival and leadership training with supervisors.</li> <li>• <b>A C &amp; S, Inc., Nitro, WV</b> – Continuing monthly supervisor survival and leadership training with supervisors.</li> <li>• <b>U. S. Well Services, Inc., Jane Lew, WV</b> – Continuing monthly supervisor survival and leadership training with supervisors.</li> <li>• <b>UTC Aerospace (previously Goodrich), Union, WV</b> – Continuing meetings with HR director to develop/arrange staff training. Met w/HR Generalist Tuesday, October 15, 2013; training to begin January 2014.</li> <li>• <b>New River Advanced Technology Center (NRATC), Ghent, WV</b> – Continuing initiatives in collaboration with Lisa Hatcher and NRATC workforce development staff regarding upcoming training requests and shared training materials. Continuing contact with interim director, Ms. Mary Igo, to continue collaboration on various business and industry training programs.</li> <li>• <b>New River Community and Technical College (NRCTC), Beckley, WV</b> – Continuing training initiatives in collaboration with NRCTC.</li> <li>• <b>The Greenbrier, White Sulphur Springs, WV</b> – Continue coordination of pre-employment training for The Greenbrier.</li> <li>• <b>Bureau of Prisons (BOP)/Federal Correctional Institution (FCI) Ex-Offender Task Force</b> – Continue participation with quarterly BOP's Southern WV Ex-Offender Task Force at the Beckley and McDowell FCIs. Coordinating <i>Bring Your A Game</i> classes to be offered within FCIs.</li> <li>• <b>Snowshoe Career Center</b> – Coordinating a basic computer class and <i>Bring Your A Game</i> workshop at the Snowshoe Career Center, searching for instructors, advertising classes, etc. to be held throughout fall/winter 2013 and spring 2014; first <i>Bring Your A Game</i> for business and industry will begin on Tues, October 29 and run through Thur, Nov 21.</li> <li>• <b>RESA 8 Professional Development</b> – Facilitating Professional Development training for RESA 8 and County staff in Martinsburg on Wednesday, October 23, 2013.</li> <li>• <b>AEMIS</b> – Continue AEMIS data-entry for Workplace Education Program participants.</li> <li>• <b>Invoicing</b> – Initiate invoicing for business and industry for services rendered.</li> <li>• <b>West Virginia Adult Education Association (WVAEA) Conference</b> – Attending WVAEA in Wheeling, Monday, Oct 28 through Thursday, Oct 31, 2013.</li> </ul>	<p>Business and industry, and their incumbent workers throughout the State.</p> <p>Ex-offenders preparing for parole.</p>	



<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>SPOKES – Career Development Consultant (CDC) for Greenbrier, Monroe and Pocahontas (25%)</b>
<b>DATE:</b>	<b>October 2013</b>
<b>STAFF:</b>	<b>Tina White</b>
<b>FUNDING SOURCE:</b>	<b>State &amp; Federal</b>

<b>AREA: Collaboration, Education and Awareness</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Continue regularly scheduled weekly meetings with DHHR caseworkers Etta, Michelle and Madonna at the Greenbrier Co DHHR office to discuss status of current SPOKES students and those in follow-up.</li> <li>Continue regularly scheduled communications with caseworkers, Debbie Walton and Michelle Gay (temporary replacement for Shelby Jennings), regarding status of SPOKES students in Pocahontas and Monroe Counties.</li> <li>Continue regular meetings/visits to the Greenbrier, Monroe and Pocahontas Co SPOKES class to follow-up with current students, conduct orientation and develop self-sufficiency plans.</li> <li>Forwarded employer contact/student status information to appropriate DHHR office caseworkers.</li> <li>Continue employer visits throughout Greenbrier, Monroe and Pocahontas Counties on behalf of the SPOKES students in an effort to solicit positive potential job leads for the students and spread awareness of SPOKES candidates.</li> <li>Continue preparing monthly CDC reports and supplemental report information; forward to Christina Harper and appropriate DHHR caseworker and SPOKES instructor each month.</li> <li>Continue to copy Shawn Cook on correspondence, along with DHHR representatives.</li> <li>Assisted Ted Davis in coordinating, and attended, UTC Aerospace Employer presentation for Monroe Co students held on Tuesday, October 15, 2013 at Monroe County Library.</li> </ul>	<p>Greenbrier Co SPOKES Students</p> <p>Pocahontas and Monroe Co SPOKES Students</p> <p>Business and industry throughout Greenbrier, Monroe and Pocahontas Co</p>	<p>Pocahontas and Monroe Co SPOKES resumed September 1, 2013 and will run through December 31, 2013</p>