

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	WV ABE Technology Coordination
<b>DATE:</b>	December, 2008
<b>STAFF:</b>	Louise Miller
<b>FUNDING SOURCE:</b>	State and Federal

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
Continued development of "Adult Basic Education Management Information System (AEMIS)" 1) General maintenance of error messages 2) Server software / hardware improvements 3) Programming updates as needed	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVABE Instructors statewide upon request 1) Student Data Entry 2) Student Enrollment Deletions 3) Student Deletions 4) Class Deletions 5) Misc. Calls / E-mails	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS FAQ/Requests This Month 1. Student enrollment and student deletions 2. Class deletions 3. Duplicate SSNs 4. Student deletions Proxy Hour calculation	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	
AEMIS Misc Activities – Louise Miller 1. Monitor and update Duplicate Student report 2. ABE 300A report causing issues – in process of being reprogrammed due to addition of proxy hours 3. New Report development – "Desk Monitoring"	WV Adult Basic Education (ABE) Instructors / Administrators Statewide	

AREA: Professional Development Provided		
ACTIVITIES	POPULATION SERVED	COMMENTS
Setting SMART Goals	RESA VI WVABE Instructors	December 4, 2008
Management 100	RESA VI WVABE Instructor	December 5, 2008

AREA: Professional Development Attended		
ACTIVITIES	POPULATION SERVED	COMMENTS
OnSite Planning Committee Meeting	WV Adult Basic Ed (ABE) Instructors / Administrators Statewide	RESA III December 10, 2008

AREA: Misc.		
ACTIVITIES	POPULATION SERVED	COMMENTS
Raleigh County ABE Program Technical Assistance	Raleigh County ABE Program	December 29, 2008
Facilitator Class Webinar	WVABE Statewide	December 2, 2008

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Adolescent Health Initiative
<b>DATE:</b>	December Report
<b>STAFF:</b>	Barbara McFadden

<b>FUNDING SOURCE:</b>	<b>Office of Maternal Child and Family Health</b>
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<b>AREA:</b>	<b>Education and Awareness</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Developing a 3 hour workshop based on Peter Benson's new book, <u>Sparks: How Parents Can Ignite the Hidden Strengths of Teenagers</u>	Statewide	Offering workshop at the WV Social Work Conference in April. Will make it available to schools in the Spring.
Working with Susan Barnes, Special Ed. Coordinator, to develop a discussion work group using <u>Sparks: How Parents Can Ignite the Hidden Strengths of Teenagers</u>	Region 1	We will start with a pilot program in Raleigh County in January. We are doing a 4 week group with principals and 5 <sup>th</sup> grade teachers. Once we "work out the kinks" we want to include parents and other counties.
Spent time working on updating and developing informational booklet to accompany workshop	Region 1	Many people have expressed an interest in this booklet: <i>Facilitating Teen Groups: Building Connection, Cooperation and Community</i>

<b>AREA:</b>	<b>Leadership and Collaboration</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Attended AHI Meeting in Clarksburg	Statewide meeting	Shared information on my program and passed out handout summary I made of <u>Sparks: How Parents Can Ignite the Hidden Strengths of Teenagers</u>
Facilitated statewide meeting of the WV Child Advocacy Network in Gassaway	Statewide meeting	Facilitated, took and sent minutes to WVCAN Coordinator.
Working with the Freedom Fund Committee of the NAACP to offer a community celebration of the 100 <sup>th</sup> Anniversary of the NAACP. The celebration will take place at John W. Eye Center at MSU and the reception will be catered by MSU catering.	Raleigh County	I wrote a Benedum Area Foundation Grant for \$3,160. Grant plus in-kind donations will bring Bob Thompson Unit (jazz ensemble) to Beckley. They will do a meet and greet with interested teens prior to the concert and attend a reception following the concert.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	WV Works Assessment Specialist
<b>DATE:</b>	December 2008
<b>STAFF:</b>	Samuel Smith
<b>FUNDING SOURCE:</b>	Federal

AREA: Testing		
ACTIVITIES	POPULATION SERVED	COMMENTS
Boone County Fayette County Greenbrier County Logan County McDowell County Mercer County Mingo County Monroe County Nicholas County Raleigh County Summers County Webster County Wyoming County  All clients administered the EHI Screen. All clients administered the LNS Screen.	DHHR Clients	Administer Tests of basic skills in reading, math and language at all levels. (Test of Adult Basic Education)

AREA: Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.		

AREA: Meetings		
ACTIVITIES	POPULATION SERVED	COMMENTS
Meeting with David Hollandsworth 12-17-08	WVDE	

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Technology Services
<b>DATE:</b>	December, 2008
<b>STAFF:</b>	John D. Watson
<b>FUNDING SOURCE:</b>	State and Local

AREA: Repair and Installation Services		
ACTIVITIES	POPULATION SERVED	COMMENTS
Eight field technicians responding to work orders and assistance requests	Entire RESA-I service area	The team of 8 field technicians responded to 866 work orders and assistance requests throughout the service area. The technicians addressed 64 server issues 26 network issues 30 WVEIS issues 18 data circuit issues 58 router issues 602 workstation issues 55 printer and miscellaneous issues

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA-I Technician Meeting	Entire RESA-I service area	A round table format meeting with training peer presented on SmartBoard support, Vista OS, Scripted software installation packages, Suddenlink and Verizon Network monitoring websites, etc. Technicians discussed specific problems and requested support and services that will enable improvement in daily tasks.
Informal SmartBoard Training	Entire RESA-I service area	RESA-I technician presented a hands on introduction to smartboard technology for RESA-I staff.

AREA: Infrastructure Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Meeting with Verizon Engineer	Entire RESA-I service area	Discussions were opened for options to improve the network services available to the schools in the RESA-I service area while reducing the monthly expenditure for bandwidth at our offices. We are looking for an acceptable compromise that will support distance learning and adequate local usage
Meeting with County Network Administrator and Technology Specialist	Raleigh County	Toured Mercer County high speed school to site network installation. Discussed central server locations, scripted software installations, and other technologies that are suited to the school to site network topology. Recurring charges, initial installation costs, handoff charges, LATA crossings, and other issues were other topics covered by our gracious hosts.
Mercer Data Line disconnects	Mercer County	Issued TCR's for the removal of T1 data circuits replaced by new school to site network.

<b>AREA: Personnel</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Discussions for hiring additional technician	Raleigh County	Worked with new county Network Administrator to determine options for procuring additional technical assistance. Reviewed candidates from posting. Discussed options for hiring additional technician(s).

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Medicaid
<b>DATE:</b>	December, 2008
<b>STAFF:</b>	Jamie Bailey
<b>FUNDING SOURCE:</b>	State and Local

AREA:		Medicaid Billing	
ACTIVITIES	POPULATION SERVED	COMMENTS	
Billed Medicaid	McDowell		
Billed Medicaid	Mercer	93,141.47	
Billed Medicaid	Monroe	21,984.23	
Billed Medicaid	Raleigh	74,769.60	
Billed Medicaid	Summers		
Billed Medicaid	Wyoming		

AREA:		Medicaid Billing	
ACTIVITIES	POPULATION SERVED	COMMENTS	
Technical Assistance	McDowell	Assisted JoAnn Lane with questions concerning reimbursement payments. Transmitted billing files and ran remittances.	
	Mercer	Transmitted billing files and ran remittances.	
	Monroe	Assisted Nan Wells with student billing errors. Transmitted billing files and ran remittances.	
	Raleigh	Assisted Beverly Winter, Brenda Jones and Joyce Carnes with questions concerning reimbursements payment, and re-billing of Medicaid claims for FY08. Contacted Jennifer Dingess and Katrina Layman (Unisys) about remittance report.	
	Summers	Transmitted billing files and ran remittances.	
	Wyoming	Assisted Katie Stump with questions concerning Personal Car billig and provider enrollment. Transmitted billing files and ran remittances.	
	All Counties	Spoke with Vickie Mohnacky concerning provider enrollment, reimbursements, WVEIS.  Prepared a Time and Effort Report for Medicaid and Special Education.  Prepared Reimbursement and Transmittal Reports for all six counties.  Prepared Professional Development Service Report.	

AREA:	Medicaid Billing	
ACTIVITIES	POPULATION SERVED	COMMENTS
Susan Barnes	Special Education	<p>Created a registration form, and evaluation form for the Online IEP workshop. Calculated and entered the data onto the evaluation form.</p> <p>Ordered lunch for Online IEP workshop</p> <p>Copied invoices and forms sent to Phillip Jarrell</p> <p>Copies and mailed purchase orders</p> <p>Created labels, files, ran copies for workshops, and mailed packets.</p>

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	<b>PUBLIC SERVICE TRAINING</b>
<b>DATE:</b>	<b>DECEMBER 1 – DECEMBER 31, 2008</b>
<b>STAFF:</b>	<b>RICK RICE/SANDY HAWLEY</b>
<b>FUNDING SOURCE:</b>	<b>STATE</b>

<b>AREA:</b>	<b>FIRE CLASSES STARTED</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
BREATHING APPARATUS FIREFIGHTER 2 HAZARDOUS MATERIALS AWARENESS HAZARDOUS MATERIALS OPERATIONS HAZARDOUS MATERIALS REFRESHER HIGHRISE STANDPIPE OPERATIONS HIGHRISE RESCUE OPERATIONS HIGHRISE HOSELAYS OPERATIONS	GREENBRIER COUNTY GREENBRIER COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY FAYETTE COUNTY RALEIGH COUNTY RALEIGH COUNTY	FRANKFORD FIRE DEPARTMENT WHITE SULPHUR SPRINGS FIRE DEPT. PARAMEDIC PROGRAM BECKLEY FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT SMITHERS FIRE DEPARTMENT BECKLEY FIRE DEPARTMENT LESTER FIRE DEPARTMENT

<b>AREA:</b>	<b>FIRE CLASSES COMPLETED</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
BREATHING APPARATUS EMERGENCY VEHICLE DRIVING FIREFIGHTER 1 FIREFIGHTER 2 FIRE OFFICER 1 HAZARDOUS MATERIALS AWARENESS HAZARDOUS MATERIALS AWARENESS HAZARDOUS MATERIALS OPERATIONS HAZARDOUS MATERIALS REFRESHER HIGHRISE STANDPIPE OPERATIONS HIGHRISE RESCUE OPERATIONS HIGHRISE HOSELAYS OPERATIONS HIGHRISE VENTILATION OPERATIONS SPRINKLERS SYSTEMS OPERATIONS VEHICLE RESCUE OPERATIONS	GREENBRIER COUNTY FAYETTE COUNTY GREENBRIER COUNTY GREENBRIER COUNTY MERCER COUNTY NICHOLAS COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY RALEIGH COUNTY	FRANKFORD FIRE DEPARTMENT (9) NUTTALL FIRE DEPARTMENT (21) LEWSIBURG FIRE DEPARTMENT (6) WHITE SULPHUR SPRINGS FIRE DEPT (12) PRINCETON FIRE DEPARTMENT (12) NETTIE FIRE DEPARTMENT (23) PARAMEDIC PROGRAM (7) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (29) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (2) BECKLEY FIRE DEPARTMENT (2) LESTER FIRE DEPARTMENT (19)

<b>AREA:</b>	<b>MEETINGS</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
PUBLIC SERVICE TRAINING COORDINATORS MEETING	RESA-III/DUNBAR	DISCUSS YEARLY HAZARDOUS MATERIAL TRAINING FOR WEST VIRGINIA FIRE DEPARTMENTS.
WEST VIRGINIA STATE FIRE COMMISSION	LEWISBURG, WV	QUARTERLY MEETING OF STATE FIRE COMMISSION.



<b>AREA:</b>	<b>EMS CLASSES STARTED</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
BASIC EMT	BRAXTON	CHAPEL FIRE DEPARTMENT
BASIC EMT	MERCER	MERCER COUNTY VO TECH
CPR	BRAXTON	CHAPEL FIRE DEPARTMENT
CPR	BRAXTON	GASSAWAY FIRE DEPARTMENT
CPR	MERCER	MERCER COUNTY VO TECH
CPR	NICHOLAS	SUMMERSVILLE FIRE
CPR	NICHOLAS	DEPARTMENT
CPR	RALEIGH	NICHOLAS ENERGY
CPR (2 CLASSES)	RALEIGH	MARFORK COAL
CPR (3 CLASSES)	RALEIGH	MOUNTAINEER MINE SAFETY
CPR	RALEIGH	MSHA/BECKLEY
CPR (2 CLASSES)	RALEIGH	RALEIGH COUNTY 911
CPR	RALEIGH	RALEIGH COUNTY ACT
CPR	RALEIGH	PROGRESS COAL
CPR	RALEIGH	SGS/SOPHIA
CPR	WYOMING	SOUTHERN SAFETY
CPR	WYOMING	GUYANDOTTE ENERGY
CPR	WYOMING	RHINO EASTERN COAL
EMT MINING	NICHOLAS	SIMMONS FORK MINING
EMT MINING	RALEIGH	NICHOLAS ENERGY
EMT MINING	WYOMING	MSHA/BECKLEY
EMT MINING	WYOMING	GUYANDOTT ENERGY
EMT MINING RECERTIFICATION	RALEIGH	SIMMONS FORK MINING
EMT MINING RECERTIFICATION	RALEIGH	MARFORK COAL
EMT MINING RECERTIFICATION	RALEIGH	MOUNTAINEER MINE SERVICE
EMT MINING RECERTIFICATION	RALEIGH	MSHA/BECKLEY
EMT MINING RECERTIFICATION	RALEIGH	PROGRESS COAL
EMT MINING RECERTIFICATION	RALEIGH	SGS/SOPHIA
EMT MINING RECERTIFICATION	WYOMING	SOUTHERN SAFETY
FIRST AID	BRAXTON	RHINO EASTERN COAL
FIRST AID	RALEIGH	GASSAWAY FIRE DEPARTMENT
		MSHA/BECKLEY

<b>AREA:</b>	<b>EMS CLASSES COMPLETED</b>	
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
BASIC EMT	FAYETTE	GENERAL AMBULANCE (7)
BASIC EMT	POCAHONTAS	GREENBANK (17)
BASIC EMT RECERTIFICATION	POCAHONTAS	GREENBANK (4)
BASIC EMT RECERTIFICATION	RALEIGH	MSHA/BECKLEY (38)
CPR	BRAXTON	GASSAWAY FIRE DEPARTMENT (6)
CPR	RALEIGH	MARFORK COAL COMPANY (33)
CPR	RALEIGH	MOUNTAINEER MINE SRVICE (39)
CPR (2 CLASSES)	RALEIGH	MSHA/BECKLEY (89)
CPR (2 CLASSES)	RALEIGH	RALEIGH COUNTY ACT (22)
CPR	RALEIGH	RALEIGH COUNTY 911 (3)
CPR	RALEIGH	SGS/SOPHIA (2)
CPR	RALEIGH	SOUTHERN SAFETY (28)
CPR	WYOMING	RHINO EASTERN COAL (4)
EMT MINING RECERTIFICATION	RALEIGH	MARFORK COAL (33)
EMT MINING RECERTIFICATION	RALEIGH	MOUNTAINEER MINE SERVICE (39)
EMT MINING RECERTIFICATION	RALEIGH	MSHA/BECKLEY (86)
EMT MINING RECERTIFICATION	RALEIGH	SGS/SOPHIA (2)
EMT MINING RECERTIFICATION	RALEIGH	SOUTHERN SAFETY (28)
EMT MINING RECERTIFICATION	RALEIGH	RHINO EASTERN COAL (4)
FIRST AID	BRAXTON	GASSAWAY FIRE DEPARTMENT (7)
FIRST AID	RALEIGH	MSHA/BECKLEY (3)
FIRST RESPONDER	WYOMING	OCEANA FIRE DEPARTMENT (6)

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Special Education
<b>DATE:</b>	December 22, 2008
<b>STAFF:</b>	Susan W. Barnes
<b>FUNDING SOURCE:</b>	State and Federal

AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Extended School Year Services	Make-up session for Summers Co.	A make-up session on this topic was provided at SCHS for teachers unable to attend the August workshop.
Autism Workshop	Statewide	Dr. Cathy Pratt from Indiana University conducted a daylong workshop on Autism. Based on 25 years of work in this field, Dr. Pratt's presentation was insightful, informing and entertaining.
Positive Behavior Support	State	The Behavior leadership team continues to develop a cohesive set of training units for administrators and teachers regarding the implementation of a Schoolwide PBS process.
Online IEP	Regional (35)	The WVDE, Office of Special Programs and Reading First, conducted two sessions for county teams on the beta version of the online IEP with is ready for testing and will be available for use by March 1, 2009
Autism Overview	Monroe Co. Preschool Teachers and support personnel (24)	I conducted an introductory workshop for teachers and aides on the characteristics, interventions and understandings of this complex neurological, developmental disorder.

AREA: Program		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA /OSP Staff Meetings	Statewide	The regular monthly two day meeting with RESA Special Education Directors and the Executive Director of the Office of Special Programs was held the third week of December. The primary focus of our work between now and July will be the second Special Education Teachers Leadership Academy (SETLA). Again this year about 300 sp. ed. teacher leader teams will meet in Charleston to plan the work of closing the achievement gap for students with disabilities.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Professional Development
<b>DATE:</b>	January 2009
<b>STAFF:</b>	Linda Ballard-Price
<b>FUNDING SOURCE:</b>	State & Federal

AREA: CPD /RESA-I New Teacher Café		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinated the site facilities, registration, equipment and catering service for full day Professional Development on Saturday, December 13, 2008 with the assistance of Lisa Matherly, Professional Development Secretary.	RESA-I Teachers  Twenty Educators Attended the Full Day Professional Development	Professional Development session was an overview of Charlotte Danielson's <i>Enhancing Professional Practice: A Framework For Teaching</i> . Twenty components were clustered into four domains of teaching responsibilities: Planning and Preparation, The Classroom Environment, Instruction and Professional Responsibilities. Each teacher received a copy of Charlotte Danielson's Second Edition textbook for future reference.

AREA: RESA-I National Board Certified Teacher Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Provided facilities, educational materials and support to the site facilitators for full day training to enhance the training for RESA-I to have the most effective teachers in our classrooms regionally.	RESA-I Teachers  Seven Teachers	Sixty-three West Virginia teachers earned National Board Certification in 2008. RESA-I is offering professional development to enhance the highest credential in the teaching profession for 2009.

AREA: West Virginia Department of Education Art Teams		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinated with Keith A. Butcher, Executive Director RESA-I for the RESA-I report: <i>Determining Future of WV ARTS TEAMS for Julia Lee, WVDE Art Coordinator.</i>	RESA- I Art Teachers  Dance Music Theatre Visual Arts Community/Parents	Report focused on the following outline topics: What should the state focus on for the upcoming school year? What will be the direction of the RESA art teams? What resources does each RESA have to maintain an arts team? RESA resources and assistance from artist, educators, and community? What will the action steps look like for 2009-2010 art teams?

AREA: Principal Technology Professional Development Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinating Technology Enhancement Training for the RESA-I Principals who attended the 2008-2009 West Virginia Institute for 21 <sup>st</sup> Century Leadership at RESA-I.	RESA-I Principals who attended the 2008-2009 West Virginia Institute for 21 <sup>st</sup> Century Leadership	Full Day Professional Development will be provided by Donna Peduto, Coordinator WVDE Principal Institute for Technology at RESA-I.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	WVEIS
<b>DATE:</b>	December, 2008
<b>STAFF:</b>	Deena Tyree/Susie Handy
<b>FUNDING SOURCE:</b>	State

AREA:		
ACTIVITIES	POPULATION SERVED	COMMENTS
WVEIS Web-Based Application	McDowell and Mercer County Principals, Counselors & Secretaries	WVEIS Staff trained users on the new Web-Based Application. Positive response was overwhelming and users seemed eager to start using the 'new look' for WVEIS.
New User Counselor Training	Lori Stewart, Wyoming County	WVEIS Staff trained on basics of enrollment, transfers, attendance, grades and scheduling.

AREA: User/Phone Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted all Schools on-line concerning all phases of software support.	All RESA-I Counties	Designed various reports for all applications.
Assisted all counties on-line with EMS, FAS, FMS, HMS and WHS.	All RESA-I Counties	Assisted counties with Self-Backups, Queries, IQ and Sequel.

AREA: In-House Data Processing		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All RESA-I Counties	Designed EMS, FAS, FMS, HMS, SMS and WHS Queries utilizing IBM Query, IQ and Sequel.
Database Maintenance and Development	All RESA-I Counties	Printed extra set of Report Cards for Cranberry Elementary, Independence Middle & Liberty HS. Printed grade verification sheets for various schools. Printed Rolodex Cards for various schools.
EMS, FAS, FMS, HMS, WHS Processing	All RESA-I Counties	Direct Deposit generated for Raleigh County, transmitted via Cash Manager to BB&T. EMS Retirement submitted electronically for Raleigh County. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe & Wyoming counties.
User Menus	All RESA-I Counties	Assigned menus to users as required.

<b>AREA: Program</b>		
<b>ACTIVITIES</b>	<b>POPULATION SERVED</b>	<b>COMMENTS</b>
Backups/Extra System Saves	All RESA-I Counties	Daily Saves performed at Consolidation Site (RESA III). Extra EMS and FMS Saves & Restores from Save Files.
Program Updates/Upgrades	All RESA-I Counties	All changes & updates loaded at RESA-III.
Devices/Configurations	All RESA-I Counties	Devices configured as needed for new installations.
System Jobs/Tasks	All RESA-I Counties	Control Language Programming, Library and Program Maintenance. Library Reorganization completed for all counties. Reorganized/cleaned up save files.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Adult Basic Education & SPOKES
<b>DATE:</b>	December 2008
<b>STAFF:</b>	Shawn Cook
<b>FUNDING SOURCE:</b>	State & Federal

AREA: GED		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>Administer the GED Exam</li> <li>Hire and train GED examiners.</li> <li>Collected and inventoried GED exams for secure return to GEDTS.</li> </ul>	Mercer, Monroe, Pocahontas, Raleigh and Summers Counties	<ul style="list-style-type: none"> <li>GED examination administered to 30 examinees.</li> <li>Exam was also delivered to one participant requiring special accommodations.</li> <li>Hired two new examiners, covering Monroe and Summers County. Conducted pre-service training.</li> </ul>

AREA: ABE		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>ABE classes</li> <li>Technical Assistance</li> <li>Volunteer Coordination</li> </ul>	Pocahontas, Webster & Braxton.	<ul style="list-style-type: none"> <li>ABE classes conducted.</li> <li>Provided technical assistance and supervision to identified programs.</li> <li>Working with AmeriCorps, and Braxton/Nicholas ABE, we have arranged the services of a coordinator to recruit and train literacy volunteers. Position to begin in March.</li> </ul>

AREA: SPOKES		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>Staff Development.</li> <li>Substitute instructor recruitment and training.</li> <li>Classroom instruction</li> <li>Substitute procedures</li> <li>Monitoring</li> </ul>	Programs in all counties	<p>Conducted quarterly staff development for Spokes instructors, including substitutes.</p> <p>Contracted and trained with five new substitute instructors.</p> <p>Conducted two days of classroom instruction.</p> <p>Developed procedure manual for substitute instructors.</p> <p>Conducted two days of program monitoring.</p>

AREA: RESA		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> <li>Partnership building</li> </ul>	Pocahontas	Worked with Snowshoe Center partners to conduct annual open house.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Mathematics and Science Partnership
<b>DATE:</b>	December 2008
<b>STAFF:</b>	Kerry Richmond
<b>FUNDING SOURCE:</b>	Local/State

AREA: Math and Science		
ACTIVITIES	POPULATION SERVED	COMMENTS
Coordinating the STEMulating Student Achievement in Science and Mathematics Project Activities	RESA-I	Continuous communication with the teachers involved in the project. Meetings with Keith Butcher and Linda Ballard-Price on decisions regarding the project. Evaluating data returned from the teacher assessments to determine areas of weakness that need to be addressed through professional development.

AREA: Math and Science		
ACTIVITIES	POPULATION SERVED	COMMENTS
Conducted classroom visits of teachers and monthly meetings with teachers involved in the project.	RESA-I	I conducted visits to the classrooms of the teachers in the experimental group. I observed and assisted the teachers and students with classroom activities and asked them if they had any questions, concerns, or needs from me. Teachers presented on assigned chapter(s) of Differentiating Instruction Using Technology by Amy Benjamin book study and are incorporating strategies from the text into their classrooms.

AREA: Math and Science		
ACTIVITIES	POPULATION SERVED	COMMENTS
WIKI set-up on WVDE web site	RESA-I	A WIKI has been set up on the WVDE website for the STEMulating Student Achievement in Science and Mathematics project. Questions are being posted monthly that the teachers have to respond to as well as any important information I need to convey to them. Please take time to visit: <a href="http://wiki.k12.wv.us/mathscience/doku.php?id=stemulating:start">http://wiki.k12.wv.us/mathscience/doku.php?id=stemulating:start</a>

AREA: Math and Science		
ACTIVITIES	POPULATION SERVED	COMMENTS
Blog set up for MSP Project on Blogger	RESA-I	A blog has been set up on Blogger for the STEMulating Student Achievement in Mathematics and Science Project. This blog is used for communication between teachers and myself and well as between the teachers. Please take time to visit: <a href="http://resa1msp.blogspot.com/">http://resa1msp.blogspot.com/</a>

AREA: Math and Science		
ACTIVITIES	POPULATION SERVED	COMMENTS
WVDE Webtop Community	RESA-I	A WEBTOP Community has been set up for the RESA-I MSP.

RESA-I STATUS REPORT	
<b>PROGRAM:</b>	Tobacco Prevention
<b>DATE:</b>	December, 2008
<b>STAFF:</b>	Lori McGraw
<b>FUNDING SOURCE:</b>	State

AREA: Program		
ACTIVITIES	POPULATION SERVED	COMMENTS
Presentation to Raleigh County School nurses.	RESA-I/ Raleigh County	Shared RESA-I Tobacco Prevention programs and goals with school nurses in an effort to network and collaborate.
RTPS meeting in Charleston.	WV Tobacco Prevention Program	Two day meeting was held to collaborate with partners, plan raze events for the rest of the year, and discuss program successes and obstacles.
MSU nursing program health fair.	Park Middle School	Trained Park Middle School RAZE members to present tobacco prevention materials to peers during health fair held at their school. Diseased pig lung and "Mr. gross mouth" were among materials presented.

AREA: RAZE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Technical assistance	RESA-I RAZE	Offered RAZE crew support through phone calls, e-mail and personal visits upon request.
WVU Fan Festival	WV / RESA-I Tobacco Prevention Program	Arranged for RAZE members to provide coverage of tobacco prevention activities and games during Fan Festival at the WVU / South Florida football game. TAC members and Mullens Middle school Razes members attended.

AREA: TAC		
ACTIVITIES	POPULATION SERVED	COMMENTS
TAC meeting	WV Tobacco Prevention Program	Meeting held via conference call for members of the WV RAZE Teen Advisory Council and RAZE adult network. Upcoming RAZE events discussed with focus on TAC's input for decisions and ideas.
Technical assistance	WV Tobacco Prevention Program	Offered support to TAC members through phone calls, e-mail and personal visits upon request.