

Minutes

**Regional Council Meeting
RESA 1 Office
Beckley, West Virginia
March 19, 2010**

ATTENDANCE:

Regional Council Members Present

Dr. Deborah Akers, Superintendent, Mercer County
Gilbert Bailey, Board Member, Mercer County
David Ballard, Board Member, Summers County
Dr. Sarah Brown, Chief Instructional Leader, Summers County
J. Michael Callaway, Board Member, McDowell County
Suzette Cook, Superintendent, McDowell County
Teresa Farley, Teacher, Mercer County
Dr. Lyn Guy, Superintendent, Monroe County
Vickie Hinerman, Superintendent, Summers County
Dr. Charlotte Hutchens, Superintendent, Raleigh County
Dr. Kathy Liptak, Concord University
Danny Lively, Board Member, Monroe County
James McGrady, Assistant Superintendent, Wyoming County
Mike Prichard, Board Member, Wyoming County
Nelson Spencer, Assistant Superintendent, Raleigh County
Patricia Waddell, Board Member, Raleigh County

Regional Council Members Not Present

Frank L. Blackwell, Superintendent, Wyoming County
Dr. Tom Blevins, Bluefield State College
Florisha Christian-McGuire, Principal, Jaeger High School
Dr. Stanley Hopkins, West Virginia Department of Education
Mary Alice Kaufman, Board Member, Mercer County

RESA-1 Staff Present

Keith Butcher, Executive Director, RESA 1
LaDawn Mitchem, Executive Secretary, RESA 1
Jamie Bailey, Medicaid Specialist, RESA 1
Darrin Butcher, Treasurer, Raleigh County Schools
Linda Price, Staff Development Director, RESA 1
Susan Barnes, Special Education Director, RESA 1

Guests

Dr. Jan Barth, Special Assignment, Superintendent's Office
WVDE Office of Assessment & Accountability
Dr. Matthew Edwards, Assistant Professor of Spanish
Division of Languages and Literatures, Concord University

Call to Order

The meeting was called to order at 10:00 am by Dr. Lyn Guy, Superintendent, Monroe County Schools.

Reports:

Financial Report Update: The financial reports for February 2010 were posted online prior to the meeting and were available for review. Darrin Butcher, RESA CFO, and Keith Butcher, RESA-1 Executive Director, were available for discussion or to answer any questions. There were no questions and no discussion.

Medicaid Report Update: The Medicaid Report for February 2010 were posted online prior to the meeting and were available for review. There were no questions and no discussion.

State Department Report: Dr. Stanley Hopkins, Assistant State Superintendent, West Virginia Department of Education, gave a brief overview of the State Board of Education Meeting and discussed current State Board initiatives.

Employee Status Reports: The employee status reports for February 2010 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

Executive Director's Report, March, 2010

RESA Funding

The funding for RESAs, formerly capped at \$4.2 million, is now capped at \$3.9 million. This constitutes a 5% cut in appropriated funding which may be subject to any additional cuts to state agency budgets.

Statewide System of Support

RESA 1 participated in the development of improvement plans as a result of Office of Education Performance Audits (OEPA) reviews for McDowell County, Beckley Stratton Middle School in Raleigh County and Mountain View Elementary/Middle School in Monroe County. Each improvement plan outlines the direct role RESA 1 will play during the implementation of the improvement plan. This month, Mr. Butcher is beginning a six week, grade-level PLC study of teaching for depth of knowledge at Beckley Stratton and provided leadership in developing training for McDowell County school counselors.

eWalk Licenses

RESA 1 will check with the four participating counties before renewing a cooperative purchase of the eWalk system for Mercer County (40 licenses), Summers County (8 licenses), Monroe County (12 licenses), and McDowell County (31 licenses).

Executive Director's Evaluation

Regional Council members have been mailed a copy of the evaluation form for the executive director. Each individual form *and* a summary of all responses are reviewed annually by the State Board of Education. Please return the completed form to Dr. Akers in the pre-paid envelope provided.

RESA 1 Personnel Evaluations

RESA 1 uses the personnel planning and evaluation process of the West Virginia Department of Education for the purpose of goal setting and personnel evaluation. Teachers in Adult Basic Education and SPOKES programs are evaluated annually using the State teacher evaluation process. All employees are evaluated prior to May 1st.

Coordinated Health Program

Funding for the Coordinated Health Program (former Tobacco Prevention Program) has been cut at the State level by 30%. This will result in a reduction of the number of Regional Coordinated Health Specialists from 9 to 7. The current positions are expected to be eliminated and then reposted for the 2010-2011 fiscal year.

Strategic Plan 2010-2011

RESA 1 will begin surveying district needs for the development of the 2010-2011 RESA 1 Strategic Plan.

Regional Council Schedule

The next meeting of the RESA-1 Regional Council will be held at **2:30 pm** on **April 9th**, 2010 at the RESA 1 office in Beckley.

Action:

1. Motion by Patricia Waddell and seconded by Mike Callaway to accept the February Minutes. Motion passed and the February Minutes were approved.
2. Motion by Mike Callaway seconded by Mike Prichard to accept the Monthly Financial Reports for February. Motion passed. Monthly Financial Reports for February were accepted.
3. Motion by Dave Ballard and seconded by Suzette Cook to approve the request to engage an outside audit firm for a audit of the financial statements. Motion Passed. Approval for an outside audit firm was granted.
4. Motion by Lyn Guy and seconded by Mike Callaway to approve the Concord Spanish Language Cohort Agreement. Motion passed. Approval for the agreement was granted.
5. Motion to adjourn by Pat Waddell. Regional Council Meeting adjourned at 11:30 am.

Respectfully submitted,

Signed Copy on File.

Keith Butcher, Executive Director
RESA-1

Date