

# Minutes

## Regional Council Meeting Beckley, West Virginia May 10, 2012

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### ATTENDANCE:

### REGIONAL COUNCIL MEMBER PRESENT:

<u>Mercer County</u>	Mary Alice Kaufman, Board Member
<u>McDowell County</u>	Jim Brown, Superintendent J. Michael Callaway, Board Member
<u>Monroe County</u>	Dr. Kevin Siers, Superintendent
<u>Raleigh County</u>	Dr. Charlotte Hutchens, Superintendent Darrin Butcher, Treasurer
<u>Summers County</u> David	Vicki Hinerman, Superintendent Ballard, Board Member
<u>Wyoming County</u> Jeanette	Mike R. Prichard, Board Member “Jeanie” Graham, Teacher
<u>WVDE</u> Office	Barry Kelly, Assistant Director of Adult Education and Workforce Development

### REGIONAL COUNCIL MEMBER NOT PRESENT:

<u>Mercer County</u>	Dr. Deborah Akers, Superintendent
<u>Monroe County</u>	Danny Lively, Board Member
<u>Raleigh County</u>	Cynthia Jafary, Board Member Clyde Stepp, Principal,
<u>Summers County</u>	Dr. Sarah Brown, Chief Instructional Leader
<u>Wyoming County</u>	Mr. Frank Blackwell, Superintendent
<u>Higher Education</u>	Dr. Betsy Steenken, Bluefield State College Dr. Kathy Liptak, Concord University
<u>WVDE</u>	Dr. Kathy D’Antoni, Assistant State Superintendent of Schools

**RESA 1 STAFF MEMBERS PRESENT:**

Keith Butcher, Executive Director, RESA 1  
LaDawn Mitchem, Executive Secretary  
Jamie Bailey, Medicaid Specialist  
Greg Bartlett, Special Education Director  
Michelle Moore, Director of Program Development

**CALL TO ORDER**

The meeting was called to order at 10am by  
Vicki Hinerman, Superintendent Summers County Schools

**REPORTS:**

**State Board of Education Report:** Barry Kelly presented the Regional Council a copy of the West Virginia Board of Education Agenda for the May 9-10, 2012.

**Financial Report Update:** The financial reports for April 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion.

**Medicaid Report Update:** The Medicaid Reports for April 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion.

**Employee Status Reports:** The employee status reports for April 2012 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

**EXECUTIVE DIRECTORS REPORT:  
May 10, 2012**

**Grant Notifications**

WVEIS	C374557	\$312.00
IDEA	C374433	\$21,700.00
ABE	C361754	\$20,000.00

**School Improvement**

Assistance with the Instructional Practice Inventory (IPI) was provided to Mercer Intermediate in Mercer County by Emily Meadows and Keith Butcher provided assistance with IPI to Hollywood Elementary in Raleigh County. Mr. Butcher met with the Counselors of McDowell County to continue the development of comprehensive guidance and counseling programs at every school in McDowell County.

**Mathematics Science Program Grant**

This year only two Mathematics Science Partnership grants will be awarded. WVDE announced on May 9<sup>th</sup> that grant applications submitted by RESA 1 and RESA 4 will be funded for the next three years. Michelle Moore and Keith Butcher developed the MSP grant on behalf of all six counties for elementary mathematics professional development. The grant will provide for a summer institute and ongoing professional development for 30 elementary teachers of mathematics. Concord University will be the higher education partner for this grant application and has already developed the coursework for participating elementary classroom teachers. RESA 1 asks that the participating counties encourage elementary teachers in schools needing improvement in mathematics to make application to participate in their three-year experience.

**Policy Development**

Current RESA 1 policies 601 and 602 and a new policy for Dedicated Sick leave Donation are still on public comment and will be considered for revision or approval at the June meeting of the Regional Council.

**EXECUTIVE DIRECTORS REPORT cont.:**  
**May 10, 2012**

**Responding to School Crisis Events**

Mr. Butcher provided training for Monroe County principals and counselors in school crisis response. The training included an overview of school crisis response and participants received hand-on tools, protocols and guidelines for teachers, parents, counselors and principals which can be used in response to a crisis event.

**AEPA Purchasing**

On May 9<sup>th</sup> Mr. Butcher provided information to the State Board of Education on cooperative purchasing available to West Virginia through the Association of Education Purchasing Agencies. According to the terms and conditions established with AEPA and each individual vendor company, "All West Virginia PK-12 school districts, including Career and Technical Education Centers, Regional Education Services Agencies, West Virginia Department of Education (WVDE) and all Institutional Education Programs operated by WVDE are eligible to participate and purchase from the awarded AEPA contracts. In addition, all colleges and universities, state, municipalities, counties, other governmental agencies and non-profit agencies are eligible to participate if the AEPA contracts satisfy their individual procurement requirements."

**Substitute Teacher Training**

RESA 1 is currently conducting a substitute teacher recertification course. The 50 member class is being taught Keith Butcher and Susan Barnes.

**Bus Operator Training**

A school bus operator training class for 13 prospective drivers has been scheduled for this month in Mercer County.

**RESA Report to Local Boards of Education**

According to the following schedule, Mr. Butcher will be providing an annual report to each local board of education.

Monroe County, May, 1 2012  
Wyoming County, May 7, 2012  
Raleigh County, May 10, 2012  
McDowell County, May 15, 2012  
Summers County, May 23, 2012  
Mercer County, June 12, 2012

**INFORMATION/DISCUSSION:**

**Support for Personalized Learning**

Allen Sexton, Coordinator, WVDE Office of Special Programs presented handouts to the Regional Council on the Support for Personalized Learning (SPL) Program. This program is a state-wide initiative that suggests flexible use of resources to provide relevant academic, social/emotional and/or behavioral support to enhance learning for all students.

**West Virginia Educator Evaluation**

Dr. Amelia Courts, Assistant State Superintendent, WVDE Office of Educator Quality and System Support presented a PowerPoint on the Educator Evaluation Demonstration Schools Selection.

**RESA Cooperative Purchasing**

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**RESA Cooperative Purchasing cont.**

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**ACTION:**

1. Motion by Kevin Siers and second by Mary Alice Kaufman to approve the April 2012 minutes. Motion passed. The minutes were approved.
2. Motion by Dr. Kevin Siers and second by Dave Ballard to accept the Monthly Financial Reports for April 2012. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Dr. Kevin Siers to adjourn the May 10, 2012 Regional Council Meeting. Meeting adjourned.

Respectfully submitted,

Signed Copy on File

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Keith Butcher, Executive Director  
RESA 1

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Date