

Minutes

Regional Council Meeting
RESA 1 Office
Beckley, West Virginia
May 14, 2010

ATTENDANCE:

Regional Council Members Present

Dr. Deborah Akers, Superintendent, Mercer County
David Ballard, Board Member, Summers County
Frank L. Blackwell, Superintendent, Wyoming County
Dr. Sarah Brown, Chief Instructional Leader, Summers County
J. Michael Callaway, Board Member, McDowell County
Suzette Cook, Superintendent, McDowell County
Teresa Farley, Teacher, Mercer County
Dr. Lyn Guy, Superintendent, Monroe County
Vickie Hinerman, Superintendent, Summers County
Dr. Charlotte Hutchens, Superintendent, Raleigh County
Mary Alice Kaufman, Board Member, Mercer County
Danny Lively, Board Member, Monroe County
Mike Prichard, Board Member, Wyoming County
Patricia Waddell, Board Member, Raleigh County

Regional Council Members Not Present

Dr. Tom Blevins, Bluefield State College
Florisha Christian-McGuire, Principal, Jaeger High School
Dr. Stanley Hopkins, West Virginia Department of Education
Dr. Kathy Liptak, Concord University

RESA-1 Staff Present

Keith Butcher, Executive Director, RESA 1
LaDawn Mitchem, Executive Secretary, RESA 1
Jamie Bailey, Medicaid Specialist, RESA 1
Darrin Butcher, Treasurer, Raleigh County Schools
Susan Barnes, Special Education Director, RESA 1
John Watson, Technology Coordinator

Call to Order

The meeting was called to order at 2:30 pm by Dr. Deborah Akers, Superintendent, Mercer County Schools.

REPORTS:

Financial Report Update: The financial reports for April 2010 were posted online prior to the meeting and were available for review. Darrin Butcher, RESA CFO, and Keith Butcher, RESA-1 Executive Director, were available for discussion or to answer any questions. There were no questions and no discussion.

Medicaid Report Update: The Medicaid Report for April 2010 were posted online prior to the meeting and were available for review. Jamie Bailey, Medicaid Specialist with RESA 1 was available for discussion. There were no questions and no discussion.

Employee Status Reports: The employee status reports for April 2010 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

EXECUTIVE DIRECTOR'S REPORT:

May, 2010

Computer Technician Salary Schedule

The Executive Director is requesting a meeting of the Technology committee (Suzette Cook, Vicki Hinerman, and Lyn Guy) to review and make recommendations to proposed changes in the salary schedule for computer technicians. The current salary schedule is based on certifications that no longer exist. John Watson and Keith Butcher would like to propose a tiered salary schedule based on duties and training.

Spanish Language Cohort Program

RESA 1 is still seeking program participation in the Spanish Language Cohort Program in order to meet the minimum of 15 enrolled students. At the present time, ten teachers have expressed interest in participating in the certification program (see attached program enrollment information).

eWalk Training

RESA 1 can provide training for eWalk program users. Lori Comer, a Mercer County principal, can provide one day of initial training and a second day of advanced training depending on the needs of program users. Dates Available for e-Walk training: are July 13, 14, 15, 16, 19, 20, 21, 22, 23, 27,28.

Proposed eWalk Training	
Session I – Initial eWalk Training	Session II – Advanced eWalk Training
Set-up and log in	Comment Builder
mx-Mobile website	Creating a Template
Know your hand-held device	Elements
Adding/deleting staff members	Checklists
Adding templates	Value Lists
Managing templates	Templates
Managing organizations	Reports
Walk-throughs	
Save/Upload	
Edit	
Print/Email	

Acuity / Writing Roadmap Training

The WVDE Office of Assessment, Accountability and Research is partnering with RESA 1 to offer two summer workshops to prepare teachers for the 2010-2011 school year: “*Connecting Acuity Assessments and Reports to Classroom Instruction*” and “*The Customization of Writing Roadmap to the West Virginia Writing Rubrics*.” Teachers would receive both sessions on one full day of training to be provided on August 5th or August 6th (see enclosed memorandum).

Mathematics Textbook Adoption

Dependent on the mathematics textbooks to be adopted by the school districts, RESA 1 can facilitate regional professional development as requested (see attached printout of county adoption information).

Regional Council Schedule

The next meeting of the RESA-1 Regional Council will be held at **10:00 am on June 11, 2010** at the Beckley - Raleigh Convention Center in Beckley. Immediately following the meeting, a luncheon will be held at the Convention Center to recognize the selected RESA 1 Exemplary Educators.

INFORMATION AND DISCUSSION:

RESA 1 FY 2009 Audit – Due to the date of the Audit Exit Interview, this item was removed from the Agenda.

RESA 1 Budget 2010-2011 – Keith Butcher and Darrin Butcher reviewed the 2010-2011 Budget with the Regional Council.

Low-Voltage Technician Position for Raleigh County – John Watson was available for questions regarding this position. This will be a Raleigh County Position at Raleigh County's Expense.

Reduction in Force – Keith Butcher reported to the Regional Council that due to the 2010-2011 Budget there will be a reduction in (3) positions at RESA 1. The Math Science Coordinator Position, the RAZE Coordinator Position and a secretary position.

Legislative Special Session – Keith Butcher and Deborah Akers gave a brief overview of the upcoming Legislative Special Session.

ACTION:

1. Motion by Dr. Lyn Guy and seconded by Patricia Waddell to accept the April 2010 Minutes. Motion passed and the April Minutes were approved.
2. Motion by Dave Ballard seconded by Michael Callaway to accept the Monthly Financial Reports for April 2010. Motion passed. Monthly Financial Reports for April 2010 were accepted.
3. Motion by Dr. Lyn Guy and seconded by Suzette Cook to approve the RESA 1 Budget for 2010-2011. Motion Passed. The budget was approved.

ACTION cont:

4. Motion by Frank Blackwell and seconded by Dr. Charlotte Hutchens to approve the recommendation of the hiring of a Low-Voltage Technician for Raleigh County. Motion Passed. The recommendation was approved.

5. Motion to by Dr. Charlotte Hutchens and seconded by Michael Callaway to approve the reduction of (3) positions at RESA 1. Motion Passed. The reduction was approved.

6. Motion to adjourn by Michael Callaway the Regional Council Meeting adjourned at 3:30 pm.

Respectfully submitted,

Signed Copy on File.

Keith Butcher, Executive Director
RESA-1

Date