

Minutes

**Regional Council Meeting
Beckley, West Virginia
September 15, 2011**

ATTENDANCE:

REGIONAL COUNCIL MEMBER PRESENT:

McDowell County

Jim Brown, Superintendent
J. Michael Callaway, Board Member

Monroe County

Danny

Dr. Kevin Siers, Superintendent
Lively, Board Member

Raleigh County

Dr. Charlotte Hutchens, Superintendent
Cynthia Jafary, Board Member
Darrin Butcher, Treasurer

Summers County

Vickie Hinerman, Superintendent
Dr. Sarah Brown, Chief Instructional Leader
David Ballard, Board Member

Wyoming County

Mr. James McGrady, Assistant Superintendent
Mike R. Prichard, Board Member

Higher Education

Dr. Richard Druggish, Concord University

WVDE

Dr. Kathy D'Antoni, Assistant State Superintendent of
Schools

REGIONAL COUNCIL MEMBER NOT PRESENT:

Mercer County

Dr. Deborah Akers, Superintendent
Mary Alice Kaufman, Board Member

Raleigh County

Clyde Stepp, Principal, Board Member

Wyoming County

Frank Blackwell, Superintendent

Higher Education

Dr.

Dr. Tom Blevins, Bluefield State College
Kathy Liptak, Concord University

RESA 1 STAFF MEMBERS PRESENT:

Keith Butcher, Executive Director, RESA 1
LaDawn Mitchem, Executive Secretary
Emily Meadows, Regional School Wellness Specialist
Michelle Moore, Program Development Director

GUEST SPEAKERS:

Lori Wiggins, Executive Director WVDE Office of Professional Preparation.

Tara Pauley, President, Everyman Players

CALL TO ORDER

The meeting was called to order at 10:00 am by Vickie Hinerman, Superintendent, Summers Schools.

REPORTS:

State Board of Education Report: Dr. Kathy D'Antoni reported to the regional council a brief update of the Legislative Issues.

Issues discussed:

1. Programs for Initial Preparation of Mathematics Teachers
Standards for Elementary Mathematics Endorsement
2. Legislative Technology Package
3. Free Breakfast and Lunch Pilot Programs
4. Technology Books on Buses
5. Arts in Schools (K-12)
6. Policy 2510 Revisions
7. Policy 4373 Revised (on comment)

Financial Report Update: The financial reports for August 2011 were posted online prior to the meeting and were available for review. There were no questions or discussion.

Medicaid Report Update: The Medicaid Reports for August 2011 were posted online prior to the meeting and were available for review. There were no questions or discussion.

Employee Status Reports: The employee status reports for August 2011 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

EXECUTIVE DIRECTOR'S REPORT**Grants Awards Received**

| Coord /Dir | Grant | Amount | Type | C Number |
|-------------|--------------------------------|---------------|---------|----------|
| C. Van Dyke | Adolescent Health Initiative | \$ 72,500.00 | Initial | G120260 |
| M. Moore | 21stCCLC (Raleigh, Summers) | \$ 185,000.00 | Initial | C363700 |
| R. Rice | PST | \$ 12,750.00 | Adj | C354880 |
| S. Cook | GED | \$ 70,000.00 | Initial | C364415 |
| R. Boyd | CTE Incentive | \$ 10,000.00 | Initial | C364261 |
| S Barnes | Sp. Ed. State Aid | \$ 47,000.00 | Initial | C362391 |
| S. Barnes | IDEA preschool Discretionary | \$ 26,740.00 | Initial | C362148 |
| S. Barnes | IDEA - Part B School Age Disc. | \$ 66,520.00 | Initial | C362224 |

Graduate and Certification Programs

This semester, 11 educators will complete a certification in Education Leadership and Supervision through the cohort program centered in McDowell County. RESA 1 and Concord University initiated two new cohort programs in August. There are presently 24 educators enrolled in a masters program of study for Reading Specialist. In the Education Leadership and Supervision cohort, 21 teachers are seeking a masters degree and 4 are earning a certification.

EXECUTIVE DIRECTOR'S REPORT cont.:

Education Audit

MGT of America is currently surveying RESA employees and Regional Council representatives throughout the State as part of the WV Education Audit.

Substitute Teacher Training Course

RESA 1 will begin a new training for substitute teachers in mid-September. The county personnel directors have been contacted for prospective candidates.

Director of Special Education

RESA 1 Special Education Director, Susan Barnes White, resigned effective September 30, 2011. The position is currently posted. A committee comprised of Regional Council and county office representatives will be established to review applications and conduct interviews. Dr. Pat Homberg, State Special Education Director, or her designee will assist with the section on a new director for RESA 1.

RESA 1 Strategic Plan

A draft of the FY 12 RESA 1 Strategic Plan was prepared for the September Regional Council Meeting. The FY 11 Annual Report is being prepared during the month of September.

Working on Writing (WOW) Factors

During the month of October, follow-up after-school school site visits will be conducted with teachers who participated in the Working on Writing (WOW) Factors Summer Institute. The participating college instructors will visit each school to assist with the implementation of writing strategies across the curriculum.

PRISM

On September 24th, teachers participating in the Teaching American History Grant (PRISM) will meet at the Erma Byrd Center for a day of professional development and support. Each teacher will receive a Kindle which has been pre-loaded with all of the texts needed for this year's study. The Project Director for this grant is Dr. William O'Brien of Concord University. Michelle Moore, RESA 1 Director of Program Development will be presenting online recourses for use by K-12 teachers of American History.

Cooperative Purchasing

SearchSoft and eWalk cooperative purchasing for the participating counties has been completed and user files have been updated. A training for new users is being planned.

Elementary Mathematics Specialist (EMS) Certification

Sandra Trent, Dr. Sarah Brown, Tom Chaffins, Michelle Moore, and Keith Butcher met with Dr. Kathy Liptak of Concord University on September 2nd concerning our interest in the development of an 18-21 hour Mathematics Certification program of study for elementary teachers. The WVDE Office of Instruction has developed standards for an EMS Certification program, but they have yet to be approved by the Office of Professional Preparation. Once the standards have been approved, then colleges and universities can submit programs of study for approval by the Higher Education Policy Commission and WVDE.

Principal Mentor Training

The RESA 1 Principal Mentor training will be held on September 27th at the Wyoming County Board of Education from 9:00 am to 3:00 pm. Administrators from Wyoming, Raleigh, and McDowell counties will be attending. Please contact Keith Butcher if you would like to have additional principal mentors trained.

WVSBA

The Executive Director served as a facilitator for the September West Virginia School Boards Association meeting, assisting with the development of professional standards for county boards of education.

EXECUTIVE DIRECTOR'S REPORT cont.:

Fingerprinting

The State of West Virginia has signed a contract with L-1 Identity Solutions to provide fingerprinting services. The eight RESAs have been asked to be one location in each region to house fingerprinting services. RESA 1 will be a mobile site, with fingerprinting services provided on Wednesdays between the hours of 8:00 am and 4:00 pm.

INFORMATION/DISCUSSION:

Professional Personnel Evaluation – Lori Wiggins, Executive Director WVDE Office of Professional Preparation presented to the regional council The Educator Evaluation Pilot: Teacher Process. This process will consist of the following:

- a. Goal Setting for Student Learning
- b. Self-Assessment and Observation
- c. Evidence
- d. Conference
- e. Evidence of Student Learning
- f. End-of-Year Conference
- g. Summative Evaluation

Everyman Players – Kevin and Tara Pauley presented to the regional council an overview of the Everyman Players Project. Project Mission – Provide free theatre productions with connections to all curriculum areas.

RESA 1 Strategic Plan – Keith Butcher presented the 2010-2011 RESA 1 Strategic Plan to the regional council.

Regional School Wellness – Emily Meadows, RESA Regional Schools Wellness Specialist presented the regional council with a work plan for 2012. The five objectives of this work plan are:

1. Develop a data-driven work plan with the Regional School Wellness Team based on priorities
2. Develop a coordination plan with the Regional School Wellness Team to strengthen local wellness efforts for each of the funded priority areas – bullying prevention, nutrition, physical activity, substance abuse prevention, suicide prevention, teen pregnancy prevention, tobacco prevention and school-based health centers.
3. Coordinate and provide technical assistance and professional development opportunities that support a variety of wellness efforts.
4. Collaborate with the State CSPHP to capitalize on funding and program opportunities that may arise throughout the fiscal year.
5. To complete all workplan deliverables and submit reports.

Supporting Technology Integration Specialists – Michelle Moore, RESA 1 Program Development Specialist proposed providing regional support for technology integration specialists, providing professional development and growth activities.

ACTION:

1. Motion by Dr. Charlotte Hutchens and second by Dave Ballard to approve the August 11, 2011 minutes. The minutes were approved.
2. Motion by Dr. Kevin Siers and second by Mike Prichard to accept the Monthly Financial Reports for August 2011. Motion passed. Monthly Financial Reports were accepted.

ACTION cont.:

3. Motion by Jim Brown and second b y Mike Prichard to approve the RESA 2011-2012 Strategic Plan. Motion Passed. Strategic Plan was approved.
4. Motion by Dave Ballard to adjourn the September 15, 2011 Regional Council Meeting. Meeting adjourned.

Respectfully submitted,

Signed Copy on File

Keith Butcher, Executive Director
RESA-1

Date