

RESA-I STATUS REPORT	
PROGRAM:	ABE TECHNOLOGY COORDINATION
DATE:	September 2009
STAFF:	LOUISE MILLER
FUNDING SOURCE:	STATE / FEDERAL

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1. General maintenance of error messages 2. Server software / hardware improvements 3. Programming updates as needed a. Creation of new classes b. Concerns from field	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1. Student Data Entry 2. Student Enrollment Deletions 3. Student Deletions 4. Class Deletions 5. Goal Setting 6. Misc. Calls / E-mails	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month		
1. Student enrollment and student deletions 2. Class deletions 3. Duplicate SSNs 4. Student deletions 5. User Passwords 6. Tables 4 and 5 concerns / issues	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS Misc Activities Louise Miller & Debbie Walker 1. Monitor and update Duplicate Student report	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

ABE TECHNOLOGY COORDINATION cont.

AREA: Misc.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance Provided Monica Dozier Workforce WV	Raleigh County WVABE	September 22, 2009
WVAEA Conference Planning Committee Meeting RESA III	WVABE Statewide	September 25, 2009
Workshop Planning Session WVAEA Conference Garnet Adult Learning Center Charleston, WV	WVABE Statewide	September 23, 2009
WVABE Professional Development Planning / Updates RESA III	WVABE Statewide	September 15, 17 & 18, 2009
Defensive Driving Course RESA I	RESA I	September 16, 2009
WVABE TIS Video Conference Planning / Updates RESA I (V, VIII, VII)	WVABE Statewide	September 3, 2009

RESA-I STATUS REPORT	
PROGRAM:	ADOLESCENT HEALTH INITIATIVE
DATE:	September 2009
STAFF:	BARBARA McFADDEN
FUNDING SOURCE:	OFFICE OF MATERNAL CHILD / FAMILY HEALTH

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
Worked on advertising Oct. 9 th workshop: Helping Young People Find Joy, energy and Direction in Life. Also worked on the agenda, securing handouts and materials.	Region 1	Sent 70 flyers through the post office and many through email. Currently have 45 enrolled with 7 on the waiting list. Ordered Search Institute materials as door prizes and give-aways.
Presented information on Building Respect and Cooperation in the Classroom.	Region 1	Did my 90 minute presentation in Raleigh co. and in Mercer county to a total of 65 participants.
Meeting with Chris Merritt, ACH, Region 8, to review workshop materials.	Region 1	We are co-facilitating the Sparks workshop at Glade Springs to prepare for the national conference where we will offer this workshop.

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Attended the Adolescent Health Initiative statewide meeting in Clarksburg.	Statewide	Shared with the group what I was doing in my region.
Attended the Adolescent Pregnancy Prevention Task Force meeting in Flatwoods.	Statewide	Participated in small group brainstorms and general meeting.
Attended a three day STOP Team Training in Charleston with my team.	Statewide	I facilitate meetings and write the grant for Violence Against Women Act monies
Attended first meeting of Expanded school-based Mental Health Advisory team	Mercer County	We are working on designing an approach to increase access to mental health services.
Attended workshop, A Framework for Understanding Poverty	Raleigh Co.	My co-worker, Idress Gooden, AHC, Region 7, presented in Beckley
Attended RESA meeting	Region 1	Shared my program focus with the group
Attended Dimensions of Diversity Meeting.	Raleigh Co.	I am helping to get CEUs for this 2 hour evening presentation in November.
Attended service array meeting in Lewisburg	Monroe and Summers Co.	The group will review the comprehensive plan

RESA-I STATUS REPORT	
PROGRAM:	WV WORKS ASSESSMENT SPECIALIST
DATE:	September 2009
STAFF:	SAMUEL SMITH
FUNDING SOURCE:	FEDERAL

AREA: Testing		
ACTIVITIES	POPULATION SERVED	COMMENTS
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Webster County Wyoming County All clients administered the EHI Screen. All clients administered the LNS Screen.	DHHR Clients, WV Works Dept.	Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education) Scored, processed, and returned results to WV Works Supervisors in all 13 counties in timely, efficient manner. Administered Workkeys Assessment in two counties. Attended training for Defensive Driving. Developed training presentation for fall ABE Conference.

AREA: Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE	

RESA-I STATUS REPORT	
PROGRAM:	TECHNOLOGY SERVICES
DATE:	September 2009
STAFF:	JOHN D. WATSON
FUNDING SOURCE:	STATE / LOCAL

AREA: Repair and Installation Services		
ACTIVITIES	POPULATION SERVED	COMMENTS
Nine field technicians responding to work orders and assistance requests.	Entire RESA-I service area	The team of 9 field technicians responded to 1916 work orders and assistance requests throughout the service area. The technicians addressed 253 server issues 30 network issues 68 WVEIS issues 7 data circuit issues 26 router issues 1366 workstation issues 167 printer and miscellaneous issues

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Provide training and support for technicians.	Entire RESA-I service area	Remote assistance and walkthroughs provided. Materials and tools acquisition assistance and approval. Research and best practice implementation recommendation.
Training for new technician	McDowell	General orientation for new hire. Basic policy orientation, use of web based work order system, personal calendar, timesheet, day request reporting, travel expense reports, etc.
Defensive Driver Training.	Entire RESA-I service area	All Technicians attended PST provided defensive driver training at Pipestem.
Technician Meetings	Entire RESA-I service area	All Technicians attended a meeting after the defensive driving training. Materials for WVEIS, virus prevention, and training were distributed. Discussions were open and addressed many issues within Technology Services.

AREA: Infrastructure Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Bandwidth consultations	Entire RESA-I service area	Gathered data on several projects in various stages of implementation and discussed with several technicians. Suggestions and best practices, upfront costs, Erate eligibility, recurring costs, RFP procedures, etc. were topics.

AREA: Infrastructure Support cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Paper conversion project for Public Service Training	Entire RESA-I service area	Testing and implementation for this project was completed this month and file transfers are taking place. Only some small file storage related issues to iron out remain.
Bandwidth consultations	Entire RESA-I service area	Gathered data on several projects in various stages of implementation and discussed with several technicians. Suggestions and best practices, upfront costs, Erate eligibility, recurring costs, RFP procedures, etc. were topics.
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AREA: Personnel		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technician accountability.	Entire RESA-I service area	Continued improved tracking and verification procedures for timesheet related issues. Requested additional documentation and corrections to anomalous entries.
Hiring of additional technician	McDowell County	Hired new technician for McDowell County. Trained on cable installation, office procedures, etc.
Hiring of additional technician	Entire RESA-I service area	Interviewed candidates for posted position. Checked references for candidates.

AREA: Special Projects		
ACTIVITIES	POPULATION SERVED	COMMENTS
Virtual Surgery Project	Entire RESA-I service area	We are setting up a broadcast that will deliver a recorded component and a live component to approximately 50 locations.

RESA-I STATUS REPORT	
PROGRAM:	MEDICAID
DATE:	SEPTEMBER 2009
STAFF:	JAMIE BAILEY
FUNDING SOURCE:	LOCAL / STATE

AREA: Medicaid Billing		
ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	15,627.75
	Mercer	147,810.41
	Monroe	15,229.79
	Raleigh	348,743.30
	Summers	691.45
	Wyoming	66,148.63

AREA: Medicaid		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Transmitted billing files and ran remittances.
	Mercer	Assisted with provider enrollment, transmitted billing and ran remittances.
	Monroe	Transmitted billing files and ran remittances.
	Raleigh	Assisted Joyce Carnes with questions concerning remittances, transmittal reports, and provider enrollment. Transmitted billing files, ran remittances and TAI report.
	Summers	Transmitted billing files and ran remittances.
	Wyoming	Transmitted billing files and ran remittances.

RESA-I STATUS REPORT	
PROGRAM:	PUBLIC SERVICE TRAINING
DATE:	September 2009
STAFF:	RICK RICE/SANDY HAWLEY
FUNDING SOURCE:	STATE

AREA: FIRE STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Fire Attack	Greenbrier	Greenbrier Hotel
Firefighter 1	Mercer	Princeton
Firefighter 1	Raleigh	Trap Hill Fire Department
Hazardous Materials Awareness	Greenbrier	Renick Fire Department
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad
Hazardous Materials Awareness	Raleigh	MSHA/Beckley
Hazardous Materials Decontamination	Greenbrier	Lewisburg Fire Department
Hazardous Materials Technician Refresher	Mercer	Princeton Fire Department
Introduction/Technical Rescue	Webster	Webster Springs Fire Department
Vehicle Rescue Awareness	Braxton	Gassaway Fire Department
Vehicle Rescue Operations	Braxton	Gassaway Fire Department
Vehicle Rescue Operations	Greenbrier	Renick Fire Department
Vehicle Rescue Operations	Nicholas	Summersville Fire Department
Vehicle Rescue Technician	Mercer	Princeton Rescue Squad

AREA: FIRE COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Driver/Operator	Summers	Summers County Fire Department (24)
Emergency Vehicle Driving	Braxton	Gassaway Fire Department (11)
Hazardous Materials Awareness	Greenbrier	Renick Fire Department (22)
Hazardous Materials Awareness	Mercer	Princeton Rescue Squad (12)
Hazardous Materials Awareness	Raleigh	MSHA/Beckley (27)
Hazardous Materials Decon	Greenbrier	Lewisburg Fire Department (12)
Introduction to Technical Rescue	Webster	Webster Springs Fire Department (21)
Swift Water Rescue Technician	Greenbrier	Lewisburg Fire Department (15)
Technical Rescue	Summers	Summers County Fire Department (19)
Vehicle Rescue Awareness	Mercer	Princeton Rescue Squad (12)
Vehicle Rescue Operations	Fayette	Fayetteville Fire Department (28)
Vehicle Rescue Operations	Greenbrier	Renick Fire Department (16)
Vehicle Rescue Operations	Nicholas	Summersville Fire Department (9)

AREA: EMS STARTED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT	Fayette	General Ambulance
Basic EMT	Nicholas	Craigsville
Basic EMT	Raleigh	MSHA/Beckley
Basic EMT Recertification	Raleigh	Jan Care Ambulance
Basic EMT Recertification	Wyoming	Mullens Fire Department
CPR	McDowell	McDowell County Spokes
CPR	Raleigh	MSHA/Beckley
CPR (2 Classes)	Raleigh	Raleigh County ACT
CPR	Raleigh	Raleigh County EOC
CPR	Webster	Webster County Workforce
Emergency Vehicle Driving	Greenbrier	Fairlea Ambulance Service
EMT Mining	Fayette	Maple Mining

Public Service Training cont.

AREA: EMS STARTED cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
EMT Mining	Fayette	Maple Mining
EMT Mining	Nicholas	Green Valley Coal
EMT Mining	Raleigh	Marfork Coal
EMT Mining Recertification	Nicholas	Summersville
EMT Mining Recertification	Raleigh	Edwight Mining
EMT Mining Recertification	Raleigh	MSHA/Beckley
EMT Mining Recertification (3 Classes)	Raleigh	Patriot Coal
EMT Mining Recertification	Raleigh	Southern Safety
EMT Mining Recertification	Webster	Evergreen Mining
First Aid	McDowell	McDowell County Spokes
First Aid	Webster	Webster County Workforce
Mass Casualty Incidents	Raleigh	MSHA/Beckley

AREA: EMS COMPLETED		
ACTIVITIES	POPULATION SERVED	COMMENTS
Basic EMT	Raleigh	Jan Care Ambulance (21)
Basic EMT Recertification	Greenbrier	Fairlea Ambulance (3)
Basic EMT Recertification	Mercer	Princeton (15)
Basic EMT Recertification	Raleigh	MSHA/Beckley (31)
Basic EMT Recertification	Wyoming	Brenton (9)
CPR	Braxton	Burnsville Fire Department (9)
CPR	McDowell	McDowell County Spokes (12)
CPR	Raleigh	MSHA/Beckley (8)
CPR	Raleigh	Raleigh County ACT (24)
CPR	Raleigh	Raleigh County EOC (5)
CPR	Summers	Summers County Spokes (7)
CPR	Webster	Webster Workforce (6)
Emergency Vehicle Driving	Greenbrier	Fairlea Ambulance Service (12)
EMT Mining (3 Classes)	McDowell	Brooks Run Mining (27)
EMT Mining	McDowell	Welch (32)
EMT Mining Recertification	Nicholas	Summersville (57)
EMT Mining Recertification	Raleigh	Edwight Mining (16)
EMT Mining Recertification (2 Classes)	Raleigh	Marfork Coal (26)
EMT Mining Recertification	Raleigh	Mountaineer Mine (6)
EMT Mining Recertification (3 Classes)	Raleigh	Patriot Coal (32)
EMT Mining Recertification	Raleigh	Performance Coal (20)
EMT Mining Recertification	Raleigh	Southern Safety (36)
EMT Mining Recertification	Webster	Evergreen Mining (17)
EMT Mining Recertification	Wyoming	Baylor Mining (4)
First Aid	McDowell	McDowell County Spokes (12)
First Aid	Summers	Summers County Spokes (7)
First Aid	Webster	Webster Workforce (6)
Mass Casualty Incident	Raleigh	MSHA/Beckley (35)

AREA: SCHOOL IN-SERVICE		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR (5 Classes)	Braxton	School Personnel (103)
CPR	Mercer	School Personnel (33)
First Aid	Mercer	School Personnel (33)

Public Service Training cont.

AREA: OTHER PUBLIC SERVICE TRAINING		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR CPR Defensive Driving Hazardous Material Decontamination	Mercer Raleigh Raleigh Braxton	RESA-1 Substitute Teachers (24) RESA-1 Substitute Teachers (34) RESA-1 Employees (36) Braxton County Hospital (19)

AREA: MEETINGS		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA – III Dunbar, 9/11/09.	Public Service Training Coordinators	Discuss Hazardous Materials/Homeland Security Grant
RESA – VIII Martinsburg, 9/25-27/09.	Public Service Training Instructors	Evaluate Instructor Methodology Course

RESA-I STATUS REPORT	
PROGRAM:	SPECIAL EDUCATION
DATE:	September 2009
STAFF:	SUSAN W. BARNES
FUNDING SOURCE:	STATE / FEDERAL

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA I Early Childhood Initiative	Administrators and Central Office staff from RESA I counties (day 1 – 60 and day 2 – 63)	The fall meeting and professional development for this group was held at Tamarack on Sept. 10-11. Topics included: Early Childhood Curriculum and Content Standards; Transition; Head Start Performance Standards and Transportation of young learners.
Substitute Teacher Training	RESA I (27 + 37)	Participants received training on topics of exceptional student characteristics and how people learn strategies.
Monroe Co. Schools Functional Behavior Assessment and Intervention Plans	26 special education teachers	Training was requested to assist teacher in conducting functional assessment and intervention plans for student with challenging behaviors. Using the online professional develop from the University of Kentucky and the Kansas Institute for Positive Behavior Support, participants were to interact with the online training. Unfortunately, the internet was down so participants didn't get the full benefit of these sites.

AREA: Programs and Presentations		
ACTIVITIES	POPULATION SERVED	COMMENTS
County Administrators of Special Education	RESA I (6)	County SE Directors held a dinner meeting during the Fall Leadership Conf in Charleston. Discussion topics included: SETLA 2009 and 2010; SAT Forms and Training; Strategies Training; APTA; 5-8 Project; Policy 2419 Public Hearing (October 27).
Fall Leadership Conference	Statewide	The Office of Special Programs held the annual fall conference on Sept 23-25. Topics included: revisions to Policy 2419; SETLA 2009 and 2010; Change is inevitable; assessment results; tiered intervention in middle schools; technology for the 1% (APTA); legal update on autism; compliance issues.
Planning with McDowell Co for bus operator training in October	Transporting Young Children	Organizational meeting with J. Copolo, and others from McDowell County.

RESA-I STATUS REPORT	
PROGRAM:	PROFESSIONAL DEVELOPMENT
DATE:	September 2009
STAFF:	LINDA BALLARD-PRICE
FUNDING SOURCE:	STATE / FEDERAL

AREA: Advancing Adolescent Literacy School Site Visitation October through December 2009		
ACTIVITIES	POPULATION SERVED	COMMENTS
Organizing the facilities, materials, and operational status of the RESA-I Higher Education Advancing Adolescent Literacy Fall 2009 School Site Visitation beginning in October and ending in December with Jane Meador, RTI Specialist and Keith Butcher, Director of RESA-I.	RESA-I Counties McDowell 19 Participants Mercer 18 Participants Monroe 4 Participants Raleigh 14 Participants Summers 4 Participants Wyoming 39 Participants Higher Ed. 6 Participants RESA-I 7 Participants Total Participants: 111 Total 22 Schools	RESA-I Teams of Middle School Core Instruction Teachers (Science, Mathematics, Social Studies, and Reading and English language Arts will have visitation by Bluefield State College and Concord University Professors reflecting the progress all twenty two schools have addressed using the adolescent literacy model. Participants have planned for the framework implementation for their school setting, gained knowledge in managing the AIM model at the classroom level, gained content and instructional knowledge for teaching vocabulary and comprehension of text, and gained knowledge in the use of Lexile scores and will present their plans during the scheduled site visitations.

AREA: Fall 2009 Orientation Training for Substitutes		
ACTIVITIES	POPULATION SERVED	COMMENTS
Fall 2009 Orientation for New Substitutes was held on September 18 and 25, 2009. Personnel Directors have been notified and candidate names have been submitted to each RESA-I County for hiring procedures.	RESA-I Counties 65 Participants 7 Trainers Total 71 educators	Training facilities were used in Mercer County at Work4WV Career Center in Princeton with 27 participants and Raleigh County at RESA-I in Beckley with 38 participants.

AREA: CAN School of Practice RESA-I Mini Grant and CAN 2 Budget for 2009-2010		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA-I Professional Development Department prepared and sent WVDE the final adjustment for the CAN budget for 2009-2010 to Lisa Youell, Division of Educator Quality and Support.	RESA-I CAN 2 Team(17 members) and Bradley Elementary School(45 staff members)	*Collaborated with School Leadership & Central Office to plan Classroom Assessment Network School of Practice 2009-2010 and Bradley Elementary School Principal on budget and expenditures.

AREA: Professional Development Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Full day Literacy in the Arts Conference training for McDowell and Wyoming County art educators and administrators funded by Julia Lee, WVDE ARTS Coordinator on September 18, 2009 at RESA-I.</p> <p>WVDE National Board Teacher Certification meeting held on September 18, 2009. RESA-I Professional Development Department provided assistance with registration, room site, equipment, and catering service.</p> <p>Meeting scheduled with Executive Director Keith Butcher and Summers and Raleigh County personnel for WVDE 21st Century Community Learning Center on October 1, 2009 at Raleigh County Convention Center.</p> <p>Coordinating the RESA-I 21st Century Leadership Series for RESA-I Administrators with Executive Director Keith Butcher. Professional Development Department arranged for all site facilities, presenter materials, equipment and catering at the Raleigh County Convention Center for October 1, 2009.</p> <p>Planning and coordinating the PRISM Grant Rollout to the community at the Tamarack on October 2, 2009. Working with Project Director William O'Brien.</p> <p>Assisting the RESA-I National Board Certification site facilitators with handouts, ordering books, RESA-I facilities for monthly technical support meeting</p>	<p>RESA-I Counties McDowell 1 Educator Wyoming 2 Educators Summers 1 Presenter RESA-I 2 Presenters</p> <p>Twelve Counties Twenty Educators Two Presenters</p> <p>RESA-I Raleigh and Summers Counties</p> <p>RESA-I All Counties Registration for 75 Administrators</p> <p>Registration for 55 participants from 9 southern counties</p> <p>RESA-I 28 Educators 3 Facilitators 2 RESA-I Staff</p>	<p>Grant award for \$2500 for RESA-I Art team professional development in September 2009. Professional Development and Accountability component to be provided for Title II funding.</p> <p>Workshop on certification from the National Board of Professional Teaching Standards held at RESA-I. Candidate support providers were Pam Faulkner and Teresa Epperley. Only 422 West Virginia teachers have completed this certification. Nationally, 74,000 teachers from 50 states have undergone this three-year assessment of their content knowledge and teaching skills to earn the title National Board Certified Teacher. This group will meet At RESA-I one Saturday each month.</p> <p>Project Challenge will provide after school and summer learning opportunities in Raleigh and Summers Counties in order to ensure that students meet State Board goals and the challenges of the 21st Century. Programs will be offered to increase student achievement, increase graduation rates, improve the health and safety of children and youth and increase parent and community involvement.</p> <p>Topics for Training: New Principal Standards by Lydia McCue Legal Updates by Howard Suffer</p> <p>A 5-year professional development program for nine counties for teachers of American History. Project Partners- RESA-I, Concord University, WV Humanities Council, Mountain Library Network, Concord and Bluefield State libraries in nine Consortium Counties.</p> <p>Grant sponsored by Claude Benedum Foundation for RESA – I, RESA II and RESA 6. Candidates working on Entry 4 and videotaping their class.</p>

AREA: Professional Development Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
<p>Attended the HEPC Improving Teacher Quality Grant meeting for 2010-2011 in Charleston.</p> <p>Phone conference with Jane Hange, Director WV Statewide Afterschool Network WVU Extension Service and Executive Director Keith Butcher on the 21st CCLC program.</p>	<p>8 Educators 7 Higher Education 1 RESA</p> <p>RESA-I Summers County Raleigh County Serving 1,470 students</p>	<p>The Advancing Adolescent Literacy Project has been funded by the WV Higher Education Policy Commission through a grant partnership with Bluefield State College, Concord University, RESA-I and the six counties for the past two years.</p> <p>Grant funding for 2009-2014 for Summers and Raleigh Counties.</p>

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	September 2009
STAFF:	DEENA TYREE / SUSIE HANDY
FUNDING SOURCE:	STATE

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA-I	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	GTE failures in Mercer, McDowell, Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

NARRATIVE: Daily Backups, Program Updates, Monthly Saves and AS400 Maintenance.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, HMS, FMS, FAS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, IQ.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, HMS and SMS Queries for all counties on-line. Implementing IQ software and security and Sequel software and security.
Database Maintenance and Development	All Counties	Printed Rolodex Cards and Index Schedule Cards for various Raleigh County Schools. Printed Mailing Labels for Various Raleigh County Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Mercer County and Raleigh County, transmitted via Internet for Mercer and to BB&T for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	MCDOWELL	Worked with schools regarding scheduling problems for new year. Conducted training session with Food Service Director & Secretary on Lockbox for Centralized Billing.
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	RALEIGH	Worked with High Schools & Middle Schools on scheduling issues. Conducted Training Session with Food Service Director and Staff on Lockbox for Centralized Billing.
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	MONROE	Worked with High School Counselors & Principal on issues with Scheduling.
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	SUMMERS	Conducted training session with Food Service Director and Secretary on Lockbox for Centralized Billing.
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	WYOMING	Worked with several schools on scheduling issues for 09-10.
Set up New Users as requested. Assisted Schools with First Month Enrollment Report.	MERCER	Worked with several schools on issues with 09-10 schedules.
Susie and Deena conducted training sessions for new users on the 'Green Screen' for WVEIS. Conducted Training Sessions on Web-Based WVEIS and conducted 'tips and tricks' training sessions on the 'Green Screen' for WVEIS.		.

RESA-I STATUS REPORT	
PROGRAM:	TOBACCO PREVENTION
DATE:	September 2009
STAFF:	LORI McGRAW
FUNDING SOURCE:	STATE

AREA: Program		
ACTIVITIES	POPULATION SERVED	COMMENTS
Community Connections (Mercer County)	WV/RESA-I TPP	Met with members of Prevention network to begin planning Regional Prevention Events for 2008-09 School year activity in Mercer county. Pregame tailgating established at Bluefield HS.
Substitute Teacher training	WV/RESA-I TPP	Conducted 1 hour sessions during sub training. Covered tobacco policy, universal precautions, hand washing, medication distribution and MERSA staff, H1N1 precautions.
Life Skills training	WV/RESA-I TPP	Mailed LST Survey and material forms to all schools with grades 6-8. Orders currently being received.
WV State HS Soccer Tournament	WV/RESA-I TPP	Contacted WV Soccer Association to arrange RAZE activities for Soccer State Tournament Events on November 8-9. RAZE will sponsor hospitality room and have presence during the tournament by hanging banners and distributing info on tobacco awareness, and tobacco policy announcements.
HEAP	WV/RESA-I TPP	Mailed letter of Memorandum and HEAP assessment letter from Rick Deem to all Middle and High schools as a reminder to participate in the online assessment. Will track and follow schools progress.

AREA: RAZE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical assistance	RESA-I RAZE	Offered RAZE crew support through phone calls/e-mail upon request. Visited RESA-I schools recruiting advisors in schools with facility change
Technical Assistance	WV Tobacco Prevention Program	Provided TA to WVDE Tobacco Prevention Coordinator in preparing materials for new school year. Information presented at TAC meeting and to be presented during RTPS September meeting.

AREA: RAZE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Raze Adult Advisor training	RESA-I RAZE	Trained 23 of 27 Adult Advisors in new RAZE initiatives and website during 1 day workshop. Provided subs for workshop.
RESA-I Regional Raze- On	WV Tobacco Prevention Program	In process of Planning Regional RAZE-On to take place October 31 at Mullens Middle School. RAZE train scheduled for October 24 in combination with WVU game and October 27 after school.

AREA: TAC		
ACTIVITIES	POPULATION SERVED	COMMENTS
TAC meeting (Conference Call)	WV Tobacco Prevention Program	Participated in September TAC conference call meeting on September Led TAC youth in meeting. Planned WVU Fan Festival Ballgame activities.
Technical assistance	WV tobacco Prevention Program	Offered TAC support through communication by phone calls/e-mail/blog/ text. Worked with new TAC members to orientate them to TAC roles and responsibilities.

RESA-I STATUS REPORT	
PROGRAM:	ADULT BASIC EDUCATION & SPOKES
DATE:	September 2009
STAFF:	SHAWN COOK
FUNDING SOURCE:	STATE / FEDERAL

AREA: GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Administer the GED Exam. • Verified diploma obtainment for examinees 	Fayette, Mercer, Nicholas, Raleigh, Pocahontas, Summers and Wyoming Counties	<ul style="list-style-type: none"> • GED examination administered to 72 examinees year to date. •

AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • ABE classes • Technical Assistance • Participated in Wyoming County ABE Advisory and met with school counselors, providing advice on transitioning from high school to ABE programs. • Team taught with developing ABE instructors • Worked with Workforce partners to move into new location 	CCS, OIEP, Braxton, Greenbrier, Nicholas, Pocahontas, Summers, Webster & Braxton.	<ul style="list-style-type: none"> • Under RESA direction 1 full time and three part-time ABE classes conducted. • Provided technical assistance and supervision to identified programs. • Worked with Snowshoe Center partners to offer life skills and other programs for day report clients.

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Staff Evaluations • Monitoring • Hired substitute instructors for three counties. • Continued strategic planning for Greenbrier and Pocahontas Spokes. • Facilitated staff development. 	Programs in all counties	Conducted 2 walk-throughs. 12 total for the year.

AREA: RESA		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Participated in defensive driving workshop and communication meeting 		

RESA-I STATUS REPORT	
PROGRAM:	MATHEMATICS & SCIENCE PARTNERSHIP
DATE:	September 2009
STAFF:	KERRY RICHMOND
FUNDING SOURCE:	LOCAL / STATE

AREA: MATHEMATICS & SCIENCE PARTNERSHIP		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinating the STEMulating Student Achievement in Science and Mathematics Project Activities	RESA-I McDowell Mercer Monroe Summers Wyoming	Continuous communication with the teachers involved in the project. Meetings with Keith Butcher and Linda Ballard-Price on decisions regarding the project. Evaluating data returned from the teacher assessments to determine areas of weakness that need to be addressed through professional development.
Conducted monthly meeting and classroom visits of teachers involved in the project.	RESA-I	I conducted the first monthly meeting and visits to the classrooms of the teachers in the experimental group. I observed and assisted the teachers and students with classroom activities and asked them if they had any questions, concerns, or needs from me.
WIKI set-up on WVDE web site	RESA-I	A WIKI has been set up on the WVDE website for the STEMulating Student Achievement in Science and Mathematics project. Questions are being posted monthly that the teachers have to respond to as well as any important information I need to convey to them. Please take time to visit: http://wiki.k12.wv.us/mathscience/doku.php?id=stemulating:start
Blog set up for MSP Project on Blogger	RESA-I	A blog has been set up on Blogger for the STEMulating Student Achievement in Mathematics and Science Project. This blog is used for communication between teachers and myself and well as between the teachers. Please take time to visit: http://resa1msp.blogspot.com/ the Google site. They were also provided content instruction by their professors.

AREA: MATHEMATICS & SCIENCE PARTNERSHIP cont.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Initial workshop at Concord University	RESA-I	Teachers were pre-tested and given their student assessments to administer ASAP. In the afternoon the teachers were provided professional development by Kerry Richmond on web page design, an update on the wiki, and an update on
Pre-Testing of Control	RESA-I	Control group teachers have been pre-tested and are beginning to administer the student pre-assessment. All testing should be completed by the second week of October.