

# Minutes

## Regional Council Meeting Beckley, West Virginia November 16, 2012

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### ATTENDANCE:

#### REGIONAL COUNCIL MEMBER PRESENT:

<u>Mercer County</u>	Dr. Deborah Akers, Superintendent Edward “Ted” Gillespie
<u>McDowell County</u>	Carolyn Falin, Assistant Superintendent J. Michael Callaway, Board Member
<u>Monroe County</u>	Joetta Basile, Interim Superintendent Danny Lively, Board Member
<u>Raleigh County</u>	Cynthia Jafary, Board Member
<u>Summers County</u>	Vicki Hinerman, Superintendent Dr. Deborah D. Clark, Board Member Dr. Sarah Brown, Chief Instructional Leader
<u>Wyoming County</u>	Mr. Frank Blackwell, Superintendent Mike R. Prichard, Board Member
<u>Higher Education</u>	Dr. Kathy Liptak, Concord University
<u>WVDE</u>	Marian Covey, Coordinator Office of Career & Technical Innovations West Virginia Department of Education School Board  Dr. William M. White, State Board Meeting West Virginia Department of Education School Board

#### REGIONAL COUNCIL MEMBER NOT PRESENT:

<u>McDowell County</u>	Nelson Spencer, Superintendent
<u>Monroe County</u>	Lisa Mustain, Principal
<u>Raleigh County</u>	Jim Brown, Superintendent Darrin Butcher, Treasurer
<u>Wyoming County</u>	Jeanette “Jeanie” Graham, Teacher
<u>Higher Education</u>	Dr. Betsy Steenken, Bluefield State College
<u>WVDE</u>	Dr. Kathy D’Antoni, Assistant State Superintendent of Schools West Virginia Department of Education

**RESA 1 STAFF MEMBERS PRESENT:**

Dr. Robin Lewis, Executive Director  
LaDawn Mitchem, Executive Secretary  
Rick Rice, Coordinator, Public Service Training  
Sandy Hawley, Specialist, Public Service Training  
Selina Vickers, Coordinator Adolescent Health Initiative  
Ann Sammons, Regional School Wellness Specialist

**CALL TO ORDER**

The meeting was called to order at 10:07 am by  
Vickie Hinerman, Superintendent, Summers County schools

**REPORTS:**

**State Board of Education Report:** Dr. William White advised the Regional Council of the State Board Meeting Actions and Future plans with the State School Superintendent. There will be a national search for the new superintendent. Until then Charles (Chuck) Heinlein will be the WV State School Superintendent.

**Financial Report Update:** The financial reports for October 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion.

**Medicaid Report Update:** The Medicaid Reports for October 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion.

**Employee Status Reports:** The employee status reports for October 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

**EXECUTIVE DIRECTOR'S REPORT**

November 16, 2012

***WV Code §18-2-26 and WV Board of Education (WVBE) Policy 3233***

**WV Code §18-2-26 and WV Board of Education (WVBE) Policy 3233 identifies six areas of services for RESAs which include:**

**#1 Providing technical assistance to low-performing schools and school systems.**

School Improvement Specialist Networking, November 14, 2012 WVDE

**#2 Providing high quality, targeted staff development designed to enhance the performance and progress of students;**

Acuity Training RESA, November 15, 2012

**#3 Facilitating coordination and cooperation among county boards within their respective regions in such areas as cooperative purchasing; sharing of specialized personnel, communications and technology; curriculum development; and operation of specialized programs for exceptional children;**

CDWG and West Virginia RESA Contract 010-C – See attached handout

**#4 Installing, maintaining and/or repairing education related technology equipment and software with special attention to the state technology initiatives;**

CDWG and West Virginia RESA Contract 010-C – See attached handout

**#5 Receiving and administering grants under the provisions of federal and/or state law;**

**RESA 1 and Grant Administration and opportunities**

All financial and reporting duties have been completed, including the submission of supplement and transfer requests for all grant programs of RESA 1. All employee reports have been completed as required.

**PRISM-WV**

RESA 1 will have 4 workshops after the first of the year and all Social Studies Teachers will be included.

**WRITING WORKSHOP**

RESA 1, November 16 2012 at RESA 1

**#6 Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.**

**ACAMS Training – To be Announced**

Rick Rice and Sandy Hawley, RESA 1 Public Service Department, attended the train trainer for the ACAMS Training at the State Police Headquarters in Dunbar, WV. There is another session to follow the end of October. RESA 1 at that point will provide this training to the counties.

**WVASA Instruction Update – Math Transition (See Handout)**

**OEPA Training – Summers County**

**OTHER:**

**Audit Update (July 2011 – June 2012)**

**Superintendent Advisory – Dr. Deborah Akers, Superintendent Mercer County Schools**

**The Coach's Coach – Honoring Lewis J. D'Antoni and Family**

**RESA 1 Regional Council Needs:**

- 1. Leadership Workshop**
- 2. Bullying Training**
- 3. Personal Directors**
- 4. Child Nutrition Directors**
- 5. Secretary Training (Administrative Assistance)**

## **INFORMATION AND DISCUSSION**

**Grant Writing Workshop** – Nicki Bentley-Colthart, MSW Grant Proposal Consultant was conducting a Grant Writing Workshop following the council meeting.

**ACAMS (Automated Critical Assessment Management System) Training** – Rick Rice, Coordinator Public Service Training updated the regional council on the procedures and the dates of the ACAMS Trainings.

### **ACTION:**

- 1 Motion by Cindy Jafary and second by Michael Callaway to approve the October 2012 minutes. Motion passed. The minutes were approved.
- 2 Motion by Michael Prichard and second by Ted Gillespie to accept the Monthly Financial Reports for October 2012. Motion passed. Monthly Financial Reports were accepted.
- 3 Motion by Michael Callaway and second by Deborah Clark to approve the Out-of-State Travel Requests for Dr. Robin Lewis, Jarrod Cantrell and Sandra L. Adkins. Motion passed. Travel Requests approved.
- 4 Motion by Sarah Brown and second by Michael Prichard.
- 5 No Action was taken this month regarding the Regional Council Meeting Schedule Change.
- 6 Motion by Frank Blackwell to adjourn the November 16, 2012 Regional Council Meeting. Meeting adjourned.

Respectfully submitted,

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Dr. Robin Lewis, Executive Director  
RESA 1

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Date