

Minutes

**Regional Council Meeting
RESA 1 Office
Beckley, West Virginia
April 16, 2010**

ATTENDANCE:

Regional Council Members Present

David Ballard, Board Member, Summers County
Dr. Tom Blevins, Bluefield State College
Dr. Sarah Brown, Chief Instructional Leader, Summers County
Suzette Cook, Superintendent, McDowell County
Teresa Farley, Teacher, Mercer County
Vickie Hinerman, Superintendent, Summers County
Dr. Charlotte Hutchens, Superintendent, Raleigh County
Mary Alice Kaufman, Board Member, Mercer County
Danny Lively, Board Member, Monroe County
Mike Prichard, Board Member, Wyoming County
Patricia Waddell, Board Member, Raleigh County

Regional Council Members Not Present

Dr. Deborah Akers, Superintendent, Mercer County
Frank L. Blackwell, Superintendent, Wyoming County
J. Michael Callaway, Board Member, McDowell County
Florisha Christian-McGuire, Principal, Iaeger High School
Dr. Lyn Guy, Superintendent, Monroe County
Dr. Stanley Hopkins, West Virginia Department of Education
Dr. Kathy Liptak, Concord University

RESA-1 Staff Present

Keith Butcher, Executive Director, RESA 1
LaDawn Mitchem, Executive Secretary, RESA 1
Jamie Bailey, Medicaid Specialist, RESA 1
Darrin Butcher, Treasurer, Raleigh County Schools
Susan Barnes, Special Education Director, RESA 1
Keri Richmond, Coordinator, Mathematics Science Partnership

Call to Order

The meeting was called to order at 10:00 am by Vickie Hinerman, Superintendent, Summers County Schools.

Reports:

Financial Report Update: The financial reports for March 2010 were posted online prior to the meeting and were available for review. Darrin Butcher, RESA CFO, and Keith Butcher, RESA-1 Executive Director, were available for discussion or to answer any questions. There were no questions and no discussion.

Medicaid Report Update: The Medicaid Report for March 2010 were posted online prior to the meeting and were available for review. Jamie Bailey, Medicaid Specialist with RESA 1 was available for discussion. There were no questions and no discussion.

Employee Status Reports: The employee status reports for March 2010 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

Executive Director's Report April, 2010

Grant Awards

The following grant award adjustments are reported for the month of March, 2010.

Award	Title	Source	Initial Amount	Adjustment	Amount
C327063	GED Scholarships	State	\$40,000	+\$20,000	\$60,000
C319418	SPOKES	State	\$1,001,201	+\$13,500	\$1,014,701

RESA Funding

The funding for RESAs, formerly capped at \$4.2 million, will be capped at \$3.9 million for next year. The amount of funding RESA 1 received from the Public School Support Program was \$512,520 for the 2009-2010 fiscal year and will be \$487,498 for fiscal year 2010-2011 for a total reduction of \$25,022.

Grant Staff Reductions

The State Department of Education has determined that RESA 1 and RESA 8 will not have Coordinated Health Specialists for the 2010-2011 fiscal year. Funding for the Coordinated Health Program (former Tobacco Prevention Program) was cut at the State level by 30%, resulting in a reduction of the number of Regional Coordinated Health Specialists from 9 to 7.

The Mathematics Science Partnership grant for RESA 1 will expire on June 30th. No new grant applications were funded for the 2010-2011 fiscal year. The dedication, hard work and excellent program leadership provided by Lori McGraw and Kerry Richmond will be greatly missed in RESA 1.

Computer Technician Salary Schedule

The RESA 1 salary schedule is based on an established base rate, increased by years of experience, education, and industry certifications earned. Many of the industry certifications originally recognized no longer exist due to the rapidly changing needs of the technology field. It is recommended that a new salary schedule be established before July 1st and that a Regional Council committee be appointed to meet with the RESA 1 Technology Coordinator and the Executive Director, so that a proposal can be presented to the Regional Council at the May meeting.

Budget

The RESA 1 proposed budget will be presented at the May meeting of the Regional Council. In order to meet the legislative mandate for RESAs to provide support for school and districts in need of improvement, the addition of a RESA 1 Director of Curriculum and Instruction is being considered (see attached draft job description). Detailed budget projections will determine if all personnel costs can be covered for additional staff.

Spanish Language Cohort Program

RESA 1 is still seeking program participation in the Spanish Language Cohort Program in order to meet the minimum of 15 enrolled students. At the present time, eight teachers have expressed interest in participating in the certification program (see attached program enrollment information).

Out-Of-State Travel Request

An agenda addition is requested to consider the Out-of-State travel request received from Lori McGraw. The West Virginia Youth Advocate winner is from the RESA 1 area. Ms McGraw is requesting to attend the award event to be held in Washington D.C. Grant program funds are available to pay all travel expenses.

Regional Council Schedule

The next meeting of the RESA-1 Regional Council will be held at **2:30 pm on May 14th, 2010** at the RESA 1 Office in Beckley.

Action:

1. Motion by Patricia Waddell and seconded by Dave Ballard to accept the February Minutes. Motion passed and the February Minutes were approved.
2. Motion by Dave Ballard seconded by Patricia Waddell to accept the Monthly Financial Reports for February. Motion passed. Monthly Financial Reports for February were accepted.
3. Motion by Mary Alice Kaufman and seconded by Dr. Tom Blevins to approve the request for Out-of-State Travel for Lori McGraw. Motion Passed. Approval for travel was granted.
4. Motion to adjourn by Pat Waddell. Regional Council Meeting adjourned at 11:30 am.

Respectfully submitted,

Signed Copy on File.

Keith Butcher, Executive Director
RESA-1

Date