

# Minutes

**Regional Council Meeting  
Beckley, West Virginia  
May 12, 2011**

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**ATTENDANCE:**

**Regional Council Members Present**

**McDowell County**

J. Michael Callaway, Board Member

**Mercer County**

Dr. Deborah Akers, Superintendent  
Mary Alice Kaufman, Board Member  
Teresa Farley, Teacher, Mercer County

**Monroe County**

Dr. Kevin Siers, Superintendent  
Danny Lively, Board Member

**Raleigh County**

Dr. Charlotte Hutchens, Superintendent, Raleigh County Schools

**Summers County**

Vickie Hinerman, Superintendent  
Dr. Sarah Brown, Chief Instructional Leader  
David Ballard, Board Member

**Wyoming County**

Frank Blackwell, Superintendent  
Morgan Davis, Board Member

**Higher Education**

Dr. Dr. Santana St. John, Concord University

**WVDE**

Dr. Gene Coulson, Executive Director  
Office of Career and Technical Innovations, WVDE

**Regional Council Members Not Present**

Jim Brown, Superintendent, McDowell County Schools

Darrin Butcher, Treasurer, Raleigh County Schools  
Cynthia Jafary, Board Member, Raleigh County Schools  
Clyde Stepp, Principal, Board Member, Raleigh County Schools

Dr. Kathy D'Antoni, Assistant State Superintendent of Schools  
Dr. Tom Blevins, Bluefield State College  
Dr. Kathy Liptak, Concord University

**RESA-1 Staff Present**

Keith Butcher, Executive Director  
LaDawn Mitchem, Executive Secretary  
Linda Ballard-Price, Staff Development Director

## **CALL TO ORDER**

The meeting was called to order at 4pm by Vickie Hinerman, Superintendent, Summers County Schools, RESA 1 Regional Council Chairperson.

## **REPORTS:**

**State Board of Education Report:** Dr. Gene Coulson, Executive Director, Office of Career and Technical Innovations, WVDE presented to the board a brief update on the West Virginia Department of Education. Handed out books to each council member on Career Technical Education in West Virginia. The books highlighted the outstanding career technical education schools and programs being offered across the state. Dr. Coulson stated that investing in Career Technical Education is investing in West Virginia's economical future.

**Financial Report Update:** The financial reports for April 2011 were posted online prior to the meeting and were available for review. Keith Butcher, RESA 1 Executive Director was available for discussion and to answer any questions. There were no questions or discussion.

**Medicaid Report Update:** The Medicaid Reports for April 2011 were posted online prior to the meeting and were available for review. Keith Butcher, RESA 1 Executive Director was available for discussion and to answer any questions. There were no questions or discussion.

**Employee Status Reports:** The employee status reports for April 2011 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

**Executive Director's Report:** The Executive Director's Report was posted online prior to the meeting and was available for review. Keith Butcher gave an overview of the following:

- Graduate and Certification Programs
- 21<sup>st</sup> Century community Learning Centers
- Personnel Evaluation
- Executive Directors Evaluation
- Grant Applications
- Proposed FY 2012 RESA 1 Budget
- School Bus Operator Training

## **ACTION:**

1. Motion by Dave Ballard and second by Dr. Kevin Seirs to approve the minutes. The Regional Council approved the April 2011 Minutes for RESA 1.
2. Motion by Morgan Davis and second by Michael Callaway to accept the Monthly Financial Reports for April 2011. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Dr. Kevin Seirs and second by Danny Lively to approve the Proposed FY 2012 RESA 1 Budget. Motion Passed. RESA 1 Budget was approved.
4. Motion by Morgan Davis and second by Frank Blackwell to approve the Memorandum of Understanding to provide a cohort program for a Masters in Reading Specialist Degree. Motion Passed. Memorandum of Understanding was approved.

**ACTION cont.**

5. Motion by Michael Callaway and second by Dr. Kevin Seirs to approve the Memorandum of Understanding to provide a cohort program for a Masters in Education Leadership and Supervision Degree. Motion Passed. Memorandum of Understanding was approved.
6. Motion by Mary Alice Kaufman and seconded by Dr. Kevin Seirs to approve the Purchasing Card Policy and Procedures. Motion Passed. Purchasing Card Policy was approved.
7. Motion by Mary Alice Kaurman to adjourn the May 12, 2011 Regional Council Meeting. Meeting adjourned.

Respectfully submitted,

Signed Copy on File.

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Keith Butcher, Executive Director  
RESA-1

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Date