

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ABE TECHNOLOGY COORDINATION</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>LOUISE MILLER</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: ADULT EDUCATION MANAGEMENT INFORMATION SYSTEM (AEMIS)</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1. General maintenance of error messages 2. Server software / hardware improvements 3. Programming updates as needed a. Class Profile Spreadsheet for local use updated to reflect six years b. Professional Development updates made 4. User passwords not being e-mailed appropriately	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1. Student Data Entry 2. Student Enrollment Deletions 3. Student Deletions 4. Class Deletions 5. Misc. Calls / E-mails 6. Classes Created on an as needed basis due to the start of a new program year 7. Passwords reviewed and updated on an as needed basis	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
1. Student enrollment and student deletions due to the start of a new year 2. Class creations 3. Duplicate SSNs 4. Passwords needing reset 5. Classes needing created 6. Student enrollments needing deleted - carryovers from last program year	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS Misc Activities Louise Miller 1. Monitor and update Duplicate Student report	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

<b>AREA: PROFESSIONAL DEVELOPMENT PROVIDED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/18/2010	Fayette County	Discussed low literacy materials with Elsie Brinegar and Mary Lynn Flint as appropriate for WVAEA Workshop entitled "E-books for the ABE Classroom" Note: Also copied materials in preparation for WVAEA con.

<b>AREA: PROFESSIONAL DEVELOPMENT PROVIDED CONT.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/19/2010	WVABE Statewide	E-books in the ABE Classroom WVAEA Conference 10:00 am - 11:30 am 12 participants 10 Kindles distributed to classroom teachers for use with low literacy adult learners Low literacy reading materials provided as door prizes
10/19/2010	WVABE Statewide	AEMIS4U (formerly Management 100) 1:45pm - 5:00pm 18 participants Learning how to complete the student intake form for WVABE program
10/19/2010	WVABE Statewide	DHHR Assessment Specialists 3:30pm - 4:30pm 10 participants (Note: Shalom Tazewell monitored AEMIS4U while I was in this session) Provided instruction on how to complete the student intake form for WVABE program for various types of DHHR clients
10/20/2010	WVABE Statewide	Discovery Education 9:45am - 11:15am 33 participants This was a replication of a workshop I attended this summer at Discovery Education in Washington, DC; all participants were given permission to share the presentations with their counterparts; no preparation was required other than reviewing the material

<b>AREA:</b>	<b>Professional Development Attended</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
WVAEA Conference	WVABE Statewide	1) Google Docs Session 2) Town Hall Meeting 3) Visited Vendors 4) Assisted with Registration Table 5) Provided Technology Technical as requested / needed

<b>AREA: MISCELLANEOUS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Submitted year-end data match for 2010 to various agencies	WVABE Statewide	GED Services (data received and imported) Bureau of Employment Programs Higher Education Policy Commission WVEIS Department of DHHR

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ADULT BASIC EDUCATION &amp; SPOKES</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>SHAWN COOK</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: GED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Administer the GED Exam.</li> <li>Verified diploma obtainment for examinees</li> <li>Assisted ABE instructors with registering students for the GED exam.</li> <li>Attended mandated state GED conference, and facilitated same for RESA 1 &amp; 4 examiners</li> </ul>	<p>Mercer, Raleigh, Summers Counties</p>	<ul style="list-style-type: none"> <li>GED examination administered to 72 examinees year to date.</li> </ul>

<b>AREA: ABE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>ABE classes</li> <li>Technical Assistance</li> <li>Attended partner meetings</li> <li>Continued to work in Wyoming and Raleigh Counties for program start-up</li> <li>State staff meeting</li> <li>Coordinated attendance of staff at WVAEA professional development</li> </ul>	<p>CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster, Wyoming &amp; Braxton.</p>	<ul style="list-style-type: none"> <li>Under RESA direction 1 full time and three part-time ABE classes conducted.</li> <li>Provided technical assistance and supervision to identified programs.</li> </ul>

<b>AREA: SPOKES</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Monitoring</li> <li>Mentored with developing teacher in McDowell County, developing strategic plan for program improvement.</li> <li>Continue work with program improvement plan for Wyoming &amp; McDowell SPOKES.</li> <li>Coordinated attendance of staff at WVAEA professional development</li> <li>Contracted with two new substitute instructors and 1 classroom aide.</li> </ul>	<p>Programs in all counties</p>	<ul style="list-style-type: none"> <li>Under RESA direction 9 full time and 1 part-time Spokes classes conducted.</li> <li>Conducted walk-throughs: 18 total for the year.</li> </ul>

<b>AREA: RESA</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Preparation for possible OEPA audit</li> </ul>	<p>RESA</p>	

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ADOLESCENT HEALTH INITIATIVE</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>Celi Van Dyke, Adolescent Health Coordinator</b>
<b>FUNDING SOURCE:</b>	<b>Office of Maternal Child and Family Health</b>

<b>AREA: EDUCATION AND AWARENESS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/2/10 Provided information about Developmental Assets and Bully Awareness Week to 14 adults	Raleigh	This was delivered through the Parent Café service of the WV State Raleigh County NASA/SEMMA project.
10/9/10 Provided information about Developmental Assets and Healthy Lifestyles to 20 adults	Raleigh	Led group exercise for the Parent Café participants. They enjoyed the Zumba© class and the asset information.
Monroe County Community Baby Shower Planning	Monroe	Continued preparing “Finding a Childcare Provider” presentation for event on 11/6/10
10/14/10 Informed 20 RESA-1 Regional Council members about the Adolescent Health Initiative and Developmental Assets	Region 1	I offered to do Zumba© classes and Asset workshops for their after school programs and parent outreach.
10/18/10 Informed 18 members of the Monroe County Teaming for Learning with the Community about the Adolescent Health Initiative	Monroe	This group is trying to identify health areas that need to be addressed. Obesity, teen pregnancy, substance abuse, diabetes, and mental health issues were all identified as major problems in the county.
10/14/10 Informed 19 members of the McDowell FRN (FACES) about the Adolescent Health Initiative and the effects of adverse childhood experiences on future health	McDowell	This group is trying to identify health areas that need to be addressed. Obesity, teen pregnancy, substance abuse, diabetes, and mental health issues were all identified as major problems in the county.
10/28/10 Informed 15 people at the McDowell Health Forum about the Adolescent Health Initiative	McDowell	I offered to assist with after school and staff wellness activities. This group is focusing on numerous projects that will create more assets for youth (school based health centers, more facilities for youth activities and exercise, teen pregnancy prevention)

<b>AREA: EDUCATION AND AWARENESS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/25/10 informed 30 people about child sexual abuse prevention and local Child Advocacy Center services	Region 1	I spoke at a press conference there were approximately 30 in the audience as well as three TV stations, 1 radio station, and 1 newspaper reporter.

<b>AREA: LEADERSHIP AND COLLABORATION</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/4/10 Facilitated YMCA Youth Movement meeting	Region 1	This group is planning an indoor triathlon for children at the YMCA on 11/20/10
10/5/10 Attended Leadership for Teen Pregnancy Prevention Mtg.	Region 1	Learned about the teen pregnancy programs statewide, received data, learned about potential funding for prevention programs, and networked
10/12/10 Attended and participated in the Wyoming Co. FRN Meeting	Wyoming	Group is looking for donations of toys and coats for families in the area and girls clothing sizes 8/10 for a child in foster care. I linked them with United Way and WVVA coat drive and donated toys, clothes, and coats.
10/15/10 Attended the Summers County FRN meeting	Summers	Group members discussed needs in the community and upcoming events. This group is hoping to collaborate more with the local schools to provide life skills training for students.
10/18/10 Attended and participated in the Expanded School Based MH planning for Mercer School	Mercer	This group is in the second year of development. We updated the program goals and objectives for the year. Once implemented this program will provide more comprehensive mental health services for children in the school setting.
10/18/10 Facilitated the Board and Staff retreat for the Family Refuge Center (a domestic violence/rape crisis center that works to provide homes free of violence for families)	Monroe	Conducted a mission statement review and SWOT analysis with the group. Will probably conduct follow-up meeting in January.
10/19/10 Facilitated the YMCA Youth Movement meeting	Region 1	Group continued to work on planning the first triathlon for 11/20
10/21/10 Provided mentorship for 4 teens at the Just for Kids Teen Advisory Committee meeting	Raleigh, Wyoming	Helped the teens brainstorm idea for fundraising and service projects.
10/21/10 Facilitated the Summers County Substance Abuse Prevention Partnership meeting	Summers	This group is working on finding funding for Substance Abuse Prevention work in the county

<b>AREA: LEADERSHIP AND COLLABORATION CONT.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
10/20/10 Attended and participated in the AHI Youth Hospitality Planning Meeting	Statewide	The AHIC across the state will be providing activities for a group of youth in August of 2011. We began planning our agenda.
10/25/10 attended and participated in the McDowell county HOPE coalition	McDowell	This group focuses on improving healthy lifestyles and prevention substance abuse in McDowell County. I provided information about the effects of child abuse of lifestyle.
10/26/10 attended and participated in the Regional School Wellness Council Meeting	Region 1	I assisted the Regional School Wellness Specialist in facilitating this meeting and helped identify resources and resource gaps to implement comprehensive school wellness in the region.
10/18/10 assisted the United Way of SWV with their Denim for a Difference fundraiser	Region 1	United Way of SWV supports 29 nonprofit agencies that build assets in various ways for local youth and families in need. RESA-1
Numerous meetings at Just for Kids, Inc. to provide technical support, leadership, and training to the new Executive Director about financial management and non-profit management.	Raleigh, Wyoming	Just for Kids, Inc. provides services to children alleging sexual abuse.

**Other: I am continuing to learn about the “needs” in our Region. The Regional School Wellness Specialist and I are seeking information about and hoping to implement a program called “Girls on the Run” in at least one school in our region by 2011 so I have spent considerable time researching the program and contemplating the implementation. I have spent time preparing for the Search Institute Big Tent Conference in Houston Texas and I am looking forward to that. Two schools groups in Raleigh County have requested Zumba© classes for their students; the After-School program at Beckley Stratton Middle School and the Special Education Class at Beckley Stratton Middle School. I am looking forward to offering this class to local youth. I was contacted by Summers Middle School about Bully Prevention resources and offered to conduct a workshop with their students but the Counselor was able to secure another resource which was a little disappointing because I was very excited about the opportunity.**

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>COORDINATED SCHOOL PUBLIC HEALTH</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>Emily Meadows</b>
<b>FUNDING SOURCE:</b>	<b>WVDE Office of Healthy Schools</b>

<b>AREA: EDUCATION AND AWARENESS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Developed and distributed classroom party policy and letter for Monroe County Schools	Monroe county	Letter was sent home to parents regarding food at parties in order to follow Office of Child Nutrition guidelines
Promotion of National School Lunch Week within schools	Summers and Raleigh counties	Events and awards held @ Crescent, Jumping Branch, Hinton Area, and Talcott Elementary Schools
Promotion of Healthy Halloween materials in schools to prepare for Halloween season	McDowell, Mercer, Monroe, Raleigh, Summers, & Wyoming counties	Further distribution of materials
Development and delivery of Health and Wellness Wednesdays activities in collaboration with 21 <sup>st</sup> Century After-School Program @ Beckley Stratton MS	Raleigh county	Scheduled to deliver health and wellness content every Wednesday throughout school year
Distribution of <i>Let's Party</i> books	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	As prescribed by WVDE Office of Child Nutrition

<b>AREA: Leadership and Collaboration</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Attended County Wellness Council meetings	Summers and Raleigh Counties	Scheduled to attend remaining counties' meetings for month of November
Attended Family Resource Network meetings in order to promote School Wellness, invite members to regional council meeting, and collaboration	McDowell and Monroe counties	Scheduled to attend further FRN meetings  Monroe: Wellness Subcommittee
Met with various school and community partners to discuss collaboration and increase interest in Regional School Wellness Council	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	All meetings and correspondence can be found in county activity/contact log binders in the RSWS office
Attended RSWS Face-to-Face meetings/training	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	YRBS & YTS training, Team Nutrition, HUSSC, Ethics, Risk Behavior, HEAP, etc.

<b>AREA: Leadership and Collaboration</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Sent memo to schools in order to find out which schools and classes are using the LifeSkills curriculum	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	Working with Cheri Hall to collaborate training for budget savings
Sent memo to schools to promote HEAP and FitnessGRAM in schools	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	Included WVDE policies
Held Regional School Wellness Council meeting with community and school professionals	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming counties	23 participants, all RESA 1 counties represented
Worked with Get Up, Get Active Youth Movement to develop kids triathlon series	Raleigh county	First triathlon will be promoted in Raleigh county schools



<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>MEDICAID</b>
<b>DATE:</b>	<b>OCTOBER 2010</b>
<b>STAFF:</b>	<b>JAMIE BAILEY</b>
<b>FUNDING SOURCE:</b>	<b>LOCAL / STATE</b>

<b>AREA: MEDICAID BILLING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Billed Medicaid	McDowell	52,276.73
	Mercer	78,971.30
	Monroe	7,018.08
	Raleigh	33,030.58
	Summers	8,825.26
	Wyoming	

<b>AREA: MEDICAID</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technical Assistance	McDowell	Transmitted billing files and ran remittances.
	Mercer	Transmitted billing and ran remittances.
	Monroe	Transmitted billing files and ran remittances.
	Raleigh	Transmitted billing files, ran remittances, provided batch reports and TAI reports.
	Summers	Transmitted billing files and ran remittances.
	Wyoming	Assisted Terry Thorn with provider enrollment. Transmitted billing files and ran remittances.

<b>AREA: MEDICAID</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technical Assistance	All Counties	Prepared a Time and Effort Report for Medicaid and Special Education.  Prepared Reimbursement and Transmittal Reports for all six counties.  Prepared Professional Development / Service Report.
Meetings	All Counties	

<b>AREA: SPECIAL EDUCATION</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Susan Barnes	Special Education	Created agenda and registration forms for the Pre-K Leadership Symposium on October 14, 2010.  Prepared Memo, made copies, faxed and mailed packets

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	<b>PROFESSIONAL DEVELOPMENT</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>LINDA BALLARD-PRICE</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

Area: THE RESA 1,5, 6, & 7 2010-2011 ART GRANT		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Attended the RESA 1, 5, 6, &amp; 7 ARTS TEAM Professional Development Seminar that provided a Global 21 driven arts project (ARTS PLC). The focus of the PLC was to study implement the application of Assessment FOR Learning strategies in the Arts classroom. The group read Drive by Daniel Pink to stimulate thinking about Assessment for Learning. Utilizing a unique blend of 21<sup>st</sup> Century technology tools and integrated researched based strategies, teachers will had the opportunity to network and implement the content learned within their respective counties and schools.</p>	<p>RESA 1, 5, 6, &amp; 7 ART Teachers</p> <p>Team consists of five members per RESA ( four teachers and the Director of Professional Development) Total of twenty members in the grant provided by the West Virginia Department of Education Art Department.</p>	<p>Each team member was provided with a Kindle and gift card. The gift card was utilized in part to upload the required researched based readings for the project. The members were given periodic assignments that were uploaded and available for viewing to their member schools or school systems through WebTop and Manhattan. In addition to the periodic assignments and postings, the members met virtually through IVC (Interactive Video Conferencing) throughout the grant funding cycle. During this time they shared how they have integrated the principles of the book into their fine arts classroom. Members met face to face and presented their final product and posted a reflection piece to the Manhattan site.</p>

AREA: RESA 1 TECHSTEPS 9-12 TEACHER TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Coordinating with West Virginia Department of Education and SchoolKIT to deliver techSteps 9-12 training for RESA 1 high school teachers on the Tuesday, October 5, 2010.</p> <p>Registrations were accepted by Paige Perkins <a href="mailto:pperkins@schoolkit.com">pperkins@schoolkit.com</a> .</p> <p>One day training session ran from 9:30am-3:00pm with a one hour lunch break.</p>	<p>RESA-1 Counties</p> <p>Mercer County 6 Participants</p> <p>Monroe County 2 Participants</p> <p>McDowell County 1 Participant</p> <p>Raleigh County 4 Participants</p> <p>Fayette County 1 Participant</p> <p>Total Participants for one day training (14).</p>	<p>The West Virginia Department of Education contracted SchoolKIT to deliver techsteps 9-12 for high school teachers during the Fall of 2010. Sixteen days of techsteps Teacher Training will be offered across the state at all eight RESA locations with two days planned for each location. This full day training has been designed for Core and Special Education teachers. This day will provide an overview of techsteps 9-12, time for teachers to review core and additional activities, and discuss strategies for engaging student learning.</p> <ul style="list-style-type: none"> <li>Increased understanding of techsteps 9-12 as a curriculum and assessment tool for meeting 21<sup>st</sup> Century Learning Skills and Technology Tools CSOs</li> </ul>

<b>AREA: RESA 1 FALL 2010 LEADERSHIP SERIES</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<p>Coordinated the Fall 2010 one day Leadership Series held at Raleigh County Convention Center on Monday, October 25, 2010 for RESA 1 administrators.</p> <p>Agenda topics included a presentation by RESA 1 2009-2010 Exemplary Educator Melissa Lynn Suttle Boothe.</p> <p>Beth Dankert Sattess from Enthused Learning presented information from the book she co-authored titled Leading Through Quality Questioning Creating Capacity, Commitment and Community.</p> <p>Howard E. Seufer from Bowles Rice McDavid Graff &amp; Love law firm presented Tough Love: Honest Professional and Service Employee Observations, Evaluations, and Improvement Plans.</p>	<p>RESA 1</p> <p>McDowell County 9 Participants</p> <p>Mercer County 27 Participants</p> <p>Monroe County 5 Participants</p> <p>Raleigh County 22 Participants</p> <p>Summers County 2 Participants</p> <p>Wyoming County 4 Participants</p> <p>RESA 1 5 Participants</p> <p>Total Participants for Leadership Series .</p>	<p>The following topics were covered during the one day Leadership Series:</p> <ul style="list-style-type: none"> <li>• Quality Questioning: Why Is This Important Practice for Leaders for Learning Communities?</li> <li>• Questioning as a process: What Are the Essential Elements?</li> <li>• West Virginia Code 18A-2-12, "Performance evaluations of school personnel: professional personnel evaluation process".</li> <li>• West Virginia Code 18A-2-12a,"Statement of policy and practice for the county boards and school personnel to minimize possible disagreement and misunderstanding."</li> <li>• West Virginia Board of Education Policy 5310,"Performance Evaluation of School Personnel."</li> <li>• West Virginia Board of Education Policy 5314, "Service Personnel Responsibilities and Performance Standards."</li> </ul>

<b>AREA: WEST VIRGINIA DEPARTMENT OF EDUCATION SCHOOL IMPROVEMENT SPECIALIST NETWORKING SESSION AT SCHOOL LEADERSHIP TEAM CONFERENCE IN BRIDGEPORT</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<p>Working with West Virginia Department of Education and McDowell County educators to improve Tier 1 schools by improving structures, processes and initiatives.</p>	<p>RESA /WVDE/McDowell County Participants</p>	<p>Suggestions from group work on what further help do the counties/schools need from the WVDE SSOS team.</p> <ul style="list-style-type: none"> <li>• DOK Training</li> <li>• Differentiated Instruction Training for multi age classroom</li> <li>• Using data to effectively address student achievement</li> <li>• Professional Development</li> <li>• Continue and increase quality communication</li> <li>• Access to private data in WVEIS</li> <li>• How to engage students in higher order thinking skills</li> </ul>

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>PUBLIC SERVICE TRAINING</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>RICK RICE/SANDY HAWLEY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: FIRE STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Firefighter 2 Rope Rescue/Low Angle	Wyoming Summers	Mullens Fire Department Summers County Firefighters
Firefighter 2 Rope Rescue/Low Angle	Wyoming Summers	Mullens Fire Department Summers County Firefighters

<b>AREA: FIRE COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Hazardous Materials Awareness Hazardous Materials Awareness Hazardous Materials Technician Firefighter 1 Fire Officer 1 Fire Officer 2 Specialized Fire Training	Greenbrier Summers Greenbrier Summers Fayette Fayette Greenbrier	Clintonville Fire Department Pipestem Fire Department (23) Lewisburg Fire Department (14) Pipestem Fire Department (23) Fayette County Fire Fighters (22) Fayette County Fire Fighters (2) Greenbrier Hotel (28)

<b>AREA: EMS STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Basic EMT Recertification CPR CPR CPR CPR CPR (3 Classes) CPR CPR CPR (2 Classes) CPR CPR CPR EMT Mining Recertification EMT Mining Recertification EMT Mining Recertification EMT Mining recertification EMT Mining Recertification (2 Classes) EMT Mining Recertification First Aid First Aid First Responder First Responder (2 Classes)	Braxton Braxton McDowell Nicholas Pocahontas Raleigh Raleigh Raleigh Raleigh Raleigh Webster Wyoming Wyoming Nicholas Raleigh Raleigh Raleigh Raleigh Raleigh Webster McDowell Wyoming McDowell Nicholas	Weyerhaeuser Corporation Weyerhaeuser Corporation McDowell 911 Summersville New Hope Church MSHA/Beckley Mountaineer Mine Pocahontas Coal Southern Safety Evergreen Mining Stat Ambulance Service Wyoming Workforce Summersville MSHA/Beckley Mountaineer Mine Pocahontas Coal Southern Safety Evergreen Mining McDowell 911 Wyoming Workforce McDowell 911 Columbia Forrest Products

<b>AREA: EMS COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Basic EMT	Mercer	Princeton (13)
Basic EMT	Raleigh	Jan Care Ambulance (7)
Basis EMT Recertification	Raleigh	Beckley Fire Department (31)
Basic EMT Recertification	Raleigh	MSHA/Beckley (31)
CPR	Braxton	Weyerhaeuser Corporation (13)
CPR	Greenbrier	Green Valley Coal (29)
CPR	McDowell	McDowell 911 (2)
CPR	Mercer	Princeton (13)
CPR	Nicholas	Summesville (61)
CPR	Pocahontas	New Hope Church (8)
CPR	Raleigh	Jan Care Ambulance (7)
CPR (2 Classes)	Raleigh	Markfork Coal (85)
CPR (4 Classes)	Raleigh	MSHA/Beckley (70)
CPR	Raleigh	Mountaineer Mine (12)
CPR (3 Classes)	Raleigh	Southern Safety (69)
CPR	Raleigh	Winchester Mining (12)
CPR	Webster	Evergreen Mining (16)
CPR	Wyoming	Stat Ambulance Service (5)
CPR	Wyoming	Wyoming Workforce (3)
Emergency Vehicle Driving	McDowell	McDowell Ambulance Authority (7)
EMT Mining	Greenbrier	Green Valley Coal (29)
EMT Mining	Raleigh	Marfork Coal (63)
EMT Mining	Raleigh	MSHA/Beckley (11)
EMT Mining Recertification	Nicholas	Summersville (61)
EMT Mining Recertification	Raleigh	Markfork Coal (22)
EMT Mining Recertification	Raleigh	MSHA/Beckley (45)
EMT Mining Recertification	Raleigh	Mountaineer Mine (12)
EMT Mining Recertification (3 Classes)	Raleigh	Southern Safety (69)
EMT Mining Recertification	Raleigh	Winchester Mining (12)
EMT Mining recertification	Webster	Evergreen Mining (16)
First Aid	McDowell	McDowell 911 (2)
First Aid	Wyoming	Wyoming Workforce (3)
First Responder Recertification	Raleigh	Beckley Fire Department (6)

<b>AREA: SCHOOL IN-SERVICE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>ACTIVITIES</b>
AED Training (3 Classes)	Wyoming Board	Huff Consolidated/Baileysville/ Road Branch (76)
Coaching The School Bus Driver	Nicholas	Bus Drivers (82)
CPR	Summers Board	Service Personnel (16)
CPR	Wyoming Board	Teachers/Service Personnel (5)
First Aid	Summers Board	Service Personnel (16)
First Aid	Wyoming Board	Teachers/Service Personnel (5)

<b>AREA: OTHER PUBLIC SERVICE TRAINING</b>		
NIMS Incident Command ICS - 300	Braxton	Braxton County Health Department (19)

<b>AREA: MEETINGS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
RESA 3/Dunbar, October 13, 2010 Canaan Valley	Public Service Training State Firefighters	PST Coordinators Meeting WV State Fire Commission

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>SPECIAL EDUCATION</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>SUSAN W. BARNES</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: TRAINING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Board Maker Training	Teachers of students taking alternate assessments (24)	Kathy Wall and Marsha Fink , T 1% Trainers, conducted Board Maker training on October 1 and 29 for teachers who will use the software program to begin preparing students for APTA assessments on the extended standards. The APTA is being re-written to correlate with WESTEST 2 in design and standardization statewide beginning in 2013.
Innovation Zone	School and County staff	An informational workshop was held on October 7 for staff interested in applying for funding . This workshop was conducted by Donna Peduto and other previously successful applicants.
Pre-K Fall Symposium	Building administrators	Clayton Burch and associates of the Office of School Readiness conducted the morning session for experienced and new principals to inform them about critical topics regarding early childhood education requirements for instructional and environmental practices. Madelyn Russ presented the afternoon session on playground construction and safety standards for young children.
School Improvement	Low performing schools	School teams participated in 3 days of training at the Bridgeport Conference Center on October 18-20. The content included workshops on improving positive school climate, and the Instructional Practices Inventory.
RESA 1 Leadership Seminar	Building and Central Office administrators from RESA 1	Beth Sattes provided ½ day workshop on Leading through Questioning and Howard Seuffer presented ½ day session on current legal aspects of school administration.

<b>AREA: TRAINING CONT.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Acuity and Advanced Board Maker	Teachers of students taking alternate assessments (25)	Melissa Gholson and Terri Sappington conducted training to T 1% teachers on October 29 at the Raleigh Co. Special Education Offices. Extended Standards benchmark assessments are being written for Acuity. Teachers were introduced to these resources. In the afternoon, Marsha Fink and Kathy Wall conducted advanced Board Maker training as follow-up to the previous introductory workshop.

<b>AREA: Program and Projects</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
RESA/OSP Staff meeting	All RESA SE Directors	The regular monthly meeting was held on October 27-28. The meeting was conducted by Dr. Allison Layland of the Mid South Regional Resource Center. The purpose of this meeting was to examine the WV State Performance Plan and Annual Progress Report for the US Office of Special Education. OSEP is requiring states to extend the goals and objective previously submitted in the SPP to reflect improvement in the achievement of students with disabilities.



<b>STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>TECHNOLOGY SERVICES</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>JOHN D. WATSON</b>
<b>FUNDING SOURCE:</b>	<b>STATE / LOCAL</b>

<b>AREA: REPAIR AND INSTALLATION SERVICES</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Eleven field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 11 field technicians responded to 1680 work orders and assistance requests throughout the service area. The technicians addressed 79 server issues 30 network issues 12 WVEIS issues 13 data circuit issues 8 router issues 1441 workstation issues 97 printer and miscellaneous issues

<b>AREA: TRAINING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Eleven field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 11 field technicians responded to 1680 work orders and assistance requests throughout the service area. The technicians addressed 79 server issues 30 network issues 12 WVEIS issues 13 data circuit issues 8 router issues 1441 workstation issues 97 printer and miscellaneous issues
Eleven field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 11 field technicians responded to 1680 work orders and assistance requests throughout the service area. The technicians addressed 79 server issues 30 network issues 12 WVEIS issues 13 data circuit issues 8 router issues 1441 workstation issues 97 printer and miscellaneous issues

<b>AREA: INFRASTRUCTURE SUPPORT</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Bandwidth consultations	Entire RESA 1 service area	Continued to gather data on several projects in various stages of implementation and discussed with several technicians. Router and switch utilization practices were brought up with the state network engineers for recommendation. Requested purchases and quotes provided.

<b>AREA: INFRASTRUCTURE SUPPORT CONT.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Bandwidth upgrade consultation	Wyoming County	Participated in meeting with vendor and county to clarify RFP and start bandwidth project moving forward. Additional discussions with county technicians concerning equipment, etc.
RESA 1 broadband connection	Entire RESA 1 service area	Installation of fiber connection for new 10M connection to building 6 installed and awaiting activation in Charleston.
Bandwidth upgrade	Monroe County	Monitored new Broadband connections. The county is partially implemented with additional locations pending permitting for construction. Ordered Disconnects for T1 circuits that were replaced by Broadband.
Bandwidth upgrade strategy meeting	McDowell County	Participated in vendor sponsored conference call in planning and scheduling for activation of new data circuits throughout McDowell County next month. Attempting to resolve issue with multiple installations of data circuits at some locations.
Bandwidth consultations	Entire RESA 1 service area	Continued to gather data on several projects in various stages of implementation and discussed with several technicians. Router and switch utilization practices were brought up with the state network engineers for recommendation. Requested purchases and quotes provided.

<b>AREA: PERSONNEL</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries.
Hiring of new Information Technology Systems Technician	McDowell County	Hired new technician for Mercer County. Added to database and website. Procured tools and test equipment. Provided basic orientation for RESA procedures, forms , and policies.

<b>AREA: SPECIAL PROJECTS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Summers After School Program	Summers County	Installed mobile lab and configured trial Office software. Ordered media for permanent install and replacements for missing wireless antenna.
Activate services on router	Jumping Branch Elementary School	Activated DHCP service on router to replace service on server.
Activate services on router	Talcott Elementary School	Activated DHCP service on router to replace service on server.

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>WVEIS</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>DEENA TYREE / SUSIE HANDY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell, Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

**NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.**

<b>AREA: USER/PHONE SUPPORT</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ and Web-Based WVEIS.

**NARRATIVE: Assisted Users by phone, in person, system messages and emails.**

<b>AREA: IN-HOUSE DATA PROCESSING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed first six weeks report cards for Raleigh County Schools. Printed grade verification sheets, student schedule cards, mailing labels and rolodex cards for various Raleigh County Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	MCDOWELL	Assisted schools with current year scheduling issues and issues involving Web-Based WVEIS.
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	RALEIGH	Assisted schools with current year scheduling issues. Trained new secretary for Stanaford Elementary School.
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	MONROE	Assisted schools with current year scheduling issues and issues involving Web-Based WVEIS.
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	SUMMERS	Assisted schools with current year scheduling issues.
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	WYOMING	Assisted schools with current year scheduling issues.
Set up New Users as requested. Set up User Assignments for 2010-2011 School Year. Assisted Schools with second month Enrollment Report.	MERCER	Assisted schools with current year scheduling issues and issues involving Web-Based WVEIS.
Susie and Deena attended WVEIS County Contact meeting at RESA 3 in Nitro. Meeting conducted by Marshall Patton and Rich Pullin.		

**RESA-I STATUS REPORT**

<b>PROGRAM:</b>	<b>WV WORKS ASSESSMENT SPECIALIST</b>
<b>DATE:</b>	<b>October 2010</b>
<b>STAFF:</b>	<b>SAMUEL SMITH</b>
<b>FUNDING SOURCE:</b>	<b>FEDERAL</b>

**AREA: TESTING**

<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Wyoming County	DHHR Clients, WV Works Dept., SPOKES students	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)  Scored, processed, and returned results to WV Works Supervisors in all 13 counties in timely, efficient manner.  Administered Emotional Health Inventory and Learning Needs Screening in all 13 counties.  Administered Workkeys Assessment in four counties.

**AREA: COORDINATION**

<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.  Attended trainings at WVAE Conference regarding EHI, LNS, WorkKeys Assessments, met with DHHR partners	WVDE	