

RESA-I STATUS REPORT	
PROGRAM:	ABE TECHNOLOGY COORDINATION
DATE:	November 2010
STAFF:	LOUISE MILLER
FUNDING SOURCE:	STATE / FEDERAL

AREA: ADULT EDUCATION MANAGEMENT INFORMATION SYSTEM (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1. General maintenance of error messages 2. Server software / hardware improvements 3. Programming updates as needed a. Class Profile Spreadsheet for local use updated to reflect six years b. Professional Development updates made 4. User passwords not being e-mailed appropriately ... passwords being e-mailed by Louise directly to Users	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1. Student Data Entry 2. Student Enrollment Deletions 3. Student Deletions 4. Class Deletions 5. Misc. Calls / E-mails 6. Passwords reviewed and updated on an as needed basis ... e-mailed directly to Users by Louise upon request	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
1. Student enrollment on an as needed basis due to mis-enrollment 2. Duplicate SSNs a. Request submitted to Strictly Business that a portion of this be automated 3. Passwords needing reset a. E-mailed directly to Users by Louise upon request	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

AREA: MISCELLANEOUS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Submitted year-end data match for 2010 to various agencies during October, 2010; Maintained contact with cooperating agencies in order to collect the data during November	WVABE Statewide	GED Services Bureau of Employment Programs <i>Data received December 1</i> Higher Education Policy Commission WVEIS Department of DHHR <i>NOTE:</i> Data was received during November from agencies bolded
LINCS Partner Confer Call	WVABE Statewide	November 9, 2010
AEMIS down due to general maintenance * Installation of hard drive * Installation of tape backdrive	WVABE Statewide	November 9, 2010 7am - noon
Fayette Institute of Technology Advisory Council Dinner Meeting	Fayette County ABE	6pm - 8:30 pm

RESA-I STATUS REPORT	
PROGRAM:	ADULT BASIC EDUCATION & SPOKES
DATE:	November 2010
STAFF:	SHAWN COOK
FUNDING SOURCE:	STATE / FEDERAL

AREA: GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Administer the GED Exam. Verified diploma obtainment for examinees. Assisted ABE instructors with registering students for the GED Ex 	Mercer, Raleigh, Summers Counties	<ul style="list-style-type: none"> GED examination administered to 92 examinees year to date.

AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> ABE classes Technical Assistance Attended partner meetings. Continued to work in Wyoming, Raleigh and Greenbrier Counties for program start-up. Worked with both teachers to set up classrooms. Conducted pre-service to new instructor in Summers County. Provided computers for ABE programs in Rainelle and Mullens. Provided instructional materials to classes in Mullens, Marsh Fork and Hinton. Continued work to renovate the Pineville Spokes and ABE classroom (6 days). State staff meeting (2 days) 	CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster, Wyoming & Braxton.	<ul style="list-style-type: none"> Under RESA direction 1 full time and three part-time ABE classes conducted. Provided technical assistance and supervision to identified programs. The Pineville classroom will be a showcase classroom.

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Monitoring Mentored with developing teacher in McDowell County, developing strategic plan for program improvement. Continue work with program improvement plan for Wyoming & McDowell SPOKES. Contracted with one new substitute instructor. Facilitated student recognitions in Nicholas and Wyoming Counties. 	Programs in all counties	<ul style="list-style-type: none"> Under RESA direction 9 full time and 1 part-time Spokes classes conducted. Conducted walk-throughs: 22 total for the year.

AREA: RESA		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> Met with auditors. 	RESA	

RESA-I STATUS REPORT	
PROGRAM:	ADOLESCENT HEALTH INITIATIVE
DATE:	November 2010
STAFF:	Celi Van Dyke, Adolescent Health Coordinator
FUNDING SOURCE:	Office of Maternal Child and Family Health

AREA: EDUCATION AND AWARENESS		
ACTIVITIES	POPULATION SERVED	COMMENTS
12/3, 12/10/10 Conducted Zumba class with students at Beckley-Stratton MS (7 people)	Raleigh	Continued to provide group exercise for Ms. Ellison's class
12/3/10 Conducted Bully Awareness workshop with 60 students at Beckley Stratton MS After School Program	Raleigh	Used "Olivia's Letters" lesson plan to raise awareness about bullying and help students discuss how to minimize the effects of bullying

AREA: LEADERSHIP AND COLLABORATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
11/16/10 Facilitated YMCA Youth Movement meeting	Region 1	This group is planning an indoor triathlon for children at the YMCA on 11/20/10. I also helped promote this event by preparing a press release for the YMCA.
11/01/10 Meeting with YMCA Youth movement members to discuss grant opportunities	Region 1	Decided to pursue a 5 Promises Grant to help fund activities for 2011. I prepared and submitted this grant on 11/12/10.
11/09/10 Facilitated the Raleigh County Family Violence Task Force	Region 1	Group seeks to review and improve the multidisciplinary response to family violence in order to keep victims and their children safe
11/29/10 Attended and participated in the Monroe TLC meeting.	Monroe	This group identifies needs of Monroe County students and attempts to address those needs through collaboration. I am serving on a sub-committee that hopes to plan a "field day" type of activity for the Elementary Schools.
11/15/10 Attended and participated in the Expanded School Based MH planning for Mercer School	Mercer	This group is in the second year of development. I will be assisting in reviewing curriculum to implement for their secondary interventions with students
11/5/10 Provided information to the Monroe County Community Baby Shower attendees	Monroe	I sent information to Shirley Hall who distributed it to the 25 Community Baby Shower participants.
11/10/10 Attended Read Aloud Training at the Raleigh County Library	Raleigh	Received information about this program and signed up to read to 4 th and 5 th grades at Lester ES.
Numerous meetings at Just for Kids, Inc. to provide technical support, leadership, and training to the new Executive Director about financial management and non-profit management.	Raleigh, Wyoming	Just for Kids, Inc. provides services to children alleging sexual abuse.

AREA: LEADERSHIP AND COLLABORATION CONT.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Submitted application to Girls on the Run to become a recognized affiliate council.	Region 1	This is a “running” program for girls that teaches life skills, develops character, and promotes physical activity. The Regional School Wellness Specialist and I hope implement this program in at least two of the RESA-1 counties in 2011.
11/23/10 Met with Regional School Wellness Specialist to plan Bully Awareness Workshop for Summers MS	Summers	We will be conducting a 90 minute presentation with all Summers MS students on 12/2.
11/30/10 Conference Call with WV Child Advocacy Network Project Coordinator to discuss 12/13 meeting	Region 1 and statewide	WV Child Advocacy Network is the member organization of all the state’s Child Advocacy Center’s. They have requested that I facilitate their meetings.
11/10/10 Assisted Summers County Sub. Abuse Prev. Partnership with planning their meeting	Summers	I sent meeting reminders and made arrangements for facilitation since I will be out of town during the next meeting.
11/17-21/10 Attended the Search Institute Big Tent conference.	Region 1	This conference taught me more about the Asset Framework and equipped me with great information and resources about adolescent health.
11/22/10 Shared the PREP grant RFP with 3 counties	Wyoming, McDowell, Monroe	Offered to assist the FRN directors with the preparation and submission of this Teen Pregnancy Prevention Grant
11/7/10 Attended Zumba Basic Steps Level 2 workshop in Blacksburg, VA	Region 1	This class helped better prepare me to teach group exercise and familiarized me with 4 new dances.

Other: I am continuing to learn about the “needs” in our Region. The Regional School Wellness Specialist and I are seeking information about and hoping to implement a program called “Girls on the Run” in at least one school in our region by 2011 so I have spent considerable time researching the program and contemplating the implementation. I have spent time preparing for the Search Institute Big Tent Conference in Houston Texas and I am looking forward to that. Two schools groups in Raleigh County have requested Zumba© classes for their students; the After-School program at Beckley Stratton Middle School and the Special Education Class at Beckley Stratton Middle School. I am looking forward to offering this class to local youth. I was contacted by Summers Middle School about Bully Prevention resources and offered to conduct a workshop with their students but the Counselor was able to secure another resource which was a little disappointing because I was very excited about the opportunity.

RESA-I STATUS REPORT	
PROGRAM:	COORDINATED SCHOOL PUBLIC HEALTH
DATE:	November 2010
STAFF:	Emily Meadows
FUNDING SOURCE:	WVDE Office of Healthy Schools

AREA: EDUCATION AND AWARENESS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Visited schools and met with wellness coaches to discuss roles and share ideas	Mercer, Raleigh, Monroe Counties	Also visited Monroe County's school-based health centers
Development of Staff Health Promotion program at Beckley-Stratton Middle School	Raleigh County	Staff would like for events to start in January 32 Staff signed up to participate
Attended Drug-Free All Stars events	Raleigh County	Invited by schools and Community Connections to attend
Development and delivery of Health and Wellness Wednesdays activities in collaboration with 21 st Century After-School Program @ Beckley Stratton MS	Raleigh County	Scheduled to deliver health and wellness content every Wednesday throughout school year
Attended Relish Magazine's health and nutrition presentation at Crescent Elementary school	Raleigh County	Invited by school and Director of Child Nutrition to attend

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Attended County Wellness Council meetings	Mercer and Wyoming Counties	Scheduled to attend remaining counties' meetings for month of December
Presented at <i>Let's Party</i> event for PTO members	Mercer County	Presented Frosty Fun party ideas and update on Office of Child Nutrition policies and procedures
Attended Safe and Supportive Schools Meetings	Mercer, Summers, and McDowell Counties	Attended State meeting and MOU meetings at schools
Worked with Get Up, Get Active Youth Movement to develop kids triathlon series. Promoted in 3 schools.	Raleigh County	First kids triathlon of series was held on Saturday, November 20. 33 Raleigh County Schools' students participated in event. January event will be promoted in all Raleigh County Elementary schools.
Participated in school cafeteria visits with Director of Child Nutrition	Raleigh County	Met with Wellness coaches at each school and presented them with <i>Let's Party</i> books
Attended County Wellness Council meetings	Mercer and Wyoming Counties	Scheduled to attend remaining counties' meetings for month of December

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Met with Director of Student Services to discuss alternative education grant	Mercer County	Reviewed grant and agreed to participate in county's alternative education program as consult and grant program member

AREA: Leadership and Collaboration cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Worked with Adolescent Health Initiative Coordinator, Celi Van Dyke on the development of Bully Prevention programming	Summers	To be implemented on Dec. 2 in middle school
Collaborated with Greg Puckett, Executive Director Community Connections to bring Drug Free All-stars to more RESA 1 schools	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming Counties	Scheduling presentations in schools for remainder of school year and trying to work with Keith Dalton in Mason County to schedule events involving University of Rio Grande basketball program
Met with Amy File with the Alliance for a Healthier Generation to be trained on all materials in order to assist with implementation of program within schools	McDowell, Mercer, Monroe, Raleigh, Summers, and Wyoming Counties	Assisting with the process of bringing on more schools for Amy and the Alliance to work with
Met with Director of Student Services to discuss alternative education grant	Mercer County	Reviewed grant and agreed to participate in county's alternative education program as consult and grant program member

RESA-I STATUS REPORT	
PROGRAM:	MEDICAID
DATE:	NOVEMBER 2010
STAFF:	JAMIE BAILEY
FUNDING SOURCE:	LOCAL / STATE

AREA: MEDICAID BILLING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	72,949.45
	Mercer	145,137.58
	Monroe	46,449.26
	Raleigh	97,817.97
	Summers	
	Wyoming	7,012.56

AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Assisted JoAnn Lane with questions concerning billing forms and provider enrollment. Transmitted billing files and ran remittances.
	Mercer	Transmitted billing files and ran remittances.
	Monroe	Transmitted billing files and ran remittances.
	Raleigh	Assisted Joyce Carnes with provider enrollment. Transmitted billing files, ran remittances, provided batch reports and TA1 reports.
	Summers	Transmitted billing files and ran remittances.
	Wyoming	Assisted with provider enrollment. Transmitted billing files and ran remittances.

AREA: MEDICAID		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	All Counties	Prepared a Time and Effort Report for Medicaid and Special Education. Prepared Reimbursement and Transmittal Reports for all six counties. Prepared Professional Development / Service Report.
Meetings	All Counties	Attended RESA-I Regional Council Meeting

AREA: SPECIAL EDUCATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
Susan Barnes	Special Education	Made copies, mailed packets

RESA-I STATUS REPORT	
PROGRAM:	PROFESSIONAL DEVELOPMENT
DATE:	November 2010
STAFF:	LINDA BALLARD-PRICE
FUNDING SOURCE:	STATE / FEDERAL

Area: The RESA 1/ Bluefield State/Concord University Grant		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Conducted a planning team meeting to view the Improving Teacher Quality State Grants Program – No Child Left Behind Act of 2001 to be submitted on December 3, 2010. The committee and members by phone conference have agreed to submit a grant titled Working on Writing Factors (WOW Factors). This grant will provide sustained, intense, classroom focused professional development experiences aligned with the West Virginia Content Standards and Objectives for 21st Century Learning. Fifty-eight intermediate teachers will participate in a five-day summer institute and follow-up sessions. Direct instruction will be provided English/ language arts/reading/writing professors.</p>	<p>RESA 1 Fifty-eight Teachers of Grades 3, 4, and 5 will be served and selected principals if grant proposal is accepted.</p> <p>Planning team meeting consisted of higher education representatives from Bluefield State College and Concord University, Raleigh County, Wyoming County and RESA 1 Staff. Total of eight members were present. All counties will be participating in the grant.</p>	<p>WESTEST 2 online writing data has been used in the grant for Grades 3, 4, and 5. The Analytic Writing Traits such as Organization, Development, Sentence Structure, Word Choice/Grammar Usage and Mechanics were summarized. Teachers will be trained in how to teach writing or what writing strategies to use in their content area classes, this grant effort will improve the teacher's ability to teach writing and in the same process, improve their students' quality of writing in the following areas:</p> <ul style="list-style-type: none"> *Writing Connections: Content, Learning Skills and Technology Tools *Process Writing *Technical Writing *On Demand Writing *Content Area Writing Strategies

AREA: RESA 1 techsteps 9-12 Teacher Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Coordinating with West Virginia Department of Education and SchoolKIT to deliver techSteps 9-12 training for RESA 1 high school teachers on the Thursday, November, 2010. Registrations were accepted by Paige Perkins pperkins@schoolkit.com. One day training session ran from 9:30am-3:00pm with a one hour lunch break.</p>	<p>RESA-1 Counties</p> <p>Raleigh County 2 Participants</p> <p>Greenbrier County 2 Participants</p> <p>Total Participants for one day training (4).</p> <p>Total trained in October and November was 18 teachers.</p>	<p>The West Virginia Department of Education contracted SchoolKIT to deliver techsteps 9-12 for high school teachers during the Fall of 2010. Sixteen days of techsteps Teacher Training will be offered across the state at all eight RESA locations with two days planned for each location. This full day training has been designed for Core and Special Education teachers. This day will provide an overview of techsteps 9-12, time for teachers to review core and additional activities, and discuss strategies for engaging student learning.</p> <ul style="list-style-type: none"> • Increased understanding of techsteps 9-12 as a curriculum and assessment tool for meeting 21st Century Learning Skills and Technology Tools CSOs

AREA: RESA 1 PRISM-West Virginia and America's Founders Steering Committee Meeting		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Assisting Margaret Ramsey, Project Secretary with Steering Committee meeting arrangements for November 2010.</p> <p>Working with Dr. O'Brien, Project Director on teacher participant recruitment contacts for 2011 summer academy at Concord University from June 29th through July 15th.</p> <p>Making arrangements for purchase of Kindles to load assigned books, articles, and primary source materials for the graduate classes and student research projects.</p>	<p>RESA 1 Higher Education – 5 Superintendents – 2 WVDE - 1 RESA 1 - 2</p> <p>Total attending the Steering Committee meeting at the Tamarack were ten members.</p>	<p>The following topics were covered during the one day Steering Committee Meeting:</p> <ul style="list-style-type: none"> • PRISM-West Virginia and America's Founders content understanding, appreciation for Founders, instructional outcomes • Community aspects of program- internet broadcast, CHAT potential, community Q & A opportunities, advertising challenges. • Review of Year 1 Project Success and Challenges • Year 2 Timeline of coming Events

AREA: Professional Development		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Working with West Virginia Department of Education on the RESA 1 Peer Review meeting conducted by Jack Deskins, WVDE. Organized the catering service for dinner.</p>	<p>RESA 1 /WVDE Teachers-27 WVDE – 1 RESA 1- 1 Total for the event- 29</p>	<p>Teachers will post their plan and related documents to their school's Google site no later than Friday, January 7, 2011. Review for publication on Teach 21 will be held sometime in February and teacher will be notified by March 1, 2011.</p>
<p>Training for teachers on The College Foundation of West Virginia (CFWV) at RESA 1.</p>	<p>RESA 1 Teachers – 21 Instructor – 1 RESA 1 – 1 Total for the event - 23</p>	<p>Educational stakeholders learned how to effectively use cfwv.com to help guide students and parents as they explore postsecondary education and career options.</p>
<p>Assisting West Virginia Department of Education with the Southern West Virginia Health and Physical Education Leadership Academy at Woodrow Wilson High School on December 3, 2010 and December 4, 2010.</p>	<p>RESA 1/WVDE Total expected 50</p>	<p>Agenda Topics: Mentee Introductions Keynote- Don Chapman, WVDE Technology Advocacy Standards Based Instruction & Assessment Grant Writing</p>
<p>Attended the WV Symphony Orchestra Arts Project: An Arts Integrated Approach for Developing Professional Learning Communities at the Clay Center in Charleston.</p>	<p>RESA 1 Coal City Elementary</p>	<p>This project supports school-based professional learning communities in creating a seamless and meaningful integration of the arts, increasing depth of knowledge and addressing a multi-disciplinary approach to cover WV Content Standards and Objectives in all core areas.</p>

RESA-I STATUS REPORT	
PROGRAM:	PUBLIC SERVICE TRAINING
DATE:	November 2010
STAFF:	RICK RICE/SANDY HAWLEY
FUNDING SOURCE:	STATE

AREA: FIRE STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Emergency Vehicle Driving	Pocahontas	Shavers Fork Fire Department
Firefighter 1	Greenbrier	Alderson fire Department
Hazardous Materials Awareness	Greenbrier	Alderson Fire Department
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad
Hazardous Materials Awareness	Raleigh	Beaver Fire Department
Hazardous Materials Decon/Refresher	Raleigh	Beaver Fire Department
Vehicle Rescue Awareness	Mercer	Princeton Rescue Squad
Vehicle Rescue Awareness	Raleigh	Lester Fire Department
Vehicle Rescue Operations	Raleigh	Lester Fire Department

AREA: FIRE COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Emergency Vehicle Driving	Pocahontas	Shavers Fork fire Department (20)
Firefighter 1	Webster	Webster Springs Fire Department (14)
Firefighter 2	Wyoming	Mullens Fire Department (13)
Hazardous Materials Awareness	Greenbrier	Clintonville Fire Department (17)
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad (19)
Hazardous Materials Awareness	Raleigh	Beaver Fire Department (17)
Hazardous Materials Awareness	Webster	Webster Springs fire Department (14)
Hazardous Materials Decon	Raleigh	Beaver Fire department (10)
Vehicle Rescue Awareness	Mercer	Princeton Rescue Squad (20)
Vehicle Rescue Awareness	Raleigh	Lester Fire Department (12)
Vehicle Rescue Operations	Raleigh	Bradley-Prosperity Fire Department (18)
Vehicle rescue Operations	Raleigh	Lester Fire Department (13)

AREA: EMS STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR	Greenbrier	Alderson Fire Department
CPR	McDowell	Welch
CPR	Nicholas	Nicholas Spokes
CPR	Nicholas	Summersville
CPR	Nicholas	Summersville Middle School Students
CPR	Raleigh	Beckley
CPR	Raleigh	MSHA/Beckley
CPR	Raleigh	Marfork Coal
CPR (2 Classes)	Raleigh	Mountaineer Mine
CPR	Raleigh	Southern Safety
CPR	Summers	Summers Spokes
EMT Mining	McDowell	Welch
EMT Mining	Raleigh	Beckley
EMT Mining Recertification	Nicholas	Summersville
EMT Mining recertification	Raleigh	MSHA/Beckley

AREA: EMS STARTED cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
EMT Mining Recertification EMT Mining Recertification (2 Classes) EMT Mining Recertification First Aid First Aid First Aid	Raleigh Raleigh Raleigh Greenbrier Nicholas Summers	Marfork Coal Mountaineer Mine Southern Safety Alderson Fire Department Nicholas Spokes Summers Spokes

AREA: EMS COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT Recertification Basic EMT Recertification CPR CPR CPR CPR CPR CPR CPR CPR CPR CPR CPR CPR EMT Mining EMT Mining Recertification EMT Mining Recertification EMT Mining Recertification (2 Classes) EMT Mining Recertification EMT Mining Recertification EMT Mining Recertification First Aid First Aid First Responder First Responder Recertification	Braxton Webster Fayette Nicholas Nicholas Nicholas Raleigh Raleigh Raleigh Raleigh Raleigh Summers Fayette Nicholas Raleigh Raleigh Raleigh Raleigh Raleigh Summers Fayette Nicholas Raleigh Raleigh Raleigh Raleigh Nicholas Summers McDowell Braxton	Weyerhaeuser Corporation (2) Webster County EMS (6) Republic Energy (14) Nicholas County Spokes (8) Summersville (31) Summersville Middle Sch. Students (112) MSHA/Beckley (49) Marfork Coal (54) Mountaineer Mine (18) Pocahontas Coal (25) Southern Safety (38) Summers County Spokes (5) Republic Energy (14) Summersville (31) Marfork Coal (54) Mountaineer Mine (12) MSHA/Beckley (49) Pocahontas Coal (25) Southern Safety (38) Nicholas county Spokes (11) Summers County Spokes (2) McDowell 911 (4) Weyerhaeuser Corporation (6)

AREA: SCHOOL IN-SERVICE		
ACTIVITIES	POPULATION SERVED	ACTIVITIES
CPR CPR First Aid First Aid	Fayette Board Raleigh Board Fayette Board Raleigh Board	Transportation (7) Transportation (2) Transportation (7) Transportation (2)

AREA: MEETINGS		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA 7/Clarksburg, November 3, 2010 Flatwoods/November 9, 2010	EMS Services	Discuss Office of Emergency Services

RESA-I STATUS REPORT	
PROGRAM:	SPECIAL EDUCATION
DATE:	November 2010
STAFF:	SUSAN W. BARNES
FUNDING SOURCE:	STATE / FEDERAL

AREA: TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Instructional Practices Inventory	School support teams from McDowell Co.	M.J Albin and Darrell Martin provided training on the IPI process to personnel who will engage in school improvement activities in McDowell County.
School Improvement	County and RESA staff	School Improvement Specialists and RESA support staff participated in one day of collaboration and networking. The main topic: building consensus activities.
RESA/OSP Staff meeting	All RESA SE Directors	<p>The regular monthly meetings were held on November 9-10. The meetings were conducted by Deb Brown and Pat Homberg, Executive Director of the Office of Special Programs. Melissa Gholson provided the RESA Special Education Directors with an extensive review of the Alternate Assessment plans and conditions for the 1 % of students taking the APTA. Other issues and concerns included the statewide need for Orientation/Mobility specialists for the visually impaired; behavior analysis specialist credentials; Autism Mentor training and the Statewide System of Support.</p> <p>The OSP staff meeting agenda was quite lengthy and included topics on Dynamic Learning Maps, Smarter Balance's work with the consortium of states developing WESTEST 3, training for schools on Data Portal 21, Medicaid, OSEP monitoring, targeted technical assistance, and the online IEP. Collaborative projects were discussed, including Common Core, Transition, TACSEI, Early Learning Scale, Alternative School for elementary students, RTI. Strategic Planning discussion included: Analysis questions, strategic plan goals and criteria for revision of the APR/SPP and RESA technical assistance teams.</p>

AREA: TRAINING CONT.

ACTIVITIES	POPULATION SERVED	COMMENTS
RESA 1 TA Team	RESA 1 SE Administrators	The RESA 1 TA team met on Nov. 5 to begin analysis of data across RESA 1 districts. Kathy Knighton, liaison and Allen Sexton, monitor and Susan Barnes spent the day looking at trends and pattern of test results, enrollment and other private data to determine potential ways to provide technical assistance to RESA 1 counties.
CASE (County Administrators of Special Education)	RESA 1	The regular monthly meeting was held on November 19 with 4 of 6 counties represented. Guest speaker was Jessica Wright from the WV Assistive Technology System. Jessi shared information about available devices and services which are free for 30 days to districts wanting to try equipment before purchasing. Jessi is available for staff development training also. The CASE agenda included 25 items which included topics from the OSP Staff meeting and other informational issue discussions.

STATUS REPORT	
PROGRAM:	TECHNOLOGY SERVICES
DATE:	November 2010
STAFF:	JOHN D. WATSON
FUNDING SOURCE:	STATE / LOCAL

AREA: REPAIR AND INSTALLATION SERVICES		
ACTIVITIES	POPULATION SERVED	COMMENTS
Eleven field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 11 field technicians responded to 1373 work orders and assistance requests throughout the service area. The technicians addressed 38 server issues 12 network issues 13 WVEIS issues 13 data circuit issues 17 router issues 1225 workstation issues 55 printer and miscellaneous issues

AREA: TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Provide training and support for technicians.	Entire RESA 1 service area	Onsite and remote support for technician projects, network issues, device configuration, etc. Best practice recommendations and advice. Recommend, order, and deliver requested equipment and supplies.
Lenovo Warranty Self Maintainer	Entire RESA 1 service area	Provided orientation and training for three staff members to function as administrators for the Program. Online training and testing completed for administration team and begun for technicians.

AREA: INFRASTRUCTURE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Bandwidth consultations	Entire RESA 1 service area	Continued to gather data on several projects in various stages of implementation and discussed with several technicians. Router and switch utilization practices were brought up with the state network engineers for recommendation. Requested purchases and quotes provided.
Bandwidth upgrade consultation	Wyoming County	Additional discussions with county technicians and vendor concerning equipment to be used at NOC.

AREA: INFRASTRUCTURE SUPPORT CONT.		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA 1 broadband connection	Entire RESA 1 service area	Worked with state network engineer to activate fiber connection for new 10M connection to building 6. Generated TCR requesting termination of MPLS\TLS services for RESA 1
Bandwidth upgrade	McDowell County	Worked with state network engineer and vendor technicians to activate fiber connection to building 6 for Welch Elementary, McDowell BOE, McDowell CTC, Mount View School, Kimball Elementary and Anawalt Elementary, including router upgrade at BOE. Created TCRs requesting disconnect of T1 circuits at each location where fiber has been activated. Resolved issue with VLAN activation by vendor for circuit that was not completed. Requested circuit type technical clarification and comparison from vendor.
Summers County Bandwidth upgrade	Summer County	Completed router configuration and activation of wireless bridge as Summers County BOE

AREA: PERSONNEL		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries.

AREA: Special Projects		
ACTIVITIES	POPULATION SERVED	COMMENTS
Summers After School Program	Summers County	Completion of software installation on mobile lab. Installation of antenna for wireless device.
History Grant	Entire RESA 1 service area	Attempts to procure electronic reading devices for participants. Resellers and importer contacts, unable to procure requested quantities. Will continue to search for source for devices.

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	November 2010
STAFF:	DEENA TYREE / SUSIE HANDY
FUNDING SOURCE:	STATE

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties. GTE failures in Mercer, McDowell, Raleigh.
Phone Communication Failures	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.
System Jobs/Tasks	All Counties	

NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ and Web-Based WVEIS.

NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed second six weeks report cards for Raleigh County Schools. Printed grade verification sheets, student schedule cards, mailing labels and rolodex cards for various Raleigh County Schools. Assigned menus to users as required.
User Menus	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed second six weeks report cards for Raleigh County Schools. Printed grade verification sheets, student schedule cards, mailing labels and rolodex cards for various Raleigh County Schools. Assigned menus to users as required.
User Menus	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	

RESA-I STATUS REPORT	
PROGRAM:	WV WORKS ASSESSMENT SPECIALIST
DATE:	November 2010
STAFF:	SAMUEL SMITH
FUNDING SOURCE:	FEDERAL

AREA: TESTING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Wyoming County	DHHR Clients, WV Works Dept., SPOKES students	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education) Scored, processed, and returned results to WV Works Supervisors in all counties in timely, efficient manner. Administered Emotional Health Inventory and Learning Needs Screening in all counties. Administered Workkeys Assessment in two counties.

AREA: COORDINATION		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education. Attended trainings at WVAE Conference regarding EHI, LNS, WorkKeys Assessments, met with DHHR partners	WVDE	