

# Minutes

Regional Council Meeting  
Beckley, West Virginia  
September 17, 2010

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## **ATTENDANCE:**

### **Regional Council Members Present**

Dr. Deborah Akers, Superintendent, Mercer County  
David Ballard, Board Member, Summers County  
Frank Blackwell, Superintendent, Wyoming County  
Dr. Sarah Brown, Chief Instructional Leader, Summers County  
J. Michael Callaway, Board Member, McDowell County  
Dr. Gene Coulson, West Virginia Department of Education  
Morgan Davis, Board Member, Wyoming County  
Teresa Farley, Teacher, Mercer County  
Vickie Hinerman, Superintendent, Summers County  
Dr. Charlotte Hutchens, Superintendent, Raleigh County  
Cynthia Jafary, Board Member, Raleigh County  
Dr. Lowell Johnson, West Virginia Department of Education  
Mary Alice Kaufman, Board Member, Mercer County  
Danny Lively, Board Member, Monroe County  
Dr. Kevin Siers, Superintendent, Monroe County  
Dr. Santina St. John, Concord University  
Clyde Stepp, Principal, Raleigh County

### **Regional Council Members Not Present**

Dr. Tom Blevins, Bluefield State College  
Jim Brown, Superintendent, McDowell County  
Dr. Kathy Liptak, Concord University

### **State Board Representative Present**

Dr. Lowell Johnson, Member, State Board of Education

### **RESA-1 Staff Present**

Keith Butcher, Executive Director, RESA 1  
Jamie Bailey, Medicaid Specialist, RESA 1  
Darrin Butcher, Treasurer, Raleigh County Schools  
Emily Meadows, RESA 1 Regional School Wellness Specialist

## **CALL TO ORDER**

The meeting was called to order at 10:00 am by Chair Dr. Deborah Akers, Superintendent, Mercer County Schools.

## **REPORTS:**

**State Board of Education Report:** Dr. Lowell Johnson provided information to the Regional Council on recent actions and concerns of the State Board of Education.

## **REPORTS cont.:**

**State Department Report:** Dr. Gene Coulson provided information to the Regional Council on State Board and West Virginia Department of Education initiatives. The council discussed the flexibility and the local control of the county boards of education.

**Financial Report Update:** The financial reports for August 2010 were posted online prior to the meeting and were available for review. Darrin Butcher, RESA CFO, and Keith Butcher, RESA 1 Executive Director, were available for discussion or to answer any questions. There were no questions and no discussion.

**Medicaid Report Update:** The Medicaid Report for August 2010 were posted online prior to the meeting and were available for review. Jamie Bailey, Medicaid Specialist with RESA 1 was available for discussion. There were no questions and no discussion.

**Employee Status Reports:** The employee status reports for August 2010 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Grant Awards**

<b>New Program Awards</b>	<b>Number</b>	<b>Staff</b>	<b>Amount</b>
IDEA Preschool Discretionary	C342807	Barnes	\$23,000
IDEA State Aid	C342815	Barnes	\$47,000
IDEA Part B – School Age Discretionary	C342824	Barnes	\$21,375
IDEA Preschool Discretionary	C342834	Barnes	\$3,565
Coordinated School – Public Health	C345870	Meadows	\$25,000
<b>Grant Adjustments</b>			
Homeland Security	C333859	Rice	-\$1,000 to \$16,719
ABE State Teacher Training	C341815	Miller	-\$35,000 to \$135,713

### **RESA 1 Employment**

After applications were received and interviews conducted by RESA 1 and the sponsoring agencies three new employees were approved by the State Board of Education. Celi Van Dyke was employed as the RESA 1 Adolescent Health Coordinator, Emily D. Meadows as employed as the RESA 1 Regional School Wellness Specialist, Jeremy Ball was employed as Information Technology Systems Administrator for Summers County and Justin Prudich was employed as an Information Technology Systems Technician for Mercer County. McDowell County asked that we repost the position that Mr. Ball vacated. The position of Information Technology Systems Technician was posted for McDowell County and interviews will be held next week on Welch.

### **Substitute Teacher Training**

Substitute teacher training for RESA 1 has been scheduled for September 22nd and 24th in Princeton and Beckley.

### **Policy Revision Committee**

The RESA 1 Policy and Procedures Committee (Mary Alice Kaufman, Linda Price, John Watson, and Sandy Hawley) will meet today, September 17<sup>th</sup> at 1:00 am in the RESA 1 conference room.

## **EXECUTIVE DIRECTOR'S REPORT cont.**

### **OEPA Audit**

The Office of Education Performance Audits will complete a performance audit of a RESA in late September or early October. RESA 1 is revising performance audit files with the expectation that RESA 1 will be selected.

## **INFORMATION AND DISCUSSION:**

**Regional School Wellness Program: Emily Meadows, RESA 1 Regional School Wellness Specialist:** Ms. Meadows gave a brief overview of the Coordinated School-Public Health Program as well information concerning grants provided to the counties for student screening data collection.

**RESA 1 Policy and Procedures:** Keith Butcher reported that the State Board of Education had approved a common policy and procedures manual for all RESAs. The RESA 1 Policy and Procedures Committee, Mary Alice Kaufman, John Watson, Linda Price and Sandy Hawley and Keith Butcher, recommend placing five policies on public comment for a period of twenty days. Final versions of the policies and all comments received will be reviewed during the October meeting of the Regional Council.

**RESA 1 Strategic Plan:** The plan was mailed to the Regional Council prior to the September 17, 2010 meeting. Keith Butcher gave a brief overview of the RESA 1 Strategic Plan.

## **ACTION:**

1. The Regional Council approved the August 2010 Minutes for RESA 1.
2. Motion by David Ballard seconded by Danny Lively to accept the Monthly Financial Reports for August 2010. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Morgan Davis and seconded by Frank Blackwell to place five RESA 1 Policies on public comment for twenty (20) days. Motion Passed discussion on all comments will be reviewed at the October 14, 2010 Regional Council Meeting.
4. Motion by Michael Callaway and seconded by Morgan Davis to approve the FY 11 RESA 1 Strategic Plan. Motion Passed. The RESA 1 Strategic Plan FY 11 was approved.
5. Motion by Frank Blackwell and seconded by Dave Ballard to approve the Out-of-State travel request for Celi Van Dyke, Coordinator Adolescent Health, RESA 1. Motion Passed, travel approved.
6. Motion by Mary Alice Kaufman to adjourn the September 17, 2010 Regional Council Meeting.

Respectfully submitted,

Signed Copy on File

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Keith Butcher, Executive Director  
RESA-1

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Date