

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ABE TECHNOLOGY COORDINATION</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>LOUISE MILLER</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: Adult Education Management Information System (AEMIS)</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1. General maintenance of error messages 2. Server software / hardware improvements 3. Programming updates as needed	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1. Student Data Entry 2. Student Enrollment Deletions 3. Student Deletions 4. Class Deletions 5. Goal Setting 6. Misc. Calls / E-mails 7. Creation of new classes 8. Referrals to "AEMIS Technical Assistance Contacts" 9. Printed ABE 400A/B spreadsheets for programs as requested a. RESA *seven* b. Mingo County	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
1. Class deletions 2. Duplicate SSNs 3. Enrollment / Student deletions 4. User Passwords	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS Misc Activities 1. Monitor and update Duplicate Student report 2. Requested data from Oklahoma Scoring statewide datamatch	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

<b>AREA: Misc.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
AEMIS	WVABE Statewide	Meeting with Bill Wilcox, Barry Kelly, and other state staff regarding AEMIS programming

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	<b>ADOLESCENT HEALTH INITIATIVE</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>BARBARA McFADDEN</b>
<b>FUNDING SOURCE:</b>	<b>OFFICE OF MATERNAL CHILD / FAMILY HEALTH</b>

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Attended workshop in Romney sponsored by the Region 8 Adolescent Health Task Force.	Region 1	Title of workshop was <i>So Sexy So Soon</i> and Diane Levin (Boston, MA) talked about effects of media and commercial culture on children and youth.
Offered a workshop in Mercer Co. and Raleigh Co. for new substitute teachers. -40 attended	Region 1	My workshop was titled: <i>Building Respect and Cooperation in the Classroom</i>
Offered a workshop for substitute teachers seeking re-certification – 56 attended	Region 1	My workshop was titled: <i>Sparks: Helping Young People Find Joy, Energy and Direction in Life</i>
Offered a workshop at the WV Social Work Conference in Charleston	Statewide	Chris Merritt, AHC, Region 8 and I offered <i>Sparks: Helping Young People Find Joy, Energy and Direction in Life</i>

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Facilitated Summers County Substance Abuse Partnership Meeting – took and sent minutes	Summers County	They have received a \$5,000 grant to offer community forums on prescription drug abuse in their county.
Attended Adolescent Health Initiative statewide meeting in Clarksburg	Statewide	This is an opportunity to share what each of us (Regional AHCs) are doing and plan for future events.

**Other: I was on vacation for 9 days this month and spent much of the time I was in the office preparing for workshops.**

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>WV WORKS ASSESSMENT SPECIALIST</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>SAMUEL SMITH</b>
<b>FUNDING SOURCE:</b>	<b>FEDERAL</b>

<b>AREA: Testing</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Wyoming County  All clients administered the EHI Screen. All clients administered the LNS Screen.	DHHR Clients, WV Works Dept.	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)  Scored, processed, and returned results to WV Works Supervisors in all 13 counties in timely, efficient manner.  Administered Emotional Health Inventory and Learning Needs Screening in all 14 counties.  Administered Workkeys Assessment in three counties.

<b>AREA: Coordination</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE	

<b>STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>TECHNOLOGY SERVICES</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>JOHN D. WATSON</b>
<b>FUNDING SOURCE:</b>	<b>STATE / LOCAL</b>

<b>AREA: Repair and Installation Services</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Ten field technicians responding to work orders and assistance requests.	Entire RESA 1 service area	The team of 10 field technicians responded to 2042 work orders and assistance requests throughout the service area. The technicians addressed 328 server issues 85 network issues 12 WVEIS issues 26 data circuit issues 7 router issues 1496 workstation issues 88 printer and miscellaneous issues

<b>AREA: Training</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Provide training and support for technicians.	Entire RESA 1 service area	Onsite and remote support for technician projects, network issues, device configuration, etc. Best practice recommendations and advice. Recommend, order, and deliver requested equipment and supplies
Network Infrastructure Certification	Entire RESA 1 service area	Working with upgrading certification equipment to include new standards. Gathering data on ratified CAT 6 standards. Preparing forms for training cable installers for state requirements.

<b>AREA: Infrastructure Support</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Bandwidth consultations	Entire RESA 1 service area	Continued to gather data on several projects in various stages of implementation and discussed with several technicians. Router and switch utilization practices were brought up with the state network engineers for recommendation.

<b>AREA: Infrastructure Support cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Problem Escalation	McDowell County	Problem documentation and escalation process continued for problem circuit at Fall River. Once again this circuit has experienced extended outages this month culminating in some cable repair.
Problem Escalation	Wyoming County	Determine root causes of reportedly poor service to Baileysville School. Peak usage exceeds bandwidth causing some of issue. Continued to work with county to determine solutions and causes. Access to some addresses was blocked through router access-lists. There are marked improvements in performance, yet some blocked sites provide needed services.
RESA 1 Website	Entire RESA 1 service area	The recoding of the website to facilitate upgrades to the underlying technologies continued. Gathering of graphic materials and minor touch ups this month. Polish and finishing touches are underway and near completion.

<b>AREA: Personnel</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technician accountability.	Entire RESA 1 service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries. Delivered requested supplies to remote offices.
Salary Classification and Compensation	Entire RESA 1 service area	Creation of proposal for salary classification and discussion with Executive Director.

<b>AREA: Special Projects</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Emergency Media Site Facilitation	Raleigh County	Worked with state and local engineers and administrators to facilitate network access for media covering the Upper Big Branch mine disaster at Marsh Fork Elementary.

<b>AREA: Special Projects cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
New ABE site	Summers County	Workstations were received and installed this month. Some small issues and additional software installations remain. This new site is 90% finished technology wise.
Server Procurement	Entire RESA 1 service area	Procured a small quantity of used servers for reuse in our service area.

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<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>MEDICAID</b>
<b>DATE:</b>	<b>APRIL 2010</b>
<b>STAFF:</b>	<b>JAMIE BAILEY</b>
<b>FUNDING SOURCE:</b>	<b>LOCAL / STATE</b>

<b>AREA: Medicaid Billing</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Billed Medicaid	McDowell	53,025.53
	Mercer	89,957.12
	Monroe	39,213.93
	Raleigh	289,417.58
	Summers	
	Wyoming	

<b>AREA: Medicaid</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Technical Assistance	McDowell	Transmitted billing files and ran remittances.
	Mercer	Assisted with provider enrollment, transmitted billing and ran remittances.
	Monroe	Transmitted billing files and ran remittances.
	Raleigh	Transmitted billing files, ran remittances and TAI report.
	Summers	Transmitted billing files and ran remittances.
	Wyoming	Transmitted billing files and ran remittances.

<b>AREA: Medicaid</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<p>Technical Assistance</p>       <p>Meetings</p>	All Counties	<p>Spoke with Vickie Mohnacky concerning provider enrollment</p> <p>Prepared a Time and Effort Report for Medicaid and Special Education.</p> <p>Prepared Reimbursement and Transmittal Reports for all six counties.</p> <p>Prepared Professional Development / Service Report.</p> <p>Attended RESA-I Regional Council Meeting</p>

<b>AREA: Special Education</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Susan Barnes	Special Education	<p>Made copies for Substitute Teacher Training.</p> <p>Made copies, labels and mailed packets.</p>



<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>PUBLIC SERVICE TRAINING</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>RICK RICE/SANDY HAWLEY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: FIRE STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Driver/Operator	Greenbrier	Fairlea Fire Department
Emergency Vehicle Driving	Braxton	Gassaway Fire Department
Emergency Vehicle Driving	Greenbrier	Williamsburg Fire Department
Firefighter 1	Greenbrier	FCI/Alderson
Firefighter 2	Braxton	Frametown Fire Department
Firefighter 2	McDowell	McDowell County 911
Fire Officer 2	Greenbrier	Alderson Fire Department
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad
Hazardous Materials Awareness	Webster	Cowen Fire Department
Pump Operations	Wyoming	Wyoming County Fire fighters
Technical Rescue	Wyoming	Wyoming County Fire Fighters
Vehicle Rescue Operations	Wyoming	Wyoming County Fire Fighters

<b>AREA: FIRE COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Emergency Vehicle Driving	Greenbrier	Williamsburg Fire Department (13)
Emergency Vehicle Driving Up-dates	Greenbrier	Frankford Fire Department (13)
Fire Department Updates	Greenbrier	Greenbrier Hotel (34)
Fire Fighter 1	Raleigh	Bradley-Pros. Fire Department (11)
Fire Fighter 2	McDowell	McDowell Firefighters (17)
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad (13)
Hazardous Materials Awareness	Webster	Cowen Fire Department (15)
Hazardous Materials Awareness Refresher	Greenbrier	White Sulphur Fire Department (13)
	Wyoming	Wyoming County Fire fighters (14)
Pump Operations	Wyoming	Wyoming County Fire Fighters (15)
Technical Rescue	Nicholas	Craigsville Fire Department (24)
Vehicle Rescue Awareness	Nicholas	Craigsville Fire Department (21)
Vehicle Rescue Operations	Wyoming	Wyoming County Fire Fighters (14)

<b>AREA: EMS STARTED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
CPR	Braxton	Gassaway Fire Department
CPR	McDowell	McDowell County Spokes
CPR	Mercer	RESA 1 Substitute Teachers
CPR	Nicholas	Nicholas County Spokes
CPR	Pocahontas	Marlinton
CPR	Raleigh	MSHA/Beckley
CPR	Raleigh	RESA 1 Substitute Teachers
EMT Mining	Raleigh	MSHA/Beckley
First Aid	Nicholas	Nicholas County Spokes

<b>AREA: EMS COMPLETED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
CPR	Braxton	Gassaway Fire Department (14)
CPR	Mercer	RESA 1 Substitute Teachers (7)
CPR	McDowell	McDowell County Spokes (6)
CPR	Nicholas	Nicholas County Spokes (9)
CPR	Pocahontas	Marlinton (7)
CPR	Raleigh	RESA 1 Substitute Teachers (34)
EMT Mining	McDowell	Welch (10)
First Aid	McDowell	McDowell County Spokes (6)
First Aid	Nicholas	Nicholas County Spokes (9)

<b>AREA: SCHOOL IN-SERVICE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
AED TRAINING	WYOMING	BERLIN MCKINNEY ELEM. (31)
AED TRAINING	WYOMING	WESTSIDE HIGH SCHOOL (45)
AED TRAINING	WYOMING	WYOMING VO TECH (18)

<b>AREA: MEETINGS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
West Virginia State Fire Commission/ White Sulphur Springs RESA 3, Dunbar	West Virginia Firefighters Public Service Training	Represent RESA 1 Represent RESA 1

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>SPECIAL EDUCATION</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>SUSAN W. BARNES</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: Training</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Summers Co. Transition Indicator 13	Teachers (7)	Teachers from high schools participated in Indicator 13 training to insure accurate and reliable Transition planning for students 16 years and older. This indicator requires 100% compliance.
Action Research Project: SETLA 2009 Follow-up requirement	Approximately 25 ARP reviews were completed	Teachers who attended SETLA 2009 were required to complete an action research project within their classrooms using one of the tools or topics learned at the summer academy. Preliminary results and quality are excellent.
WVDE Collaborative Team Training	WVDE and RESA staff	WVDE presented a one day workshop for staff who facilitate collaboration and professional learning communities. Ms. Chris Jackacic from Solution Tree, Inc. presented.
Substitute Teacher Training	RESA I (42)	Initial training was provided to non-education degree persons desiring to become substitute teachers.
Substitute Teacher Recertification	RESA 1 (55)	Recertification training provided to substitute personnel initially trained three years ago.

<b>AREA: Program</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
County Administrators of Special Education	RESA I (6)	April CASE date was held on 4/23. The agenda focus was on training for teachers of low incidence disabilities and early childhood Creative Curriculum report requirements.
RESA/OSP Staff meeting	All RESA SE Directors	RESA directors completed the ARP review cited above.
Surrogate Parent Training Development	RESA 1 counties	Work continues on revising the antiquated Surrogate Parent Training manual and Hand in Hand, a Parent Guide to Special Education. The next work group meeting will be May 3.

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>PROFESSIONAL DEVELOPMENT</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>LINDA BALLARD-PRICE</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: Spring 2010 Substitute Schedule</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Each county Personnel Director was notified of the four day Substitute Training to be held April 27-28, 2010 and April 29-30, 2010 in Beckley and Princeton. Counties submitted participant names prior to training. A twenty-five dollar registration fee was charged to all participants and deposited in RESA 1 general account. Training scheduled was developed and given to each presenter, facilities were scheduled, secretary collected and deposited registration fees, certificates were made and given to each participant and registration forms were mailed to each county personnel director.	<p>RESA 1</p> <p>Mercer County McDowell County Monroe County Raleigh County Summers County Wyoming County</p> <p>Total Count</p> <p>Participants attending new orientation 42</p> <p>Participants attending recertification 56</p> <p>Total Participants for four day training 98</p>	<p>Fall 2010 and Spring 2011 New Substitute Orientation will be scheduled for two site locations- RESA 1 and Princeton Workforce WV site. Both site locations are provided with no cost for facilities.</p> <p>The Spring 2011 Recertification Training will be scheduled and conducted at RESA 1.</p> <p>Total deposit for the four day 2010 registration training to RESA 1 General Fund was \$ 2450 .00.</p>

<b>AREA: WVDE/RESA 1 21<sup>st</sup> Century Grant Project Challenge</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Working with Beckley Stratton to prepare for peer review observation of Project Challenge needs and services. Visitation to classroom project at Beckley Stratton with West Virginia Department of Education personnel. Summers High School will begin Project Challenge this summer. Tools of Trade training arranged for staff in June 2010 to be held at RESA 1.	<p>RESA 1</p> <p>Raleigh County Beckley Stratton Middle 78 Students</p> <p>Summers County Summers County High</p>	<p>Project Challenge Needs:</p> <ul style="list-style-type: none"> <li>®Increase student achievement</li> <li>®Improve the health and safety of Children and youth</li> <li>®Increase parent and community Involvement</li> <li>®Increase parent and community involvement in education</li> </ul> <p>Services Provided:</p> <ul style="list-style-type: none"> <li>®Daily homework assistance</li> <li>®Reading and Mathematics intervention</li> <li>®Enrichment activities based on student issues</li> </ul>

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>WVEIS</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>DEENA TYREE / SUSIE HANDY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell, Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

**NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.**

<b>AREA: USER/PHONE SUPPORT</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ.

<b>AREA: IN-HOUSE DATA PROCESSING</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed Mailing Labels, Grade Verification Sheets, Rolodex Cards, Student Schedule Cards and 5 <sup>th</sup> Six Weeks Report Cards for Raleigh County Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

**NARRATIVE: Assisted Users by phone, in person, system messages and emails.**

<b>AREA: WVEIS</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	MCDOWELL	Assisted Food Service Dept. with Centralized Billing to City National Bank. Worked with Amanda on Grading Issues. Set up Teacher ID's for On-Line IEP Access.
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	RALEIGH	Assisted Food Service Dept. with Centralized Billing to City National Bank. Assisted Middle & High Schools with next year scheduling. Conducted next year scheduling session with Elementary Schools. Developed Reports for College Summit for Liberty and Shady Spring High Schools. Set up Teacher ID's for On-Line IEP Access.

<b>AREA: WVEIS cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	MONROE	Worked with Karen Gore on WVEIS County Issues. Assisted James Monroe High School Counselors with 2010-2011 Scheduling in RESA 1 Lab. Assisted Peterstown Elementary and Middle Schools with 2010-2011 Scheduling in RESA 1 Lab. Set up Teacher ID's for On-Line IEP Access.
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	SUMMERS	Worked with High School and Middle School on next year scheduling. Set up Teacher ID's for On-Line IEP Access.
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	WYOMING	Worked with Danny Lusk on WVEIS Web-Based Application. Set up Teacher ID's for On-Line IEP Access.
Set up New Users as requested. Assisted Schools with Eighth Month Enrollment Report.	MERCER	Worked with Libby Privett on issues with Web-Based Application. Worked with Middle Schools on Next year scheduling. Set up session for May 4 <sup>th</sup> to assist with next year scheduling. Set up Teacher ID's for On-Line IEP Access.
Participated in conference call with WVEIS County Contacts. Call conducted by Marshall Patton, WV Dept. of Education.		



<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>ADULT BASIC EDUCATION &amp; SPOKES</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>SHAWN COOK</b>
<b>FUNDING SOURCE:</b>	<b>STATE / FEDERAL</b>

<b>AREA: GED</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Administer the GED Exam.</li> <li>Verified diploma obtainment for examinees</li> <li>Assisted ABE instructors with registering students for the GED exam.</li> </ul>	Mercer, Monroe, Nicholas, Pocahontas, Raleigh, Wyoming Counties	<ul style="list-style-type: none"> <li>Administer the GED Exam.</li> <li>Verified diploma obtainment for examinees</li> <li>Assisted ABE instructors with registering students for the GED exam.</li> </ul>

<b>AREA: ABE</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>ABE classes</li> <li>Technical Assistance</li> <li>Continued to provide follow-up assistance to Raleigh lead teacher.</li> <li>Team taught with developing ABE instructors.</li> <li>Computer lab installation and class room set-up has been completed in Hinton.</li> <li>Completed third cycle of Day Report Life Skills</li> <li>Facilitated 2 staff development workshops.</li> <li>Facilitate student recognitions for 1 program.</li> <li>Attended state staff.</li> <li>Working with Wyoming County to implement program in the Mullens area.</li> </ul>	CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster, Wyoming & Braxton.	<ul style="list-style-type: none"> <li>Under RESA direction 1 full time and three part-time ABE classes conducted.</li> <li>Provided technical assistance and supervision to identified programs.</li> </ul>

<b>AREA: SPOKES</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Staff Evaluations</li> <li>Monitoring</li> <li>Working with 3 counties to plan graduation.</li> <li>Staff dev. for Spokes staff.</li> <li>Placed new instructor in Hinton Spokes and provided support services.</li> </ul>	Programs in all counties	<ul style="list-style-type: none"> <li>Under RESA direction 9 full time and 1 part-time Spokes classes conducted.</li> <li>Conducted 8 walk-throughs: 42 total for the year.</li> </ul>

<b>AREA: RESA</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
<ul style="list-style-type: none"> <li>Completed 8 of 13 staff evaluations.</li> </ul>		<ul style="list-style-type: none"> <li>Completed 8 of 13 staff evaluations.</li> </ul>

<b>RESA-I STATUS REPORT</b>	
<b>PROGRAM:</b>	<b>MATHEMATICS &amp; SCIENCE PARTNERSHIP</b>
<b>DATE:</b>	<b>April 2010</b>
<b>STAFF:</b>	<b>KERRY RICHMOND</b>
<b>FUNDING SOURCE:</b>	<b>LOCAL / STATE</b>

<b>AREA: MATHEMATICS &amp; SCIENCE PARTNERSHIP</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Coordinating the STEMulating Student Achievement in Science and Mathematics Project Activities	RESA 1 McDowell Mercer Monroe Summers Wyoming	Continuous communication with the teachers involved in the project. Meetings with Keith Butcher and Linda Ballard-Price on decisions regarding the project. Evaluating data returned from the teacher and student assessments to determine areas of weakness that need to be addressed through professional development.
Conducted monthly PLC meeting and classroom visits of teachers involved in the project.	RESA 1	I conducted the monthly meeting with teacher-led book study and visits to the classrooms of the teachers in the experimental group. I observed and assisted the teachers and students with classroom activities and asked them if they had any questions, concerns, or needs from me.
WIKI set-up on WVDE web site	RESA 1	A WIKI has been set up on the WVDE website for the STEMulating Student Achievement in Science and Mathematics project. Questions are being posted monthly that the teachers have to respond to as well as any important information I need to convey to them. Please take time to visit: <a href="http://wiki.k12.wv.us/mathscience/oku.php?id=stemulating:start">http://wiki.k12.wv.us/mathscience/oku.php?id=stemulating:start</a>
Blog set up for MSP Project on Blogger	RESA 1	A blog has been set up on Blogger for the STEMulating Student Achievement in Mathematics and Science Project. This blog is used for communication between teachers and myself and well as between the teachers. Please take time to visit: <a href="http://resa1msp.blogspot.com/">http://resa1msp.blogspot.com/</a>

<b>AREA: MATHEMATICS &amp; SCIENCE PARTNERSHIP cont.</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Pre-Testing and Post-Testing of Students	RESA 1	Students on a block schedule have been post-tested and are in the process of being pre-tested. Tests are being sent to evaluator for scoring.
Google Site Set Up	RESA 1	Google site has been set up for communication and resources for the MSP. <a href="https://sites.google.com/a/wvde.k12.wv.us/resa-i-msp/">https://sites.google.com/a/wvde.k12.wv.us/resa-i-msp/</a>