

Minutes

Regional Council Meeting Beckley, West Virginia June 10, 2011

ATTENDANCE:

Regional Council Members Present

McDowell County

J. Michael Callaway, Board Member

Mercer County

Dr. Deborah Akers, Superintendent
Mary Alice Kaufman, Board Member
Teresa Farley, Teacher, Mercer County

Monroe County

Dr. Kevin Siers, Superintendent
Danny Lively, Board Member

Raleigh County

Dr. Charlotte Hutchens, Superintendent, Raleigh County Schools
Darrin Butcher, Treasurer, Raleigh County Schools
Cynthia Jafary, Board Member, Raleigh County Schools

Summers County

Vickie Hinerman, Superintendent

Wyoming County

Mike R. Prichard, Board Member
Morgan Davis, Board Member

Higher Education

Dr. Kathy Liptak, Concord University

WVDE

Dr. Gene Coulson, Executive Director
Office of Career and Technical Innovations, WVDE

Regional Council Members Not Present

Jim Brown, Superintendent, McDowell County Schools
Clyde Stepp, Principal, Board Member, Raleigh County Schools
Dr. Sarah Brown, Chief Instructional Leader
David Ballard, Board Member
Frank Blackwell, Superintendent
Dr. Tom Blevins, Bluefield State College
Dr. Kathy D'Antoni, Assistant State Superintendent of Schools

RESA-1 Staff Present

Keith Butcher, Executive Director
LaDawn Mitchem, Executive Secretary
Jamie Bailey, Medicaid Specialist
Linda Ballard-Price, Staff Development Director

CALL TO ORDER

The meeting was called to order at 10 am by Dr. Deborah Akers, Superintendent, Mercer Schools, RESA 1 Regional Council Chairperson.

REPORTS:

State Board of Education Report: Dr. Gene Coulson, Executive Director, Office of Career and Technical Innovations, WVDE presented to the board a brief update on the West Virginia Department of Education. Policy 2510 will be focusing on the redesign of the West Virginia high school experience. The focus on current changes is on transforming requirements for teaching reading and math.

Financial Report Update: The financial reports for May 2011 were posted online prior to the meeting and were available for review. Keith Butcher, RESA 1 Executive Director and Darrin Butcher, Treasurer, Raleigh County Schools was available for discussion and to answer any questions. There were no questions or discussion.

Medicaid Report Update: The Medicaid Reports for May 2011 were posted online prior to the meeting and were available for review. Keith Butcher, RESA 1 Executive Director and Jamie Bailey, Medicaid Specialist was available for discussion and to answer any questions. There were no questions or discussion.

Employee Status Reports: The employee status reports for May 2011 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

Executive Director's Report: The Executive Director's Report was posted online prior to the meeting and was available for review. Keith Butcher provided information the following programs and services:

Graduate and Certification Programs	Bus Operator Training
Local Board of Education Presentations	State Board Policy 4373
Statewide System of Support	Program Grant Applications
eWalk	SearchSoft

INFORMATION/DISCUSSION:

Audit Report FY 10: Keith Butcher and Darrin Butcher provided information to the Regional Council on the RESA 1 Audit Report FY 10.

Elementary Principals Forum, RTI: Susan Barnes, RESA 1 Special Education Director, presented to the Regional Council an update on the Multi-tiered Systems of Instruction, also known as Response to Intervention, Elementary Principals Forum. Purpose for this forum was to Know, Understand and Do:

KNOW how others have solved problems in five areas of RTI concern.

UNDERSTAND that the issues and challenges of RTI are universal across WV.

DO synthesize ideas from the collective discussion which are applicable to respective and districts and programs.

Ms. Barnes presented information on the completed RESA 1 online recertification of substitute teachers as well as plans to redesign the initial certification of substitute teachers to a combination of online and face-to-face training beginning in July of 2011.

Job Posting for Director of Program Development: A recommendation was presented by Keith Butcher approve and keep on file a job posing for a Director of Program Development. The Director of Program Development will (a) provide and facilitate professional development in collaboration the counties of RESA 1, the West Virginia Center of Professional Development, the West Virginia Department of Education and other State agencies and (b) provide direct technical assistance to RESA 1 schools and school districts in areas of program development including but not limited to leadership, school culture/climate, curriculum and instruction. Mr. Butcher explained that although no vacancy is presently available, the posting would be kept on file and used in the event of a future job vacancy.

INFORMATION/DISCUSSION cont.

Regional Council FY 11 Meeting Schedule: Keith Butcher presented the Council with two options for the 2001 council meetings.

ACTION:

1. Motion by Mary Alice Kaufman and second by Teresa Farley to approve the minutes. The Regional Council approved the May 2011 Minutes for RESA 1.
2. Motion by Michael Callaway and second by Kathy Liptak to accept the Monthly Financial Reports for May 2011. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Dr. Kevin Seirs and second by Mike Davis to accept the Audit Report FY 2010. Motion Passed. RESA 1 Audit Report FY 2010 was accepted.
4. Motion by Dr. Kevin Seirs and second by Mary Alice Kaufman to discussion and to approve the job posting for a Director of Program Development. Discussion with one change in job description adding implementation to the program development. Motion Passed. Job posting was approved.
5. Motion by Dr. Kevin Seirs and second by Danny Lively to approve the Regional Council FY 11 Meeting Schedule. Motion Passed. FY 11 Meeting Schedule was approved.

RESA 1 Regional County Meeting Schedule 2011-2012		
Date	Location	Time
July 14	RESA 1 Office, Beckley	10:00 am
August 11	RESA 1 Office Beckley	10:00 am
September 15	RESA-1 Office, Beckley	10:00 am
October 13	RESA-1 Office, Beckley	10:00 am
November 10	RESA-1 Office, Beckley	10:00 am
January 12	Conference Call	3:00 pm
February 9	Conference Call	3:00 pm
March 8	RESA-1 Office, Beckley	10:00 am
April 19	RESA-1 Office, Beckley	10:00 am
May 10	TBA	4:00 pm
June 14	RESA-1 Office, Beckley	10:00 am

6. Motion by Dr. Kevin Seirs to adjourn the June 10, 2011 Regional Council Meeting. Meeting adjourned.

Respectfully submitted,

Signed Copy On File

Keith Butcher, Executive Director
RESA-1

Date