

Minutes

Regional Council Meeting Beckley, West Virginia October 14, 2010

ATTENDANCE:

Regional Council Members Present

Dr. Deborah Akers, Superintendent, Mercer County
Gerald Bailey, Board Member, Mercer County
David Ballard, Board Member, Summers County
Frank Blackwell, Superintendent, Wyoming County
Dr. Sarah Brown, Chief Instructional Leader, Summers County
Morgan Davis, Board Member, Wyoming County
Teresa Farley, Teacher, Mercer County
Vickie Hinerman, Superintendent, Summers County
Dr. Charlotte Hutchens, Superintendent, Raleigh County
Cynthia Jafary, Board Member, Raleigh County
Dr. Kathy Liptak, Concord University
Danny Lively, Board Member, Monroe County
Dr. Kevin Siers, Superintendent, Monroe County

Regional Council Members Not Present

Dr. Kathy D'Antoni, Assistant State Superintendent of Schools
Dr. Tom Blevins, Bluefield State College
Jim Brown, Superintendent, McDowell County
J. Michael Callaway, Board Member, McDowell County
Mary Alice Kaufman, Board Member, Mercer County
Clyde Stepp, Principal, Board Member, Raleigh County

RESA-1 Staff Present

Keith Butcher, Executive Director, RESA 1
LaDawn Mitchem, Executive Secretary, RESA 1
Linda Ballard Price, Director of Staff Development, RESA 1
Celi VanDyke, Adolescent Health Coordinator, RESA 1
Darrin Butcher, Treasurer, Raleigh County Schools

CALL TO ORDER

The meeting was called to order at 4pm by Chair Dr. Deborah Akers, Superintendent, Mercer County Schools.

REPORTS:

State Board of Education Report: No reports presented.

REPORTS cont.:

Financial Report Update: The financial reports for September 2010 were posted online prior to the meeting and were available for review. Darrin Butcher, RESA CFO, and Keith Butcher, RESA 1 Executive Director, were available for discussion or to answer any questions. There were no questions and no discussion.

Medicaid Report Update: The Medicaid Report for September 2010 were posted online prior to the meeting and were available for review. There were no questions and no discussion.

Employee Status Reports: The employee status reports for September 2010 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

EXECUTIVE DIRECTOR'S REPORT October 2010

Grant Awards

New Program Awards	Number	Staff	Amount
Health and Physical Education Academy	C346978	Price	\$6,000
Student Competitions	C348160	Price	\$5,000
Teaching American History	Federal	KB/LB/O'Brien	\$314,000

RESA 1 Employment

After applications were received and interviews conducted by RESA 1 and McDowell County, Ryan Blankenship was employed by the State Board of Education as an Information Technology Systems Technician assigned to McDowell County.

Substitute Teacher Training

Substitute teacher training for RESA 1 was completed September 22nd and 24th in Princeton and Beckley with a total of 35 new substitute teachers certified.

RESA 1 Leadership Series

RESA 1 will provide a Leadership Series training on October 25, 2010 at the Beckley Raleigh County Convention Center. Lunch and snacks will be provided. The training will be held from 9:00 am to 3:30 pm and will provide training the following sessions:

Leading Through Quality Questioning: Creating Capacity, Commitment and Community
Beth Dankert Sattes, Enthused learning, LLC

Tough Love: Honest Professional and Service Employee Observations, Evaluations and Improvement Plans

Howard E. Seufer, Bowles Rice McDavid Graff & Love, LLC

Policy Revision Committee

The RESA 1 Policy and Procedures Committee has submitted all needed policies for revision to the RESA 1 Regional Council with the exception of the "Work Day" Policy. The Committee is researching possible definitions that will set standards for the variety of employees that work at RESA 1.

OEPA Audit

The Office of Education Performance Audits will complete a performance audit of a RESA in October, 2010. RESA 1 has revised all performance audit files and updated documentation in anticipation of a performance audit.

RESA 1 Annual Report

The RESA 1 *Annual Report-at-a-Glance* has been completed and the RESA 1 2009-2010 *Annual Report* is now being edited for presentation at the November Regional Council meeting. Final reports must be submitted to the West Virginia Board of Education by December 1st.

INFORMATION AND DISCUSSION:

Adolescent Health Program: Ms. Celi Van Dyke, Coordinator gave a brief overview of the Adolescent Health Program and the events she has planned for the counties of RESA 1.

RESA 1 Policy and Procedures: Keith Butcher reported (Performance Evaluation, Benefit Packages, Vacation/Release Time Holidays, and Safety Committee) were placed on public comment for a period of twenty days. No comments were received during this period. No questions or discussions concerning these procedures.

RESA 1 Policy and Procedures: The RESA 1 Policies and Procedures Committee recommends posting the proposed RESA 1 Leave Benefit Details Policy changes on the RESA 1 website for a twenty day public comment period. . No questions or discussions concerning these procedures.

ACTION:

1. Motion by Dave Ballard and seconded by Charlotte Hutchens the Regional Council approved the September 2010 Minutes for RESA 1.
2. Motion by Morgan Davis seconded by Dr. Kevin Seirs to accept the Monthly Financial Reports for September 2010. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Frank Blackwell and seconded by Dr. Charlotte Hutchens to approve the RESA 1 Performance Evaluation Policy. Motion Passed. Performance Evaluation Policy approved.
4. Motion by Dave Ballard and seconded by Morgan Davis to approve the RESA 1 Employee Benefits Policy. Motion Passed. Employee Benefit Policy approved.
5. Motion by Dr. Kevin Seirs and seconded by Cynthia Jafary to approve the RESA 1 Vacation/Release Time Policy. Motion Passed. Vacation/Release Time Policy approved.
6. Motion by Dr. Kevin Seirs and seconded by Cynthia Jafary to approve the RESA 1 Holidays Policy. Motion Passed. Holidays Policy approved.
7. Motion by Dr. Kevin Seirs and seconded by Theresa Farley to approve the RESA 1 Safety Committee Policy. Motion Passed. Safety Committee Policy approved.
8. Motion by Dr. Kevin Seirs and seconded by Frank Blackwell to place the proposed changes to the RESA 1 Leave Benefit Details Policy on the RESA 1 Website for a Twenty-Day Comment Period. Motion Passed.
9. Motion by Morgan Davis to adjourn the October 14, 2010 Regional Council Meeting.

Respectfully submitted,

Signed Copy on File

Keith Butcher, Executive Director
RESA-1

Date