

RESA-I STATUS REPORT	
PROGRAM:	ABE TECHNOLOGY COORDINATION
DATE:	May 2010
STAFF:	LOUISE MILLER
FUNDING SOURCE:	STATE / FEDERAL

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1.General maintenance of error messages 2.Server software / hardware improvements 3.Programming updates as needed	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1.Student Data Entry 2.Student Enrollment Deletions 3.Student Deletions 4.Class Deletions 5.Goal Setting 6.Misc. Calls / E-mails 7.Creation of new classes 8.Referrals to "AEMIS Technical Assistance Contacts" 9.Printed ABE 400A/B spreadsheets for programs as requested a. RESA *seven* b. Mingo County	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
1.Class deletions 2.Duplicate SSNs 3.Enrollment / Student deletions 4.User Passwords	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS Misc Activities 1.Monitor and update Duplicate Student report 2.Requested data from Oklahoma Scoring statewide datamatch	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

AREA:	Professional Development Attended	
ACTIVITIES	POPULATION SERVED	COMMENTS
WVABE Regional & State Staff Meeting	WVABE Statewide	May 20 – 21, 2010
NRS National Meeting / Training	WVABE Statewide	May 25 - 27, 2010

AREA:	Misc.	
ACTIVITIES	POPULATION SERVED	COMMENTS
AEMIS Data Technical Assistance Visit	WVABE Statewide	May 10, 2010 Lincoln County Sherlene Dailey
Monroe County Year-end Performance Assessments	Monroe County	May 12, 2010
NRS Webinar	WVABE Statewide	May 17, 2010

RESA-I STATUS REPORT	
PROGRAM:	ADOLESCENT HEALTH INITIATIVE
DATE:	May 2010
STAFF:	BARBARA McFADDEN
FUNDING SOURCE:	OFFICE OF MATERNAL CHILD / FAMILY HEALTH

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Presented two workshops in Elkins for RESA 7 participants	Region 7	Morning workshop was on Relational Aggression and afternoon workshop on Sparks

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Facilitated Raleigh County Family Violence Task Force at EOC.	Raleigh County	Took and sent minutes to 34 members.
Facilitated Community Discussion on how to keep children safe from abuse.	Summers County	Great discussion at the Memorial Building in Hinton! The group generated ideas to pursue.
Facilitated Summers Co. Substance Abuse Partnership	Summers County	Too and sent minutes to 17 members.
Attended Expanded School Mental Health Committee.	Mercer County	We are putting together a plan to help Mercer Elementary.
Attended Raleigh County Community Action.	Raleigh County	Creating a community wide plan.

RESA-I STATUS REPORT

PROGRAM:	WV WORKS ASSESSMENT SPECIALIST
DATE:	May 2010
STAFF:	SAMUEL SMITH
FUNDING SOURCE:	FEDERAL

AREA: Testing

ACTIVITIES	POPULATION SERVED	COMMENTS
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Wyoming County All clients administered the EHI Screen. All clients administered the LNS Screen.	DHHR Clients, WV Works Dept.	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education) Scored, processed, and returned results to WV Works Supervisors in all 13 counties in timely, efficient manner. Administered Emotional Health Inventory and Learning Needs Screening in all 14 counties. Administered Workkeys Assessment in four counties.

AREA: Coordination

ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE	

STATUS REPORT	
PROGRAM:	TECHNOLOGY SERVICES
DATE:	May 2010
STAFF:	JOHN D. WATSON
FUNDING SOURCE:	STATE / LOCAL

AREA: Repair and Installation Services		
ACTIVITIES	POPULATION SERVED	COMMENTS
Ten field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 10 field technicians responded to 1203 work orders and assistance requests throughout the service area. The technicians addressed 265 server issues 45 network issues 9 WVEIS issues 8 data circuit issues 15 router issues 788 workstation issues 73 printer and miscellaneous issues

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Provide training and support for technicians.	Entire RESA 1 service area	Onsite and remote support for technician projects, network issues, device configuration, etc. Best practice recommendations and advice. Recommend, order, and deliver requested equipment and supplies

AREA: Infrastructure Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Bandwidth consultations	Entire RESA 1 service area	Continued to gather data on several projects in various stages of implementation and discussed with several technicians. Router and switch utilization practices were brought up with the state network engineers for recommendation.
Problem Escalation	McDowell County	Problem documentation and escalation process continued for problem circuit at Fall River. Once again this circuit has experienced extended outages this month culminating in some cable repair.

AREA: Infrastructure Support cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Problem Escalation	Wyoming County	Determine root causes of reportedly poor service to Baileysville School. Peak usage exceeds bandwidth causing some of issue. Worked with the State Acuity Director and the Verizon repair supervisor. Replaced router.
RESA 1 Website	Entire RESA 1 service area	The recoding of the website to facilitate upgrades to the underlying technologies continued. Gathering of graphic materials and minor touch ups this month. Polish and finishing touches are underway and near completion.
Riverview Data Circuits	McDowell County	Ordered new circuits for new school.

AREA: Personnel		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries. Delivered requested supplies to remote offices.
Salary Classification and Compensation	Entire RESA 1 service area	Creation of proposal for salary classification and discussion with Regional Council appointed committee.
Low Voltage Technician	Raleigh County	Proposal to Regional Council.
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries. Delivered requested supplies to remote offices.

AREA: Special Projects		
ACTIVITIES	POPULATION SERVED	COMMENTS
New ABE site	Summers County	Finished site.
Training assessment	Entire RESA 1 service area	Discussions to determine needed technical training. Working with several counties to get quotes and offerings.

RESA-I STATUS REPORT	
PROGRAM:	MEDICAID
DATE:	MAY 2010
STAFF:	JAMIE BAILEY
FUNDING SOURCE:	LOCAL / STATE

AREA: Medicaid Billing		
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	85,906.04
	Mercer	281,775.51
	Monroe	55,804.00
	Raleigh	285,231.25
	Summers	
	Wyoming	42,500.12

AREA: Medicaid		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Transmitted billing files and ran remittances.
	Mercer	Assisted with provider enrollment, transmitted billing and ran remittances.
	Monroe	Assisted Nan Wells with correction of billing error. Transmitted billing files and ran remittances.
	Raleigh	Transmitted billing files, ran remittances, batch report and TAI report.
	Summers	Transmitted billing files and ran remittances.
	Wyoming	Transmitted billing files and ran remittances.

RESA-I STATUS REPORT	
PROGRAM:	PUBLIC SERVICE TRAINING
DATE:	May 2010
STAFF:	RICK RICE/SANDY HAWLEY
FUNDING SOURCE:	STATE

AREA: FIRE STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
National Incident Management ICS-300 Rope Rescue Awareness Hazardous Materials Awareness Vehicle Rescue Operations	Nicholas Nicholas Mercer Greenbrier	Richwood Fire Department Summersville Fire Department Princeton Rescue Squad Frankford Fire Department

AREA: FIRE COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Emergency Vehicle Driving Firefighter 2 Firefighter 2 Firefighter 2 Fire Instructor In-Service NIMS Incident Command Vehicle & Machinery Rescue	Braxton Braxton Fayette Raleigh Raleigh Nicholas Greenbrier	Gassaway Fire Department (8) Frametown Fire Department (21) Mt. Hope Fire Department (7) Ghent Fire Department (3) RESA 1 (51) Richwood Fire Department (16) Frankford Fire Department (14)

AREA: EMS STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT Basic EMT CPR CPR CPR CPR CPR CPR First Aid First Aid First Aid	Monroe Raleigh Fayette Monroe Raleigh Raleigh Summers Fayette Raleigh Summers	Peterstown Fire Department Jan Care Ambulance Brookfield Power Peterstown Fire Department Glade Springs Resort Jan Care Ambulance Summers County Workforce Brookfield Power Glade Springs Resort Summers County Workforce

AREA: EMS COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT Basic EMT Basic EMT CPR CPR CPR CPR CPR CPR CPR	Greenbrier Mercer Summers Fayette Greenbrier Mercer Greenbrier McDowell Pocahontas	White Sulphur Rescue Squad (23) Princeton (28) Hinton (20) Fayetteville High School Students (60) White Sulphur Rescue Squad (23) Princeton (28) White Sulphur Rescue Squad (23) McDowell County 911 (7)

AREA: EMS COMPLETED cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT	Greenbrier	White Sulphur Rescue Squad (23)
Basic EMT	Mercer	Princeton (28)
Basic EMT	Summers	Hinton (20)
CPR	Fayette	Fayetteville High School Students (60)
CPR	Greenbrier	White Sulphur Rescue Squad (23)
CPR	Mercer	Princeton (28)
CPR	Greenbrier	White Sulphur Rescue Squad (23)
CPR	McDowell	McDowell County 911 (7)
CPR	Pocahontas	Durbin (5)
CPR	Raleigh	Glade Springs Resort (14)
CPR (2 Classes)	Raleigh	MSHA/Beckley (23)
CPR	Raleigh	Raleigh County ACT (6)
CPR	Summers	Hinton (20)
CPR	Summers	Summers County Workforce (10)
CPR	Wyoming	Mullens Pool (3)
CPR	Wyoming	Southern WV Community College (9)
CPR Instructor In-Service	Raleigh	STAT Ambulance (11)
EMT Mining	Raleigh	RESA 1 (41)
First Aid	Fayette	MSHA/Beckley (16)
First Aid	McDowell	Fayetteville High School (66)
First Aid	Pocahontas	McDowell County 911 (7)
First Aid	Raleigh	Durbin (2)
First Aid	Summers	Glade Springs Resort (14)
		Summers County Workforce (10)

RESA-I STATUS REPORT	
PROGRAM:	SPECIAL EDUCATION
DATE:	May 2010
STAFF:	SUSAN W. BARNES
FUNDING SOURCE:	STATE / FEDERAL

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Summers Co. Transition Indicator 13	Administrators (3)	Make-up session for administrators and teacher who couldn't attend the earlier professional development.

AREA: Program		
ACTIVITIES	POPULATION SERVED	COMMENTS
County Administrators of Special Education	RESA I (6)	May CASE date was held on 5/21. The agenda focus was on training for teachers of low incidence disabilities using Boardmaker Plus, PERC summer conference, surrogate parent manual and IEP core team training
RESA/OSP Staff meeting	All RESA SE Directors	RESA directors met with Valerie Wilson and Melissa Ghoulson regarding the T 1% project, then continued to work on the annual application for funding
Surrogate Parent Training Development	RESA 1 counties	Work is completed on revisions to the Surrogate Parent Training manual and Hand in Hand, a Parent Guide to Special Education. We are waiting on approval from the OSP and photographs before printing.
Annual Application for Funding	RESA 1 counties	The grant application will be completed for approval by June 11, 2010.
Profile and Performance Information Collection System (PPICS)	21 st Century Community Learning Centers (Beckley Stratton Middle and Summers County)	Electronic data for the grant was submitted on May 14. The PPICS tool is designed to monitor progress on the after school and summer programs per the 21 st Century grant for this purpose.

RESA-I STATUS REPORT	
PROGRAM:	PROFESSIONAL DEVELOPMENT
DATE:	May 2010
STAFF:	LINDA BALLARD-PRICE
FUNDING SOURCE:	STATE / FEDERAL

AREA: Professional Development		
ACTIVITIES	POPULATION SERVED	COMMENTS
Working with RESA 1 School of Practice principal with end of year professional development and budget liquidation and expenditures for closing 2009-2010 Transforming Access Through Collaboration account.	RESA 1 Raleigh County Bradley Elementary 40 Educators	Professional Development day for entire staff at Bradley Elementary provided by the school leadership team will take place in June. Discussion of materials and cost to use with the professional learning community. Material order submitted to WVDE and RESA 1 and professional development budget.

AREA: Staff Development		
ACTIVITIES	POPULATION SERVED	COMMENTS
Contacting the RESA 1 Professional Development Directors with a request from WVDE for recommendations for middle school math facilitators. Counties were requested to recommend participant name, school, e-mail address and grade level to Donna Landin at WVDE. Current facilitators who have math certification will be invited to engage with the middle school facilitator cohort.	RESA 1 Mercer County Monroe County McDowell County Raleigh County Summers County Wyoming County	The middle school math facilitator cohort will: 1. Complete a 7-week facilitator course hosted by WVDE and facilitated by WVDE during Summer 2010 (July-August) Fall credit will be issued. 2. After completing the facilitator course the participants will be a member of a three person team(There will be a three-member teams for grades 6, two member teams for grade 7 and two member teams for grade 8 for a total of 18 course participants) 3. The eighteen course participants will complete the Learning Communities – Lesson Study eLearning online course during Fall 2010 and implement the resulting course project prior to January 2011. 4. Course participants will facilitate future Lesson Study courses (Winter/Spring 2010 and continuously thereafter). WVDE anticipates the following facilitator cohorts being offered: Fall 2010: (18 participants each area) Middle School Language Arts Middle School Science Middle School Social Studies Winter 2011: (18 participants each area) Elementary Language Arts Elementary Mathematics High School Geometry & Language Arts

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	May 2010
STAFF:	DEENA TYREE / SUSIE HANDY
FUNDING SOURCE:	STATE

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell, Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ.

NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed Mailing Labels and Grade Verification Sheets for various Raleigh County Schools. Printed 6 th Six Weeks Reports Cards and 2SA Transcript Labels for Raleigh County Seniors.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug Submission for WESTEST.	MCDOWELL	Assisted Food Service Dept. with Centralized Billing to City National Bank. Worked with schools on next-year scheduling.
Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug submission for WESTEST.	RALEIGH	Assisted Food Service Dept. with Centralized Billing to City National Bank. Assisted Middle & High Schools with next year scheduling.
Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug submission for WESTEST.	MONROE	Worked with Karen Gore on WVEIS County Issues. Assisted James Monroe High School Counselors with 2010-2011 Scheduling issues. Assisted Mountain View Elementary and Middle School with 2010-2011 Scheduling in RESA 1 Lab.
Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug submission for WESTEST.	SUMMERS	Worked with High School and Middle School on next year scheduling.
Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug submission for WESTEST.	WYOMING	Worked with Danny Lusk on WVEIS Web-Based Application issues.

AREA: WVEIS cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Set up New Users as requested. Assisted Schools with Ninth Month Enrollment Report and Pre-Slug submission for WESTEST.</p> <p>Participated in WVEIS Staff Meeting Call. Call conducted by Marshall Patton, WV Dept. of Education</p>	MERCER	<p>Worked with Libby Privett on issues with Web-Based Application. Worked with Middle Schools on Next year scheduling. Conducted next year scheduling session at Mercer Elementary School. Assisted Glenwood School with next year scheduling in RESA 1 Lab.</p>

RESA-I STATUS REPORT	
PROGRAM:	ADULT BASIC EDUCATION & SPOKES
DATE:	May 2010
STAFF:	SHAWN COOK
FUNDING SOURCE:	STATE / FEDERAL

AREA: GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Administer the GED Exam. • Verified diploma obtainment for examinees • Assisted ABE instructors with registering students for the GED exam. • Conducted inquiry into GED exam session irregularity 	<p>Mercer, Monroe, Nicholas, Pocahontas, Raleigh, Wyoming Counties</p>	<ul style="list-style-type: none"> • GED examination administered to 370 examinees year to date. • We administered the GED in Nicholas County as their GED examiner recovers from an auto accident

AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • ABE classes • Technical Assistance • Continued to provide follow-up assistance to Raleigh lead teacher. • Team taught with developing ABE instructors. • Computer lab installation and class room set-up has been completed in Hinton. • Moved Oceana ABE program. • Facilitated 2 staff development workshops. • Facilitate student recognitions for 1 program. • Attended state staff. • Working with Wyoming County to implement program in the Mullens area. • Reviewed AEMIS data with instructors in Wyoming, Pocahontas, Braxton, Raleigh and Webster. 	<p>CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster, Wyoming & Braxton.</p>	<ul style="list-style-type: none"> • Under RESA direction 1 full time and three part-time ABE classes conducted. • Provided technical assistance and supervision to identified programs.

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Staff Evaluations • Monitoring • Working with 3 counties to plan graduation. • Staff development for Spokes staff. • Working to develop new site in Pineville • Mentored with developing teacher in Wyoming County, developing strategic plan for program improvement 	Programs in all counties	<ul style="list-style-type: none"> • Under RESA direction 9 full time and 1 part-time Spokes classes conducted. • Conducted 6 walk-throughs: 48 total for the year.

AREA: RESA		
ACTIVITIES	POPULATION SERVED	COMMENTS
Completed 12 of 13 staff evaluations.		

RESA-I STATUS REPORT	
PROGRAM:	MATHEMATICS & SCIENCE PARTNERSHIP
DATE:	May 2010
STAFF:	KERRY RICHMOND
FUNDING SOURCE:	LOCAL / STATE

AREA: MATHEMATICS & SCIENCE PARTNERSHIP		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinating the STEMulating Student Achievement in Science and Mathematics Project Activities	RESA 1 McDowell Mercer Monroe Summers Wyoming	Continuous communication with the teachers involved in the project. Meetings with Keith Butcher and Linda Ballard-Price on decisions regarding the project. Evaluating data returned from the teacher and student assessments to determine areas of weakness that need to be addressed through professional development.
Conducted monthly PLC meeting and classroom visits of teachers involved in the project.	RESA 1	I conducted the monthly meeting with teacher-led book study and visits to the classrooms of the teachers in the experimental group. I observed and assisted the teachers and students with classroom activities and asked them if they had any questions, concerns, or needs from me.
WIKI set-up on WVDE web site	RESA 1	A WIKI has been set up on the WVDE website for the STEMulating Student Achievement in Science and Mathematics project. Questions are being posted monthly that the teachers have to respond to as well as any important information I need to convey to them. Please take time to visit: http://wiki.k12.wv.us/mathscience/dojo.php?id=stemulating:start
Blog set up for MSP Project on Blogger	RESA 1	A blog has been set up on Blogger for the STEMulating Student Achievement in Mathematics and Science Project. This blog is used for communication between teachers and myself and well as between the teachers. Please take time to visit: http://resalmsp.blogspot.com/
Post-Testing of Teachers and Students	RESA 1	Control group teachers and all students are in the process of being post-tested. Tests are being sent to evaluator for scoring.

AREA: MATHEMATICS & SCIENCE PARTNERSHIP cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Quarterly Workshop at Concord University	RESA 1	Treatment group teachers participated in a professional development session at Concord University. They received content instruction from the project's higher education faculty, participated in leadership and team-building activities, and worked together in a session with Todd Ensign from the NASA IV and V facility. Teachers are now trained to use the STARLAB and can borrow the equipment.
Google Site Set Up	RESA 1	Google site has been set up for communication and resources for the MSP. https://sites.google.com/a/wvde.k12.wv.us/resa-i-msp/