



# RESA-1 Regional Council Meeting

## **MINUTES**

### RESA-1 Office

### Beckley, West Virginia

### April 10, 2009

McDowell-Mercer-Monroe-Raleigh-Summers-Wyoming

---

## **ATTENDANCE:**

### **Regional Council Members Present**

Dr. Deborah Akers, Superintendent, Mercer County  
David Ballard, Board Member, Summers County  
Frank L. Blackwell, Superintendent, Wyoming County  
Dr. Sarah Brown, Chief Instructional Leader, Summers County  
J. Michael Callaway, Board Member, McDowell County  
Florisha Christian-McGuire, Principal, Iaeger High School  
Suzette Cook, Superintendent, McDowell County  
Dr. Lyn Guy, Superintendent, Monroe County  
Vickie Hinerman, Superintendent, Summers County  
Dr. Charlotte Hutchens, Superintendent, Raleigh County  
Mary Alice Kaufman, Board Member, Mercer County  
Dr. Kathy Liptak, Concord University  
Mike Prichard, Board Member, Wyoming County  
Patricia Waddell, Board Member, Raleigh County

### **Regional Council Members Not Present**

Dr. Tom Blevins, Bluefield State College  
Dr. Stanley Hopkins, West Virginia Department of Education  
Ed Pell, Board Member, Monroe County  
Sandra Pell, Teacher, Mountain View Elementary & Middle School

### **RESA-1 Staff Present**

Keith Butcher, Executive Director, RESA-1  
LaDawn Mitchem, Executive Secretary, RESA-1  
David Brooks, Treasurer, Raleigh County  
Jamie Bailey, Medicaid Specialist, RESA-1  
Susan Barnes, Special Education Director – RESA-1  
Lori McGraw, Tobacco Prevention Specialist – RESA-1  
Kerry Richmond, Mathematics Science Partnership Coordinator – RESA-1

### **Guests**

Doug Cipoletti, WVDE Transition to Teaching Project Coordinator

### **Call to Order**

The meeting was called to order at 10:00 am by Regional Council Chairperson Dr. Deborah Akers, Superintendent, Mercer County Schools.

## **Reports:**

**Financial Report Update:** The council received the financial reports for March 2009 prior to the meeting. David Brooks, Treasurer, Raleigh County Schools and Keith Butcher, RESA-1 Executive Director were available for discussion or to answer any questions.

**Medicaid Report Update:** The council received the Medicaid Report for March 2009 prior to the meeting. Jamie Bailey and Keith Butcher were available for discussion.

**State Department Report:** No Report was available.

**Employee Status Reports:** The employee status reports for March 2009 were posted online prior to the meeting and were available for review. There were no questions or discussion concerning the status reports.

**RESA-1 FY 2008 Audit:** The council received a copy of the FY 2008 Audit for RESA-1. David Brooks and Keith Butcher were available for discussion.

## **RESA-1 Executive Director's Report: April 10, 2009**

### **Regional Council Meeting Schedule**

The next meeting of the Regional Council will be held as a **teleconference** meeting on **May 8, 2009, at 3:00 PM.**

### **Professional Development Update**

A schedule of RESA-1 professional development is attached for your review.

### **Substitute Teacher Training**

Substitute Teacher Recertification training was conducted on April 7-8, 2009. Eighty-one people were registered and 62 attended the training and were recertified. An initial training for new substitute teachers will be held on April 28-29, 2009 in two locations, Beckley and Princeton.

### **Improving Teacher Quality Grant**

A planning meeting for implementation of the HEPC Improving Teacher Quality Grant will be held on April 23, 2009 at 10:00 am. The purpose of the grant is to provide professional development for middle school core teachers to support the implementation of middle school response to intervention. Grant funding in the amount of \$75,000 will help support a 4-day summer institute and two days of follow-up training.

### **PSSP Funding**

Public School Support Program allocation amounts for RESAs were published on April 9<sup>th</sup>. RESA-1 will receive \$512,520 in PSSP funding for the 2010 fiscal year. The RESA-1 Finance Officer and the Executive Director will now develop a projected budget to determine if PSSP funding will initiate a change in RESA-1 funded staff for the next fiscal year. The level of funding for the 2009 fiscal year was \$512,336.

### **eWalk**

eWalk licenses have been purchased for Monroe County and Summers County. User accounts have now been set up and the technology can now be accessed.

### **RESA-1 Graduate Degree and Certification Programs**

RESA-1 sent enrollment information to 105 educators for participation in four certification or masters degree programs. Two cohort groups will begin the fall of 2009 for Educational Leadership & Supervision. One Reading Cohort group is being established for educators seeking a certification in Reading Specialist or a Masters Degree in Reading Specialist. The graduate degree programs will begin with the fall semester of 2009.

### **Personnel Evaluations**

All RESA-1 personnel evaluations will be completed before June 1, 2009. Please communicate with the program directors should you have specific areas of concern or suggestions for the improvement of services provided to your district. In addition, an online evaluation of overall services will be conducted.

### **Information:**

Doug Cipoletti, WVDE Transition to Teaching Project Coordinator, spoke to the council on the Transition to Teaching Project.

Lori McGraw, RESA-1 Tobacco Prevention Specialist, presented a packet to the council on Kids First Data Collection. In presenting this packet Lori offered RESA-1 assistance in collecting all missing data for the counties.

### **Action:**

1. Motion by Lyn Guy and seconded by Dave Ballard to accept the March 2009 Minutes. Motion passed and the March Minutes were approved.
2. Motion by Mike Callaway seconded by Patricia Waddell to accept the Monthly Financial Reports for March 2009. Motion passed. Monthly Financial Reports were accepted.
3. Motion by Lyn Guy and seconded by Dave Ballard to accept recommended RESA-1 FY 2008 Audit and make it part of the record. Motion passed. Audit accepted.
4. Motion by Mary Alice Kaufman that the meeting be adjourned.

Respectfully submitted,

Signed Copy on File

---

Keith Butcher, Executive Director  
RESA-1

---

Date