



# RESA-1 Regional Council Meeting

## **MINUTES**

RESA-1 Office

Beckley, West Virginia

October 9, 2009

McDowell-Mercer-Monroe-Raleigh-Summers-Wyoming

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### **ATTENDANCE:**

#### **Regional Council Members Present**

Dr. Deborah Akers, Superintendent, Mercer County  
David Ballard, Board Member, Summers County  
Dr. Sarah Brown, Chief Instructional Leader, Summers County  
J. Michael Callaway, Board Member, McDowell County  
Teresa Farley, Teacher, Mercer County  
Vickie Hinerman, Superintendent, Summers County  
Betty J. Jordan, Administrative Assistant State Superintendent, WVDE  
Mary Alice Kaufman, Board Member, Mercer County  
Dr. Kathy Liptak, Concord University  
James McGrady, Assistant Superintendent, Wyoming County  
Ed Pell, Board Member, Monroe County  
Mike Prichard, Board Member, Wyoming County  
Patricia Waddell, Board Member, Raleigh County  
Ron Wetzel, Assistant Superintendent, Monroe County

#### **Regional Council Members Not Present**

Frank L. Blackwell, Superintendent, Wyoming County  
Dr. Tom Blevins, Bluefield State College  
Florisha Christian-McGuire, Principal, Iaeger High School  
Suzette Cook, Superintendent, McDowell County  
Dr. Lyn Guy, Superintendent, Monroe County  
Dr. Charlotte Hutchens, Superintendent, Raleigh County  
Dr. Stanley Hopkins, Assistant State Superintendent, WVDE

#### **RESA-1 Staff Present**

Keith Butcher, Executive Director, RESA-1  
LaDawn Mitchem, Executive Secretary, RESA-1  
Jamie Bailey, Medicaid Specialist, RESA-1  
Susan Barnes, Director of Special Education, RESA-1  
Darrin Butcher, Treasurer, Raleigh County Schools  
Lori McGraw, Tobacco Prevention Specialist, RESA-1  
Linda Price, Director of Staff Development, RESA-1  
Keri Richmond, Coordinator Mathematics Science Partnership, RESA-1

### **Call to Order**

The meeting was called to order at 10:00 am by Vicki Hinerman, Superintendent, Summers County Schools.

### **Reports:**

**Financial Report Update:** The financial reports for September 2009 were posted online prior to the meeting and were available for review. Keith Butcher, RESA-1 Executive Director and Darrin Butcher, Treasurer, Raleigh County Schools, were available for discussion or to answer any questions. There were no questions and no discussion.

**Medicaid Report Update:** The Medicaid Report for September 2009 were posted online prior to the meeting and were available for review. There were no questions and no discussion.

**State Department Report:** Betty J. Jordan, Administrative Assistant to the State Superintendent, West Virginia Department of Education, gave a brief overview of the State Board of Education Meeting and discussed current State Board initiatives.

**Employee Status Reports:** The employee status reports for September 2009 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

### **Information:**

**WVDE Health Education Assessment:** RESA-1 Tobacco Prevention Specialist, Lori McGraw, provided the Regional Council with information concerning the WVDE Health Education Assessment.

**Medicaid Specialist:** Keith Butcher recommended to the Regional Council that the employment term of the RESA-1 Medicaid Specialist be changed from 220 to 240 days, beginning with the July 1, 2010 term of employment.

**Substitute Teacher Training:** Keith Butcher recommended to the Regional Council the establishment of a \$25.00 per person training fee for the certification and recertification of substitute teachers beginning January 1, 2010.

**SearchSoft:** Keith Butcher received a request from Monroe and Raleigh Counties for the renewal of two (2) SearchSoft application licenses each at RESA expense.

**eWalk:** Mr. Butcher updated the Regional Council on the cooperative purchasing of eWalk licenses for Monroe, Summers and McDowell Counties. Dr Akers asked the Executive Director to provide a cost analysis savings for Mercer County inclusion in the cooperative purchase.

**RESA-1 Executive Director's Report**  
**October, 2009**

**Continuing Grants Received**

| <b>Program</b>                               | <b>C-Number</b> | <b>Staff</b>   | <b>Amount</b> |
|--|-----------------|----------------|---------------|
| Public Service Training – State Coordination | C319291         | Rick Rice      | \$196,031     |
| Public Service training – State Instruction  | C319292         | Rick Rice      | \$76,050      |
| Mathematics Science Partnership              | C326911         | Kerry Richmond | \$170,000     |
| GED Scholarships                             | C327063         | Shawn Cook     | \$40,000      |

The Tobacco Prevention Program grant has not been received as of the date of this report. There are no other outstanding continuing grants.

**State Board RESA Stakeholders Meeting**

A meeting of the State Board of Education RESA Stakeholders was held in Charleston on September 3, 2009. The Stakeholders reviewed the recommendations of the 2006 RESA Task Force Report and determined a status for each of the twenty-seven recommendations. Twelve additional recommendations were developed and submitted to the State Board.

**Roberts Rules of Order**

Jane Hange, Director of the WV Statewide Afterschool Network and the WVU Extension Service are developing a three-hour training on Roberts Rules of Order. The training is designed for Local Boards of Education and Community Organizations. If there is interest, RESA-1 proposes to offer one training session for county office personnel, school board members and leaders of local community organizations.

**Second Leadership Cohort**

RESA-1 and Concord University have discussed the development of a second Leadership/Supervision certification and Master of Arts degree cohort program beginning with the summer term of 2010. A total of twenty-three educators still remain on a waiting list because the 2009 cohort program is currently enrolled at full capacity. Educators seeking to complete the certification program would take one course per semester, while those seeking a masters degree would complete two courses each term.

**Classroom Management**

Concord University is offering a Classroom Management course beginning in the spring of 2010. If there is interest, a cooperative agreement with Concord could be developed to offer the course and other specific courses through RESA-1, making courses more affordable for area educators. The Regional Council asked Mr. Butcher to provide a course syllabus for review at the November meeting.

**Spanish Education Program**

In September, the West Virginia Board of Education approved a BS in Spanish Education program for Concord University. Dr. Charles Britchford, Chair of the Division of Languages and Literature and Dr. Matthew Edwards will be invited to attend the November Regional Council meeting to introduce the program and discuss potential offerings of courses needed by in-service teachers to enable them to add the Spanish language endorsement.

## **WVBE Policy 2512**

The WVBE Instructional Supports for Students in Grades 3 and 8 to Achieve Critical Skills grant application is due November 13, 2009. Please contact RESA-1 if we can provide any assistance.

## **Investing in Innovation Fund**

On October 7<sup>th</sup>, U.S. Secretary of Education Arne Duncan today announced the Department's priorities for grants under the \$650 million Investing in Innovation Fund (i3). The fund, which is part of the historic \$5 billion investment in school reform in the American Recovery and Reinvestment Act (ARRA), will support local efforts to start or expand research-based innovative programs that help close the achievement gap and improve outcomes for students. At the direction of the Regional Council and based on identified area needs, RESA-1 can submit a grant on behalf of the six counties.

## **Regional Council Schedule**

The November 13<sup>th</sup> meeting of the RESA-1 Regional Council is in conflict with a meeting of the West Virginia Association of School Administrators. It is recommended that the next meeting be moved to November 6<sup>th</sup> at 10:00 am.

## **Action:**

1. Motion by Dave Ballard and second by Mike Prichard to accept the September 2009 Minutes. Motion passed and the September Minutes were approved.
2. Motion by Mike Prichard second by Michael Callaway to accept the Monthly Financial Reports for September 2009. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Michael Callaway and second by Dave Ballard to approve a change in the employment term of the Medicaid Specialist. Motion passed. The employment term for the Medicaid Specialist the year 2010-2011 will be 240 days.
4. Motion by Mike Prichard and second by Patricia Waddell to approve a \$25.00 training fee for substitute training. Motion passed. A \$25.00 training fee will be charged to each participant beginning January 1, 2010 for substitute certification and recertification training.
5. Motion by Dave Ballard and second by Patricia Waddell to approve the Out-of-State travel request for Louise Miller to attend the National ABE Technology Conference. Motion passed.
6. Motion to adjourn by Patricia Waddell and seconded by Mike Prichard. Motion passed.

Respectfully submitted,

Signed Copy on File

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Keith Butcher, Executive Director  
RESA-1

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Date