

RESA 1 Regional Council Meeting

MINUTES

RESA-1 Office

Beckley, West Virginia

November 6, 2009

ATTENDANCE:

Regional Council Members Present

David Ballard, Board Member, Summers County
Frank L. Blackwell, Superintendent, Wyoming County
Dr. Sarah Brown, Chief Instructional Leader, Summers County
J. Michael Callaway, Board Member, McDowell County
Florisha Christian-McGuire, Principal, Iaeger High School
Teresa Farley, Teacher, Mercer County
Dr. Lyn Guy, Superintendent, Monroe County
Vickie Hinerman, Superintendent, Summers County
Dr. Charlotte Hutchens, Superintendent, Raleigh County
Dr. Stanley Hopkins, Assistant State Superintendent, WVDE
Mary Alice Kaufman, Board Member, Mercer County
Dr. Kathy Liptak, Concord University
Danny G. Lively, Board Member, Monroe County
Mike Prichard, Board Member, Wyoming County
Patricia Waddell, Board Member, Raleigh County

Regional Council Members Not Present

Dr. Deborah Akers, Superintendent, Mercer County
Dr. Tom Blevins, Bluefield State College
Suzette Cook, Superintendent, McDowell County

RESA-1 Staff Present

Keith Butcher, Executive Director, RESA-1
LaDawn Mitchem, Executive Secretary, RESA-1
Darrin Butcher, Treasurer, Raleigh County Schools
Jamie Bailey, Medicaid Specialist, RESA-1

Guest Speakers

Dr. Charles Brichford, Professor of English, Concord University
Dr. Matthew Edwards, Assistant Professor of Spanish, Concord University

Call to Order

The meeting was called to order at 10:00 am by Lyn Guy, Superintendent, Monroe County Schools.

Reports:

Financial Report Update: The financial reports for October 2009 were posted online prior to the meeting and were available for review. Keith Butcher, RESA 1 Executive Director and Darrin Butcher, Treasurer, Raleigh County Schools, were available for discussion or to answer any questions. There were no questions and no discussion.

Medicaid Report Update: The Medicaid Report for October 2009 was posted online prior to the meeting and was available for review. Keith Butcher and Jamie Bailey, Medicaid Specialist, RESA-I were available for discussion. There were no questions and no discussion.

State Department Report: Dr. Stanley Hopkins, Assistant State Superintendent, West Virginia Department of Education, gave a brief overview of the State Board of Education Meeting and discussed current State Board initiatives.

Employee Status Reports: The employee status reports for October 2009 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

Information:

Concord University Spanish Language Program: Dr. Charles Brichford and Dr. Matthew Edwards presented the council with a brochure from Concord University on the Spanish Program. The Spanish Department of the Division of Languages and Literature at Concord University offers three degree programs in Spanish:

- Bachelor of Arts in Spanish
- Bachelor of Science in Education, Spanish Pre-Kindergarten-Adult
- Bachelor of Science in Education, Spanish 5-Adult

These programs are designed to give students a solid competence in written and oral use of Spanish, along with an understanding of the traditions of Hispanic culture.

Concord University/RESA 1 Graduate Classes for Spring Term: Keith Butcher updated the council of the classes available beginning Spring 2010. These classes are EDUC 555: Classroom Management for the 21st Century Teacher and SPED 515: Introduction to Autism Spectrum Disorder.

RESA 1 2008-2009 Annual Report: Keith Butcher presented the council with a copy of the 2009-2010 Annual Report. The report was posted on the RESA 1 Website prior to this meeting for council overview.

Executive Director's Report November, 2009

Satisfaction Survey

The 2009 RESA 1 Satisfaction Survey was conducted online, receiving a total of 209 responses. A total of 45 principals, 34 central office staff and 130 teachers and community members completed the survey. Respondents were asked to respond to eight questions concerning general RESA services. As a result of the survey, meeting school and county needs in a timely manner, the accessibility of RESA personnel and the ability of RESA to work with schools and counties in the accomplishment of educational goals have been targeted for improvement. Respondents were asked what additional services RESA could provide to assist schools and/or counties. The most requested assistance was in the area of technology (23% of respondents). Other common areas of requested assistance were in the areas of professional development, parent involvement and school improvement.

Improving Teacher Quality

RESA-1, Bluefield State College, Concord University and the six school districts of RESA 1 have been the recipients of previous Improving Teacher Quality Grants through the West Virginia Higher Education Policy Commission. The 2008 and 2009 grant awards were designed for Improving Adolescent Literacy in the middle schools of RESA 1. December 2nd is the due date for the 2009 Improving Teachers Quality Grants. The steering committee for this year's grant submission met on October 28th and determined the focus this year's grant application to be in the area of assisting teachers of grades 6 through 12 in the implementation of *Assessments for Learning*.

Should the application for funding be successful, a week-long summer institute would be held in 2010 on the campus Concord University. The professional development model would include two one-day follow-up sessions for participating teachers. It is suggested that vertical teams of middle school and high school teachers be selected for participation. A grant award of \$75,000 would cover meeting costs, instructor costs, and will provide a daily stipend cost of \$100 per day for the 60 grant funded teachers. As with the first two RESA 1 Improving Teacher Quality programs, participating districts may send additional educators at county cost for a total summer institute enrollment of 100.

eWalk Purchase

Four RESA 1 districts are using the eWalk program for educational and facility walkthroughs.

Mercer – 40 licenses at \$190 per user

Monroe – 12 licenses at \$195 per user

McDowell – 31 licenses at 195 per user

Summers – 8 licenses at \$195 per user

A cooperative purchase for 91 licenses can made for an annual license cost of \$180 per user.

Media-X can prorate the current cost now so that all of the licenses will be renewed annually at the same time.

RESA Task Force

The eight Regional Education Services Agencies of West Virginia have new state and regional logos and have revised the RESA mission statement. In addition, the RESA strategic plans, annual reports, and policy manuals will be uniform across the State. A revised policy manual will be presented to each Regional Council for revision and approval. Each RESA Regional Council will be provided with a draft proclamation in support of regional service agencies which they may consider for approval.

Regional Council Schedule

The next meeting of the RESA-1 Regional Council will be held at 10:00 am on January 8th, 2010 at the RESA 1 office in Beckley.

Action:

1. Motion by Mike Prichard and second by Michael Callaway to accept the October 2009 Minutes. Motion passed and the October Minutes were approved.
2. Motion by Michael Callaway second by Frank Blackwell to accept the Monthly Financial Reports for October 2009. Motion passed. October Monthly Financial Reports were accepted.
3. Motion by Dave Ballard and second by Mary Alice Kaufman to approve the Concord University / RESA 1 Graduate Classes for Spring Term. Motion passed. The Classes were approved.
4. Motion by Michael Callaway and second by Patricia Waddell to accept the RESA 1 2008-2009 Annual Report. Motion passed. Annual Report approved.

Meeting adjourned 11:30 am

Respectfully submitted,

Signed Copy on File.

Keith Butcher, Executive Director
RESA 1

Date