

RESA-I STATUS REPORT	
PROGRAM:	ABE TECHNOLOGY COORDINATION
DATE:	March 2011
STAFF:	LOUISE MILLER
FUNDING SOURCE:	STATE / FEDERAL

AREA: ADULT EDUCATION MANAGEMENT INFORMATION SYSTEM (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1. General maintenance of error messages 2. Server software / hardware improvements <ol style="list-style-type: none"> a. In process of updating maintenance contract on server b. In process of researching need for updating server, as well as SQL and ColdFusion software <ol style="list-style-type: none"> i. Strictly Business provided hardware and software requirements for AEMIS ii. RESA Technicians are researching educational prices for hardware and software 	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with Strictly Business, to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request <ol style="list-style-type: none"> 1. Student Data Entry 2. Student Enrollment Deletions 3. Student Deletions 4. Class Deletions 5. Misc. Calls / E-mails 	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
<ol style="list-style-type: none"> 1. Duplicate SSNs 2. Passwords are now automatically being sent by AEMIS; issue resolve 3. Student Achievement Report reflect actual "body count" NRS or WVABE standards; with exception of "Employment Achievements" <ol style="list-style-type: none"> c. Student ethnicities were not being collected on a small population of students d. Appropriate programs were contacted with a list of students to update with a deadline of 4/10/2011 3. Upon review of the SSNs in AEMIS, a small number were found to be invalid; programs were contacted and asked to update the student enrollments accordingly 	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

AREA: PROFESSIONAL DEVELOPMENT ATTENDED		
ACTIVITIES	POPULATION SERVED	COMMENTS
AEMIS User Training	RESA 6	Juli Dilworth, Presenter 4 Participants
AEMIS User Training	RESA 3	Louise Miller, Presenter 20 Participants

AREA: PROFESSIONAL DEVELOPMENT PROVIDED		
ACTIVITIES	POPULATION SERVED	COMMENTS
LINCS Regional Conference	WVABE Statewide	Regional LINCS Meeting New Orleans, LA

AREA: MISCELLANEOUS		
ACTIVITIES	POPULATION SERVED	COMMENTS

RESA-I STATUS REPORT	
PROGRAM:	ADULT BASIC EDUCATION & SPOKES
DATE:	March 2011
STAFF:	SHAWN COOK
FUNDING SOURCE:	STATE / FEDERAL

AREA: GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Administer the GED Exam (peter Minogue). Verified diploma obtainment for examinees. Worked with instructors to update examinee records. Assisted ABE instructors with registering students for the GED exam. 	Braxton, Mercer, Raleigh, Summers, Webster Counties	<ul style="list-style-type: none"> GED examination administered to 240 full and 119 partial examinees year to date.

AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> ABE classes Technical Assistance Attended partner meetings. Attended state staff meetings (2 days) Continued mentoring to new instructors in Summers and McDowell Counties. Continuing work with George Towers of Concord University to facilitate college programs at ABE sites. Participated in two advisory council meetings. Provided three staff development workshops. Worked with state staff to develop year end close out procedures. 	CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster, Wyoming & Braxton.	<ul style="list-style-type: none"> Under RESA direction 1 full time and three part-time ABE classes conducted. Provided technical assistance and supervision to identified programs.

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Monitoring Contracted with one new substitute. Continue work with program improvement plan for Wyoming & McDowell SPOKES. Worked with purchasing director to administer technology grant. Completed 2012 grant application, requesting 1.25 million and two new program start-ups. 	Programs in all counties	<ul style="list-style-type: none"> Under RESA direction 9 full time and 1 part-time Spokes classes conducted. Conducted walk-throughs: 42 total for the year.

RESA-I STATUS REPORT	
PROGRAM:	ADOLESCENT HEALTH INITIATIVE
DATE:	March 2011
STAFF:	Celi Van Dyke, Adolescent Health Coordinator
FUNDING SOURCE:	Office of Maternal Child and Family Health

AREA: EDUCATION AND AWARENESS		
ACTIVITIES	POPULATION SERVED	COMMENTS
3/3, 3/7, 3/10, 3/14, 3/17, 3/21, 3/28, 3/31 professional development with 84 Raleigh County BOE employees	Raleigh	Workshops to develop assets: constructive use of time, positive values, positive identity
3/8/11 conducted Girls on the Run interest meeting with 13 pre-teen girls	Wyoming	Addressed assets: constructive use of time, positive values, and positive identity
3/9, 3/10/11 professional development with 40+ substitute trainees	Region 1	Provided information on the Asset Building Framework
03/4, 3/11, 3/18 Read Aloud with 55 students at Lester Elementary School	Raleigh	Built assets: commitment to learning, support, constructive use of time
3/28/11 professional development with Therapist at Just for Kids, Inc.	Region 1	Provided training on using assessments to guide therapy with children
3/19/11 assisted 38 youth at the YMCA indoor triathlon	Region 1	Built assets: constructive use of time, positive values, positive identity
3/19/11 supervised 7 youth volunteers at the YMCA indoor triathlon	Region 1	Built assets: constructive use of time, support, empowerment, social competence, positive identity
3/29/11 informed 28 professionals at the Regional School Wellness Meeting about Bullying Awareness Program	Region 1	Addressed assets: social competence, positive identity, commitment to learning
3/30/11 conducted wellness with 8 students at Beckley Stratton Middle School	Raleigh	Built assets: support, constructive use of time, positive identity, positive values, commitment to learning
3/3/11 conducted wellness with 20 students at Beckley Stratton Middle School	Raleigh	Built assets: support, constructive use of time, positive identity, positive values, commitment to learning

AREA: LEADERSHIP AND COLLABORATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
3/8/11 facilitated Raleigh County Family Violence Task Force	Raleigh, Summers	Assisted this group in improving the response to domestic violence so that children can have safer homes.
3/8/11 Wyoming County Family Resource Network	Wyoming	Attended meeting, shared information about Girls on the Run
3/9/11 Summers County Substance Abuse Prevention Partnership	Summers	Attended meeting, co-facilitated. Assisted group in developing strategic plan to address substance abuse prevention

AREA: LEADERSHIP AND COLLABORATION CONT.		
ACTIVITIES	POPULATION SERVED	COMMENTS
3/14/11 Met with educator at Glen Fork Elementary School to discuss Girls on the Run	Wyoming	This teacher is interested in becoming a coach
3/14/11 Facilitated YMCA of Southern WV Get Up Get Active Youth Movement Planning meeting	Region 1	Assisted this group with developing accessible, affordable activities for youth
3/3, 3/7, 3/15, 3/22, 3/31 attended various meetings at Just for Kids, Inc. (Finance Committee, Executive Committee)	Region 1	Assisted this organization with development and sustainability so that they can continue to serve criminally abused children
3/1, 3/2 attended Social Media training in Parkersburg, WV	Region 1	This training helped me understand the dangers and benefits of social media
3/16/11 Met with YMCA Health and Fitness Director	Region 1	Discussed sustainability of Get Up Get Active Youth Movement
3/17/11 Attended Raleigh/Fayette Community Collaborative	Raleigh	Identified ways to build assets with youth and promote other asset building initiatives
3/21/11 Attended National Day to Prevent Teen Pregnancy planning meeting	Monroe	Assisted with planning this initiative
3/21/11 Attended Monroe County Teaming for Learning with the Community meeting	Monroe	Learned about asset building initiatives and assisted the Parent Involvement subcommittee with planning Field Days
3/22/11 Attended HSFO Conference Youth Hospitality Planning Meeting	Statewide	Assisted in planning asset building activities for youth
3/22/11 Attended the Reality Tour substance abuse prevention/education event	Region 1	Learned about this prevention program
3/24/11 Attended the Expanded School Based Mental Health Planning Meeting at Mercer School	Mercer	This group is hoping to find a way provide more mental health services to their students
3/25/11 Attended the statewide meeting of the Adolescent Health Initiative	Statewide	Networking, received information of the media's sexualization of young children

Other: This month I worked with at least twelve different community asset teams in Region 1. I conducted asset building activities with 121 adolescents and provided professional development to 153 adults. The Girls on the Run application was completed and submitted on 3/29/11.

RESA-I STATUS REPORT	
PROGRAM:	COORDINATED SCHOOL PUBLIC HEALTH
DATE:	March 2011
STAFF:	Emily Meadows
FUNDING SOURCE:	WVDE Office of Healthy Schools

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Development and delivery of Health and Wellness Wednesdays activities in collaboration with 21 st Century After-School Program @ Beckley Stratton MS	Raleigh County	Scheduled to deliver health and wellness content every Wednesday throughout school year
Completed Health and PE Leadership Academy assignments as prescribed by Office of Healthy Schools	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	Next academy meeting is July 17-20
Distributed and collected YRBS and YTS surveys in remainder of the 7 schools randomly chosen within RESA 1	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	All schools completed and sent to Office of Healthy Schools on Friday, March 4
Presented wellness lessons at Bluewell and Ceres Elementary Schools	Mercer County	Shared lesson plan with additional teachers upon request
Met with RESA 1 Safety Council to conduct safety walk-through review	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	Results were submitted to Keith Butcher. Only 2 recommendations for improvement were given.
Furthered the development of the new RESA 1 wellness website that will include our RESA 1 school wellness resource guide	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	Resources continue to change. It was suggested by the Regional School Wellness Council that the guide be online.
Attended the Reality Tour program in Fayette County with other area agencies to determine if we would like to bring the program to RESA 1	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	No decision has been made. Pricing and program being a "one-shot deal" are deterrents.
Planned and conducted training on school wellness and classroom management for substitute teachers	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	40+ participants
Recorded 30 minute radio program with Donald Reed, RTPC to be aired in April on local AM station	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming	Station reaches parts of all RESA 1 counties

AREA: LEADERSHIP and COLLABORATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
Attended County and School Wellness Council meetings	Mercer, Monroe, and Raleigh Counties	Mercer and Monroe- County wellness council Raleigh- County and Bradley Elementary council
Planned and held Regional School Wellness Council meeting	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming Counties	Creating a Community Through Our Schools: A look at using wellness as a tool for school and community improvement 26 attendees-5 presenters from community organizations
Collaborated with School Climate consultants with S3 grant schools	McDowell County	Attended March 28 training

AREA: LEADERSHIP and COLLABORATION cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Worked with Get Up, Get Active Youth Movement to develop kids' triathlon series and Healthy Kids Day.	Raleigh County	Final kids' triathlon was held on March 19. Healthy Kids Day will be held April 30 th and will promote track and field events for youth.
Met with Mick Bates, owner of Bodyworks, to discuss leading Raleigh County into direction of better health and my involvement with that	Raleigh County	We plan to meet to design a program for school staff to be in a pilot summer wellness program at Bodyworks
Attended and participated in National Day to Prevent Teen Pregnancy planning	Monroe County	Conducting event on May 4 at JMHS. I have also been in communication with other counties regarding holding events at their schools as well.
Attended TLC/FRN meeting and participated in wellness subcommittee	Monroe County	Working to better link this group with county wellness council
Participated in Office of Healthy Schools conference calls regarding S3 grants and school climate surveys	McDowell, Mercer, and Summers Counties	Surveys to be conducted before end of school year

RESA-I STATUS REPORT	
PROGRAM:	MEDICAID
DATE:	MARCH 2011
STAFF:	JAMIE BAILEY
FUNDING SOURCE:	LOCAL / STATE

AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell Mercer Monroe Raleigh Summers Wyoming	67,569.93 156,080.69 12,708.94 194,244.01 69,584.37 26,685.10

AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell Mercer Monroe Raleigh Summers Wyoming	Transmitted billing files and ran remittances. Transmitted billing files and ran remittances. Transmitted billing files and ran remittances. Transmitted billing files, ran remittances, provided batch reports and TA1 reports. Transmitted billing files and ran remittances. Transmitted billing files and ran remittances.

AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	All Counties	Prepared a Time and Effort Report for Medicaid and Special Education. Prepared Reimbursement and Transmittal Reports for all six counties. Prepared Professional Development / Service Report.
Meetings	All Counties	RESA-I Regional Council Meeting

AREA: SPECIAL EDUCATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
Susan Barnes	Special Education	Prepared and mailed letter to Raleigh County teachers for Substitute Recert. Made copies, faxed, mailed packets

RESA-1 STATUS REPORT	
PROGRAM:	PROFESSIONAL DEVELOPMENT
DATE:	MARCH 2011
STAFF:	LINDA BALLARD-PRICE
FUNDING SOURCE:	STATE & FEDERAL

AREA: Collaborative Teams Network Conference		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Attended the West Virginia Department of Education Collaborative Teams Network Conference at Stonewall Jackson Resort on March 27-29, 2011. RESA 1 had three schools from Raleigh County attending and one school from Summers County attending along with Summers County Central Office Personnel.</p>	<p>RESA 1 Twenty-one educators</p>	<p>Agenda Topics and Discussion for Focus on Learning:</p> <ul style="list-style-type: none"> • Aligned and Accurate Assessments • Examine processes and practices for looking at the results(Analyze, Discuss, Act) • Data Portal for 21st Century Success • Types of Change Technical/Structural (Skill)&Cultural (Will) • The “Why” for Collaboration and actions

AREA: RESA 1 PRISM-West Virginia and America’s Founders Meeting at Beckley Concord University		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Assisting Margaret Ramsey, Project Secretary and Dr. William O’Brien with PRISM grant activities. April 16, 2011 meeting set for new participants. All participants will attend the 2011 Summer Academy at Concord University from June 29, 2011 through July 15, 2011.</p>	<p>RESA 1 Total attending the meeting were three participants.</p>	<p>The following topics were covered during PRISM Meeting:</p> <ul style="list-style-type: none"> *Data Verification Report for 7/01/2009- 6/30/2010 *New participants for April *Contracts/Invoices to Vendors *Summerville Public Library * Catering Service for April

AREA: WV State Staff Development Advisory Council Meeting and Various Professional Development Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Attending RESA 1 Bus Operator Training Planning Meeting with Transportation Director Ben Shew, County Directors, and Keith Butcher, Executive Director. County will submit names to RESA 1 for drivers to be trained.</p>	<p>RESA 1 Ten Participants</p>	<p>Training Topics to Include:</p> <ul style="list-style-type: none"> • Drug Testing (DOT 5-Panel) • Fingerprinting • Physical Examination • Class/CDL Training & Testing • CPR/First Aid/DMV Check • Behind the Wheels Skills

AREA: WV State Staff Development Advisory Council Meeting and Various Professional Development Activities cont.

ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Attended the WV State Staff Development Advisory Council meeting at Flatwoods Days Hotel for the 2011-2012 WV Master Plan for Professional Development.</p>	<p>RESA-1 Directors of Professional Development, West Virginia Center for Professional Development, West Virginia Department of Education, and West Virginia Board of Education Member</p> <p>Seven Participants</p>	<p>The State Board of Education has four focused goals for professional development. The goals are intended to move instruction and school improvement toward adoption of the Common Core State Standards both at the classroom level and school wide. The goals also focus on applying the West Virginia Professional Teaching Standards and on increasing leadership and collaboration to facilitate school improvement.</p> <p>Agenda Topics and Discussion:</p> <ul style="list-style-type: none"> *Review of 2011-2012 WV Statewide Professional Development Goals established by the WV Board of Education *Discussion of Contacting Counties to Look at the Professional Development Offerings from Online Strategies Plans *Discussion of a Draft Template for Submitting Professional Development Activities for the Master Plan * Submit completed 2011-2012 Statewide Master Plan for Professional Development
<p>Provided training to RESA 1 Substitutes in Princeton and Beckley sites for new Substitute Orientation for RESA 1.</p>	<p>RESA 1 Princeton 12 Participants</p> <p>Beckley 27 Participants Total Trained Thirty-nine</p>	<p>Introduction to Substitute Teaching provided to participants on the following topics:</p> <ul style="list-style-type: none"> *Confidentiality *Legal Responsibilities *Substitute Calendar *Classroom *Emergency Plans *Medical Concerns *Positive Environment *Student Behavior * Business Cards/Detailed Notes to Teacher
<p>Coordinated the RESA 1 Regional Social Studies Fair at the Beckley Raleigh County Conference Center on March 19, 2011.</p>	<p>RESA 1 More than 350 attended the Awards Program</p> <p>The following Counties Submitted Projects: Mercer County Raleigh County Summers County McDowell County</p>	<p>Three divisions were judged for the Social Studies Fair. The fair results, pictures, and rules can be found on the RESA 1 website.</p> <p>First place winners will go to the WVDE Social Studies Fair on April 29, 2011. The regional fair set up for ninety-one projects. Judges from public/private schools, Bluefield State College, Concord University and New River gave time to assist this year.</p>

**AREA: Southern West Virginia Health and Physical Education Leadership Academy
2010-2011**

ACTIVITIES	POPULATION SERVED	COMMENTS
Assisting West Virginia Department of Education with the Southern West Virginia Health and Physical Education Leadership Academy at Woodrow Wilson High School on March 4, 2011 and March 5, 2011.	RESA 1 Thirty participants	Agenda Topics: *Wiki Discussion Questions *Academy Reflections *Mentor Review *Grant Writing *Technology *Standards Based Instruction *Advocacy

RESA-I STATUS REPORT	
PROGRAM:	PUBLIC SERVICE TRAINING
DATE:	March 2011
STAFF:	RICK RICE/SANDY HAWLEY
FUNDING SOURCE:	STATE

AREA: FIRE STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Firefighter 1/Haz Mat Operations	Greenbrier	Rainelle Fire Department
Firefighter 1/Haz Mat Operations	Monroe	Ballard Fire Department
Firefighter 2	Greenbrier	Alderson Fire Department
Firefighter 2	Webster	Cowen Fire Department
Fire Officer 1 & 2	Greenbrier	White Sulphur Fire Department
Fire Officer 1 & 2	Monroe	Monroe County Fire Departments
Fire Officer 1 & 2	Raleigh	MSHA/Beckley
Fire Officer 1 & 2	Wyoming	Wyoming County Fire Departments
Hazardous Materials Operations	Monroe	Ballard fire Department
Hazardous Materials IQ	Greenbrier	Lewisburg Fire Department

AREA: FIRE COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Firefighter 1	Raleigh	Beckley Fire Department (2)
Firefighter 2	Greenbrier	Alderson Fire Department (17)
Firefighter 2	Raleigh	Trap Hill Fire Department (16)
Fire Officer 1	Braxton	Gassaway fire department (18)

AREA: EMS STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT	Greenbrier	Anthony Creek Fire Department
Basic EMT	Mercer	Princeton
CPR	Greenbrier	Anthony Creek Fire Department
CPR	Mercer	Princeton
CPR	Mercer	RESA 1 Substitute Teachers
CPR	Monroe	Ballard fire Department
CPR	Nicholas	Nicholas County Spokes
CPR	Pocahontas	Durbin
CPR	Raleigh	MSHA/Beckley
CPR	Raleigh	MSHA Employees
CPR	Raleigh	Performance Coal
CPR	Raleigh	RESA 1 Substitute Teachers
CPR	Wyoming	Wyoming East High School Students
EMT Mining	Raleigh	NSHA/Beckley
EMT Mining	Raleigh	Performance Coal
First Aid	Mercer	RESA 1 Substitute Teachers
First Aid	Monroe	Ballard Fire Department
First Aid	Nicholas	Nicholas County Spokes
First Aid	Pocahontas	Durbin
First Aid	Raleigh	MSHA Employees
First Aid	Raleigh	RESA 1 Substitute Teachers

AREA: EMS COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR	Mercer	RESA 1 Substitute Teachers (14)
CPR	Monroe	Ballard Fire Department (20)
CPR	Nicholas	Nicholas County Spokes (19)
CPR	Pocahontas	Durbin (15)
CPR	Pocahontas	Varner Construction (4)
CPR	Raleigh	MHSA Employees (33)
CPR	Raleigh	RESA 1 Substitute Teachers (28)
First Aid	Monroe	Ballard Fire Department (21)
First Aid	Nicholas	Nicholas County Spokes (14)
First Aid	Pocahontas	Durbin (15)
First Aid	Pocahontas	Varner Construction (4)
First Aid	Raleigh	MHSA Employees (33)
First Aid	Raleigh	RESA 1 Substitute teachers (28)

AREA: SCHOOL IN-SERVICE		
ACTIVITIES	POPULATION SERVED	ACTIVITIES
CPR	Fayette Board	Transportation (8)
CPR	Raleigh Board	Transportation (6)
First Aid	Fayette Board	Transportation (8)
First Aid	Raleigh Board	Transportation (6)

AREA: OTHER PUBLIC SERVICE TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Incident Management System (NIMS ICS – 700)	McDowell	McDowell County Board of Education (17)
Incident Management System (NIMS ICS – 700)	McDowell	McDowell County Board of Education (16)

RESA-I STATUS REPORT	
PROGRAM:	SPECIAL EDUCATION
DATE:	March 2011
STAFF:	SUSAN W. BARNES
FUNDING SOURCE:	STATE / FEDERAL

AREA: TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Pre K Coordinators	RESA 1(14)	Clayton Burch met with county pre-k coordinators to discuss and inform them of up-coming changes in early childhood education, program evaluations and professional development opportunities.
Substitute Teacher Training	RESA 1 (49)	Spring Sub training was conducted by the RESA 1 Team. This appears to be a very good class of substitutes. They were engaged and asked lots of questions.
Monroe Co. RTI	Monroe (7)	Monroe Co. requested that RESA 1 RTI Specialist and Director of Special Education issue an invitation for elementary principals to meet to discuss and problem solve issues around RTI implementation in a professional learning community format.
McDowell Co. Online IEP Training	Special Education Teachers (41)	Allen Sexton, WVDE, conducted an all day workshop for teachers to ensure that they can navigate the online IEP program. Teachers completed 3 IEPs with only minor errors. They were on-time, on-task, and extremely positive.

AREA: PROGRAM AND PROJECTS		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA/OSP Staff meeting	All RESA SE Directors	The regular monthly meeting was held on March 3 and 4 in Charleston The agenda included discussion on: Acuity for the 1 % population, additional T1% assessment information and other topics of concern from around the state.
CASE	RESA 1	CASE was cancelled due to schedule conflicts.
Substitute Recertification Training	RESA 1	The new format for delivering substitute recertification training in an online format is ready to implement. A dedicated server has been established and the team is ready to receive their first cohort of substitute teachers. We met our deadline of April 1.

STATUS REPORT	
PROGRAM:	TECHNOLOGY SERVICES
DATE:	March 2011
STAFF:	JOHN D. WATSON
FUNDING SOURCE:	STATE / LOCAL

AREA: REPAIR AND INSTALLATION SERVICES		
ACTIVITIES	POPULATION SERVED	COMMENTS
Eleven field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 11 field technicians responded to 1729 work orders and assistance requests throughout the service area. The technicians addressed 45 server issues 27 network issues 19 WVEIS issues 28 data circuit issue 24 router issues 1474 workstation issues 112 printer and miscellaneous issues

AREA: TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Provide training and support for technicians.	Entire RESA 1 service area	Onsite and remote support for technician projects, network issues, device configuration, etc. Best practice recommendations and advice. Version 6 of System I access distributed to technicians and county contacts
VMWare information	Mercer county	Arranged communication to begin planning evaluation of existing installation of product before purchase for new site in Mercer County.

AREA: INFRASTRUCTURE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Bandwidth upgrade	Wyoming County	Upgrade of facilities in county to new network is complete. State engineer has configured monitoring. Vendor has provided contact information for network support. Recommendations for improving performance are being implemented.
Bandwidth upgrade	McDowell County	Worked with state network engineer and vendor technicians to activate increased bandwidth connections for the remainder of schools in the county. An additional circuit installation request has been made this month. Several circuits are waiting on a backbone to circuit be completed before activation can be attempted. Worked with state engineer to prepare for activation when backbone is complete. Activated Southside MFR and Fall River Fiber data circuits this month.

AREA: INFRASTRUCTURE SUPPORT CONT.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Summers County Bandwidth upgrade	Summers County	Discussed options for procuring equipment for county technician to install cable to replace wireless connection to one facility.

AREA: PERSONNEL		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries.

AREA: SPECIAL PROJECTS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Moodle Server	Entire RESA 1 Service area	Working with professional development staff to provide server to support the delivery on an online learning management system. The initial project for implementation of the system is online substitute recertification training.
Promero POS	Wyoming County Schools	Prepared new workstations for the installation of new POS software by remote connection with vendor. Each site visited and network connections checked. Verified installation status with county contact. Sent installation information to technicians in Summers and Mercer counties.
FTP access for WVEIS	Entire RESA 1 service area	Discussion and trial implementation of FTP server for exchange of information to and from WVEIS for operator Tyree. Vendor has requested less secure data transfer option that will require additional consideration and approval.
Lenovo Warranty Portal Upgrade	Entire RESA 1 service area	Moved RESA 1 to new warranty service portal from Lenovo to facilitate improved warranty service to the counties we serve.
RESA 1 phone system revamp	Entire RESA 1 service area	Final revisions to telephone greetings and scripting. Issues with reversion to previous settings on power failure are being researched.

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	March 2011
STAFF:	DEENA TYREE / SUSIE HANDY
FUNDING SOURCE:	STATE

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell, Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ and Web-Based WVEIS.

NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.

AREA: IN-HOUSE DATA PROCESSING CONT.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Database Maintenance and Development	All Counties	Printed grade verification sheets, mailing labels, student schedule cards and rolodex cards for various Raleigh County Schools. Printed Reports Cards for all Raleigh County Schools for 4 th Six Weeks.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Set up New Users as requested. Set up User Assignments for 2011-2012 School Year. Assisted Schools with seventh month Enrollment Report.	MCDOWELL	Assisted schools with issues involving Web-Based WVEIS and issues with online IEP Teacher access.
Set up New Users as requested. Set up User Assignments for 2011-2012 School Year. Assisted Schools with seventh month Enrollment Report.	RALEIGH	Assisted schools with current year scheduling and issues involving Web-Based WVEIS. Assisted with issues with online IEP Teacher access. Assisted WWHS and IHS with next year scheduling issues.
Set up New Users as requested. Set up User Assignments for 2011-2012 School Year. Assisted Schools with seventh month Enrollment Report.	MONROE	Assisted schools with current year scheduling and issues involving Web-Based WVEIS. Assisted with issues with online IEP Teacher access.
Set up New Users as requested. Set up User Assignments for 2011-2012 School Year. Assisted Schools with seventh month Enrollment Report.	SUMMERS	Assisted schools with current year scheduling issues. Assisted with issues with online IEP Teacher access. Assisted SCHS with next year scheduling issues.
Set up New Users as requested. Set up User Assignments for 2011-2012 School Year. Assisted Schools with seventh month Enrollment Report.	WYOMING	Assisted schools with current year scheduling issues. Assisted with issues with online IEP Teacher access. Assisted Wyoming East and Westside High Schools with next year scheduling issues.
Deena and Susie attended WVEIS County Contacts Meeting at RESA 3 in Nitro.	MERCER	Assisted schools with current year scheduling issues and issues involving Web-Based WVEIS. Assisted with issues with online IEP Teacher access. Assisted several schools with next year scheduling issues.

RESA-I STATUS REPORT	
PROGRAM:	WV WORKS ASSESSMENT SPECIALIST
DATE:	March 2011
STAFF:	SAMUEL SMITH
FUNDING SOURCE:	FEDERAL

AREA: TESTING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Clay County Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Wyoming County	DHHR Clients, WV Works Dept., SPOKES students	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education) Scored, processed, and returned results to WV Works Supervisors in all 13 counties in timely, efficient manner. Administered Emotional Health Inventory and Learning Needs Screening in all 13 counties. Administered Workkeys Assessment in four counties.

AREA: COORDINATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education. Attended trainings at WVAE Conference regarding EHI, LNS, WorkKeys Assessments, met with DHHR partners	WVDE	